West Virginia Northern Community College

CANCELLATION OF COLLEGE CLASSES

Effective Date: June 24, 2004

Date Approved by WVNCC Board of Governors: June 24, 2004

Authority Reference: WV Code 18B-1-7

Replaces previous policy dated: WVNCC Policy No. 4.1.4 effective April 21, 1999; WVNCC Policy No. 4.1.4 effective November 1, 1997; and Institutional Regulation, “Cancellation of Classes Due to Weather or Facilities Conditions,” effective March 31, 1995

Rule: West Virginia Northern is open and provides support for classes at all scheduled times unless declared otherwise by the President. It is the responsibility of all faculty and administrators to ensure the continuity and integrity of the program of instruction.

The President has the authority to cancel scheduled classes during specific periods at any or all campuses when conditions severely impact travel and/or campus operations to the degree that a satisfactory learning environment cannot be maintained. Such cancellations result from analysis conducted by College administrators.

Alternative arrangements to accomplish the course objectives when classes are cancelled are the responsibility of faculty in consultation with their students, consistent with academic processes. When classes are cancelled for a period of one week or longer, the academic schedule will be revised to allow for make-up of missed instruction. In such a rare circumstance, the President is expected to conduct broad consultation with the persons impacted, to the degree possible, prior to changing the academic calendar.

This rule should not be confused with the “Closing of College” rule. When the President declares the cancellation of classes, College office operations are maintained.