

OFFICIAL Minutes
NORTHERN'S PRESIDENT'S COUNCIL MEETING – October 10, 2012

DATE: October 10, 2012	PLACE: B&O Board Room	CONVENED: 1:00 p.m.	CONCLUDED: 1:55 p.m.
ATTENDEES	Dr. Olshinsky, N. Albert, J. Baller, P. Carmichael, B. DeFrancis, T. Eltringham, J. Fike, E. Fisher, A. Frey, D. Hanes, S. Lippiello, S. Payton, Dr. V. Riley, Dr. P. Sharma, P. Stroud, C. Sullivan, D. Wycherley		ABSENT:
EXCUSED	L. Kefauver, M. Koon, P. Woods		
Participated by Phone	L. Tackett		
MINUTES RECORDED BY	Linda K. Dudash		
NEXT MEETING	November 14, 2012		
ITEM	DISCUSSION		
1. Legislative Update	<ul style="list-style-type: none"> • Dr. Olshinsky will meet with West Virginia community and technical college presidents on the evening of October 10. They will discuss presenting to legislators the need for community colleges to charge straight tuition up to 15 credit hours. An advantage to moving charges of straight tuition from 12 credit hours to 15 credit hours would be to off-set budget cuts from the state without having to raise tuition. SB436 is the other issue—community colleges handling consortiums with school districts. Council will receive legislative updates from Dr. Olshinsky when available. 		
2. Other	<ul style="list-style-type: none"> • Northern's accreditation visit by the Higher Learning Commission is scheduled for March 3-5, 2013. Council was asked to review the draft of the Self-study when it comes out and submit omissions to Ms. Sullivan. • Construction on the Applied Technology Center is on schedule. Target date for completion of the project is mid-March, 2013. • Mr. Lippiello asked Mr. DeFrancis to thank the newspaper for allowing the College to utilize their property for equipment of contractors on the Applied Technology project. • The Hyundai building is in the process of being torn down, and the completion date is scheduled for as early as June 2013. • Funds of \$300,000 from a state bond issue will be used for sidewalks at the Applied Technology Center and Barnes and Noble Bookstore/Student Union. • Northern received a positive audit, ending the year in a surplus and exceeding its goal for tuition revenues. A final audit report will be ready the end of October. Mr. Lippiello will share audit information with Council when it is available. • Northern's interstate billboard went up at the Highlands coming into Wheeling. • The spring schedule will not be in the newspaper, but will be available on-line. A limited number of printed copies will be available. A new orientation magazine is in the works. • Registration for the winter semester begins November 13. Continuing education documents will be available at the same time. • Staff from financial aid will attend a state training opportunity on October 23-24. Ms. Frey and Ms. Fike will 		

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attend a student aid conference.

- A new verification process will require students to present a high school transcript or copy of their high school diploma, a government-issued photo ID, written statement of education purpose (must be written in front of a staff person), verification of income with taxes. To curtail identity theft, financial aid will not be available for students unable to submit a government-issued photo ID.
- High school counselors will conduct a workshop on November 16.
- Dr. Sharma reported on a conference she attended relative to Quality Matters Rubric. QMR focuses on on-line course quality focusing on student learning. She reported about the Bill and Melinda Gates initiative of Massive Open Online Courses (MOOCs') in developmental and lower level courses in math and science. These courses will be evaluated using Quality Matters Rubrics. She suggested utilizing a course template consistent with Quality Matters Standards to make our courses more marketable.
- Dr. Sharma will present a paper at the WV Technology Conference in November regarding "*How Accessibility Assists All Learning Styles.*"
- Faculty will meet with the Distance Education Committee to discuss remote proctoring.
- Some of the links on the Student Services web site will need work in the future and can be made as part of a template.
- Voter registration has been promoted by campus libraries. West Virginia residents need to register by October 16.
- Northern will host Title IX professionals' investigation training in spring 2013. As a host institution, Northern does not have to pay for attendees. As of October 9, 15 other public institutions in West Virginia expressed interest in participating in the training.
- Student Activities has been inundated with requests for printing posters. Council was reminded the Document Center is available for color print jobs (after being approved by Mr. DeFrancis) and announcements may be posted on the campus video monitor. To post an announcement to the video monitor, contact Becky Yesenczki at ext. 8926. Signs/posters are to be posted using poster tape and are to be taken down after an event has passed.
- Student Halloween parties are coming up and are open to all students and their children, faculty and staff. RSVP's are to be submitted to Ida Williams.
- The Tutoring Center has a nursing tutor available several hours a week. Smartthinking.com is available for tutoring also.
- Ms. Sullivan will be training as a peer reviewer for accreditation.
- In honor of Disabilities Awareness Month, Dancing Wheels will be held on October 11 at 6 p.m. in the Multi-purpose Room of the Education Center. The performance, with dancers with and without disabilities, is free to students and the public. IT changed the core switch in the B&O. The IT department will begin running fiber optic through the College soon.
- Northern is participating in a new initiative relative to student completion and graduation rates, *Complete to Compete*, Northern is working on new strategies to increase its rates.
- As a means to help with retention, Dr. Riley and Mr. Tackett will meet with math faculty on October 11

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	<p>regarding changing requirements in developmental math.</p> <ul style="list-style-type: none">• The WVNCC Foundation approved every grant application, in some way, that came to the table.• The Foundation received a favorable audit; however, the management letter has not yet been received.• Ms. Fisher and Rana Spurlock presented at a CASE conference for community college advancement in California. The presenters were asked to do a write-up of their presentation for a magazine.• On Monday, November 19, a practice lockdown will be held on all campuses. Faculty and adjunct faculty will be invited to participate. Flow charts will be distributed prior to the date of the lockdown.• On October 15, the State Developmental Task Force will be on campus relative to the AccuPlacer test.• Tweaking on the Tech Prep program is complete and the College received an exemption from the state for all courses.• Ms. Fike reported on default rates.
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