



# GENERAL ADMISSIONS

## A P P L I C A T I O N

*(NO APPLICATION FEE IS REQUIRED.)*

Apply online at: [goo.gl/0JH1Nw](http://goo.gl/0JH1Nw)

**Admissions Office: 304-214-8841**

### **New Martinsville**

141 Main Street  
New Martinsville, WV 26155-1211  
(304) 510-8762

### **Weirton**

150 Park Avenue  
Weirton, WV 26062-3797  
(304) 723-7508

### **Wheeling**

1704 Market Street  
Wheeling, WV 26003-3643  
(304) 214-8839

[www.wvncc.edu](http://www.wvncc.edu)

# PROGRAMS OF STUDY

## DEGREE TYPES

A.A. - Associate in Arts

A.S. - Associate in Science

A.A.S. - Associate in Applied Science

C.A.S. - Certificate in Applied Science

### TRANSFER PROGRAMS/AGREEMENT

- 100 Associate in Arts, A.A.  
343 English/Humanities Concentration  
342 History/Social Science Concentration  
119 Psychology Concentration  
129 Pre-Elementary Education 2+2 (Transfer to Bethany College)  
348 Early Childhood Education, 2+2 (Transfer to FUS)  
131 Pre-Social Work 2+2 (Transfer to Bethany College)  
165 Pre-Psychology 2+2 (Transfer to WJU)  
114 Social Work 2+2, (Transfer to FUS)  
116 Social Work 2+2, (Transfer to WVU)
- 102 Associate in Science, A.S.  
104 Business Administration Option  
130 Accounting/Business Administration Option 2+2 (Transfer to FUS)  
112 Business Administration Option 2+2 (Transfer to WLU)
- 127 Business Administration Computer Information Systems Specialization 2+2, A.A.S. (Transfer to WLU)
- 135 Business Studies, Business Administration 2+2, A.A.S. (Transfer to FUS)  
118 Computer Information Technology 2+2, A.A.S. (Transfer to WJU)  
237 Criminal Justice 2+2, A.A.S. (Transfer to WLU)  
347 Pre-Psychology with Social Work 2+2, A.A.S. (Transfer to WLU)  
334 Elementary Education 2+2, A.A.S. (Transfer to WLU)  
335 Community Education 2+2, A.A.S. (Transfer to WLU)  
337 Business Admin/Mgt Concentration, A.A.S. (Transfer to WVSU)  
341 Pre-Teacher Education, Social Studies 2+2, A.A.S. (Transfer to WLU)  
344 Pre-Teacher Education, Secondary Education, English Specialization 2+2, A.A.S. (Transfer to WLU)  
349 Education: Early Intervention 2+2, A.A.S. (Transfer to WLU)  
358 Business Administration, Pre-Business Studies 2+2, A.A.S. (Transfer to WVU)  
359 Cybersecurity 2+2, A.A.S. (Transfer to UC)

### BUSINESS PROGRAMS

- Business Studies, A.A.S.  
120 Accounting Option  
121 Business Administration Option  
122 Executive Administrative Assistant Option
- Business Career Studies, C.A.S.  
156 Business Office Option  
158 Small Business Management Option
- Computer Information Technology, A.A.S.  
132 Networking Microsoft  
134 Microsoft Applications/Support Desk  
179 Software Engineering  
339 Cyber Security, A.A.S.
- Computer Information Technology, C.A.S.  
355 A+ Computer Repair  
360 Microsoft Applications

### PUBLIC SERVICE

- 234 Criminal Justice, A.A.S.  
324 Human Services, A.A.S.  
329 Human Services, Early Childhood: Care and Education Option, A.A.S.

### HEALTH SCIENCES

- 260 Patient Care Technician, C.A.S. (may choose secondary major)  
148P Radiography, A.A.S. (at WVNCC)\*  
250P Nursing (Registered), A.A.S. \*  
258P Health Information Technology, A.A.S. \*  
257P Surgical Technology, A.A.S. \*
- 144 Medical Billing and Coding Specialist, C.A.S.  
163 Medical Assisting, Administrative Medical Assistant, C.A.S.  
\*These areas of study have an additional Health Science application and \$25 service fee. See College website for details.

