West Virginia Northern Community College

ADJUNCT AND PART-TIME FACULTY APPOINTMENT

Effective Date: November 20, 2003

Date Approved by WVNCC Board of Governors: November 20, 2003

Authority Reference: HEPC Series 9, Sections 3.2.5, 3.3, 3.8, and 9.3; WV Code 18B-7-6

Replaces previous policy dated:

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**Rule:** Part-time Temporary Faculty: Part-time temporary faculty are temporary faculty whose appointments are for a specific limited period. Part-time temporary faculty are eligible to receive reappointment; however, no number of appointments shall create any presumption of a right to reappointment or designation as tenured or full-time faculty.

Part-time temporary faculty have instructional responsibilities consistent with the laws, rules, and procedures which guide all College faculty. Compensation for part-time temporary faculty is determined according to credit hours or equivalent, with credit hours not normally exceeding 9 hours per semester or 18 hours per academic year, excluding summer sessions.

Adjunct Faculty: Adjunct faculty are part-time faculty who have taught at least one class at Northern for four semesters, not necessarily consecutively.

Adjunct faculty have instructional responsibilities consistent with the laws, rules, and procedures which guide all College faculty. Additionally, adjunct faculty may participate in such academic decisions as textbook selection and curriculum development. Adjunct faculty receive preference for reappointments according to qualifications and instructional needs. While an adjunct faculty member is eligible to receive reappointment to additional terms, no number of appointments shall create any presumption of a right to reappointment or designation as tenured or full-time faculty. Compensation for adjunct faculty is determined according to credit hours or equivalent, with credit hours not normally exceeding 9 hours per semester or 18 hours per academic year, excluding summer sessions.
Part-time Faculty Assistant: Persons may be employed to provide instruction as part-time assistants for classroom or lab instruction for specifically designated assignments of no more than one semester. These persons serve as assistants to full-time, part-time, or adjunct faculty who have primary responsibility for the classroom instruction. These assistants are designated as part-time faculty assistant with the status of “temporary.” They may be reappointed any number of times; however, no number of appointments shall create any presumption of a right to appointment as full-time or appointment as instructor. Instructional responsibilities are specifically identified in writing at the time of appointment and do not normally exceed a half-time position.