NORTHERN’S PRESIDENT’S COUNCIL
OFFICIAL MINUTES
APRIL 17, 2012

MINUTES RECORDED BY: DR. MARTIN OLSHINSKY
(in the absence of Linda Dudash, Executive Secretary)

- It was requested that OZ tickets be used for all office moves to assist maintenance and IT.

- IT reported this summer will be busy with three labs being redone, rewiring in New Martinsville and lines in Weirton.

SURVEY OF CLASSIFIED STAFF RESULTS

- Reminder for departments/divisions to have regular staff meetings to increase communication. Meeting minutes are to be recorded.

- Show appreciation to employees when an action goes beyond normal work or special recognition

- Need to increase professional development among all categories of personnel. Encourage professional development at departmental meetings.

- All proposed rules do have all comments sent to the Board of Governors. None are eliminated.

- New Martinsville and Weirton should use their campus deans to share their input on issues.

- It is important that all areas encourage teamwork since some staff believe they are not involved.

- Salary and Mercer Scale are issues that require a joint effort with the legislature

- Supervisors need to come to recognition events, especially in the fall

- Try to promote unity through our lunches and gatherings

- The Human Resource office will be scheduling management training to assist in refreshing skill sets.
BUDGET DISCUSSION:

- The 2012-2013 budget was approved by the Board of Governors and tuition rate of $94/credit was approved effective fall 2012 semester.

- Perkins funds are still a question and information will be shared once a final determination is made by the state.

ENROLLMENT MANAGEMENT

- Reported summer enrollment was down

- It appears WLU is slowing the processing of their students that take courses at Northern. There is workstudy money available for summer. Please try to use.

BUSINESS OFFICE

- Implementing ARGOS program that enhances the Revenue/Expense report system. The program will analyze programs and departments in terms of dollars generated.

- Bid information was distributed and announced that DeSalvo Construction won the bid