### TECHNOLOGIES

- 322 Culinary Arts, A.A.S.  
323 Culinary Arts, C.A.S.  
243 Industrial Maintenance Technology, C.A.S.  
267 Petroleum Technology, A.A.S.  
269 Petroleum Technology, C.A.S.  
228 Refrigeration, Air Conditioning, and Heating, A.A.S.  
238 Welding Technology, A.A.S.  
239 Oil & Gas Pipe, Welding, C.A.S.  
333 Chemical Operator Technology, A.A.S.  
336 Instrumentation Process Technology, A.A.S.  
338 Advanced Manufacturing (Formerly Mechatronics), A.A.S.

### OCCUPATIONAL DEVELOPMENT

- 403 Building and Construction Trades, A.A.S.  
404 Child Development Specialist, A.A.S.  
401 Firefighters, A.A.S.  
458 Law Enforcement Training, A.A.S.  
402 Plumbers and Steamfitters, A.A.S.

### TECHNICAL STUDIES

- 451 Child and Family Specialist, A.A.S.  
456 Technical Studies, A.A.S.

### INDIVIDUALIZED STUDIES

- 445 Board of Governor's Associate in Applied Science Degree Completion Program

### ONLINE PROGRAMS

(Online programs require all developmental education courses be completed prior to admission)

- 100W Associate in Arts  
119W Psychology Concentration  
342W History/Social Science Concentration  
343W English/Humanities Concentration
- 102W Associate in Science  
104W Business Administration Option  
130W Accounting/Business Administration Option 2+2 (Transfer to FUS)  
112W Business Administration Option 2+2 (Transfer to WLU)
- 135W Business Studies, Business Administration 2+2, A.A.S. (Transfer to FUS)  
121W Business Studies: Business Administration, A.A.S.  
158W Business Career Studies: Small Business Management, C.A.S.  
360W CIT: Microsoft Applications, C.A.S.  
337W Business Admin/Mgt Concentration, A.A.S. (Transfer to WVSU)

### OTHER

- 161Q Clinical Medical Assistant, A.A.S. (Adm. Med. Asst. graduates only)\*  
888 Personal Interest  
- Not Financial Aid eligible  
254 Radiologic Technology, A.A.S. (degree completion only)  
900T Transient (Transient form from home institution is required)

FUS = Franciscan University of Steubenville  
UC = University of Charleston  
WLU = West Liberty University  
WVU = West Virginia University  
WJU = Wheeling Jesuit University  
WVSU = West Virginia State University

## ADMISSIONS INFORMATION

**GENERAL ADMISSION POLICY:** West Virginia Northern Community College is an "open admissions" college, admitting all students but not necessarily into a program of immediate choice. Early entrance and continuing education applicants should request specific applications.

**ADMISSION PROCEDURES:** The following items are to be submitted by all applicants:

- West Virginia Northern Community College application form.
- Standardized placement test scores, if available. (i.e.: ACT, SAT, COMPASS or ACCUPLACER Scores)
- High school transcript and/or GED™ or TASC scores- IMPORTANT: Applicants who graduated from high school or passed their GED™ or TASC more than five (5) years prior to admission and/or have earned 30 or more semester hours of credit at a regionally accredited institution are exempt from this requirement.
- Official transcripts from all postsecondary educational institutions previously attended, sent directly from the Registrar's office of the previous institution or institutions.

**IMPORTANT INFORMATION FOR ALL STUDENTS:** If you have ever been convicted of a felony or misdemeanor for any reason, State or National credentialing boards may deny you a license, or agencies which do criminal background checks on potential employees (or student interns) may deny you employment or placement in certain settings, even if you have completed all academic requirements. If you have been convicted of a felony or misdemeanor, speak with your faculty advisor. Selective admissions programs may have additional requirements.

See back page for more information.

**GENERAL ADMISSIONS APPLICATION**

PLEASE PRINT CLEARLY AND USE INK. This form must be filled out completely and signed. Please write your answers on the lines provided.

