

WV NORTHERN COMMUNITY COLLEGE
FACULTY PROFESSIONAL PLAN & EVALUATION DOCUMENT
Effective January, 2014

CLASSROOM OBSERVATION FORM

3 = Meritorious/Exceptional; 2 = Expected; 1 = Needs Improvement

(Division chair or designee should complete the section below from observing at least one class session)

1. Does the instructor appear well prepared for class (lecture organized, learning aids provided, reviews past lessons, arrives on time)?	3	2	1
2. Class time is used efficiently, appropriate to and focused on the subject:	3	2	1
3. How well does the instructor use eye contact, movement, gestures, or other communication techniques to engage students during the class?	3	2	1
4. The instructor exhibits the ability to manage and control classroom activities and to deal with disruptive or irrelevant behavior:	3	2	1
5. The students perform appropriately (take notes, respond to questions, participate in the discussion) and seem to be learning the material:	3	2	1
6. Most students appear alert, interested, and involved in the class:	3	2	1
7. Does the instructor appear to have a positive attitude toward the subject matter of the course?	3	2	1
8. Does the instructor welcome and respond effectively to student's questions?	3	2	1