<b>OFFICE USE ONLY</b>	
DATE RECEIVED:	_____
01 Students	
01 College	
01 Classes	
ENTERED BANNER:	
FALL	_____
SPRING	_____
SUMMER	_____
DATE:	_____

1. When do you plan to begin classes? Year \_\_\_\_\_  
 Fall Semester (August-December)    Spring Semester (January-May)    Summer Term (May-August)

**Please notify the Admissions Office of any changes.**

2. Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

3a. Name: \_\_\_\_\_  
Last First Middle

Please list any other name you have used for work or school, including maiden name: \_\_\_\_\_

3b. Please check one:  Miss  Mrs.  Mr.  Ms.      3c. Suffix: \_\_\_\_\_

4. Address: \_\_\_\_\_  
Street City  
 \_\_\_\_\_  
State Zip Code

5. County: \_\_\_\_\_

6. Nation (if not U.S.): \_\_\_\_\_

7. Telephone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
 Cell Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

8. E-mail: \_\_\_\_\_

9a. Ohio Residents: Are you a resident of Belmont, Harrison, Jefferson, Monroe, Columbiana, Mahoning or Trumbull county? (Reciprocity Rate)       Yes  No

9b. Pennsylvania Residents: Are you a resident of Allegheny, Beaver, Butler, Greene, or Washington county?  
 Ohio Residents: Are you a resident of Washington County? (Metro Tuition Rate)       Yes  No

10. Gender:  MALE       FEMALE

11. Birth date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
MM DD YY

12. Are you a United States Citizen?       Yes  No

13a. Are you a green card holder (Permanent Resident)?  
**If Yes:**       Yes  No

13b. Country of birth: \_\_\_\_\_

13c. Country of citizenship: \_\_\_\_\_

14. Has either of your parents received a bachelor's degree?       Yes  No

15a. Are you Hispanic or Latino?       Yes  No

- 15b. Check all that apply:  
 American Indian or Alaskan Native  
 Asian  
 Black/African American  
 Native Hawaiian/other Pacific Island  
 White  
 Unknown

16. High School Completion Status:  
 High school graduate  
 TASC or GED™  
 Home schooled  
 Did not graduate high school/no TASC or GED™

17. High School (GED™ or TASC) Graduation Year? \_\_\_\_\_  
 High school \_\_\_\_\_  
 City/State \_\_\_\_\_

18a. If you have ever attended any other college for at least one day, please list each college.  
**Failure to list all colleges may result in suspension. Do not abbreviate college names.**

College: \_\_\_\_\_

City & State: \_\_\_\_\_

Last Date Attended: \_\_\_\_\_ Degree Earned: \_\_\_\_\_

College: \_\_\_\_\_

City & State: \_\_\_\_\_

Last Date Attended: \_\_\_\_\_ Degree Earned: \_\_\_\_\_

**If more space is needed, attach another sheet.**

18b. Were you dismissed from any institution for **disciplinary** reasons?       Yes  No

If yes, list institution: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*(If you were dismissed for disciplinary reasons, please contact the Vice President of Student Services prior to registration.)*

OFFICE USE ONLY

Graduation Date \_\_\_\_/\_\_\_\_/20\_\_\_\_

Associates - 3 years

Certificates - 1.5 years

CE/EE/Transient/PI - end of semester

19a. Are you a student at another college taking classes to transfer to your home institution (transient)?  Yes  No

19b. Have you previously attended West Virginia Northern?  Yes  No

19c. If so, did you attend WVNCC prior to 1990?  Yes  No

20. Have you lived at your current address for at least one year?  Yes  No

If less than one year, please list all addresses used in the past 12 months and the length of time at each.

\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_

21a. Please select your major code from the list on the previous page: \_\_\_\_\_

21b. If major code above is 260 (Patient Care Technician), you may select a secondary healthcare field you wish to pursue: \_\_\_\_\_ P

22. Which campus will you be attending? (Check One)  Wheeling  New Martinsville  Weirton  Distance only (Online Courses)

23. Are you a registered Sex Offender?  Yes  No

24. Do you have current or prior military service? (includes Veteran, Active Duty, National Guard and Reserve)  Yes  No

Please specify:

Veteran  Active Duty Service Member  National Guard  Reserve

25. Are you an international student?  Yes  No

Citizenship Country: \_\_\_\_\_

Country of Birth: \_\_\_\_\_

27. I certify that all the information provided in this application is complete and correct to the best of my knowledge. I understand that any false information or omission of information relating to residency, citizenship and previous college attendance is cause for suspension from West Virginia Northern Community College. I will acquaint myself with and abide by the student Code of Conduct, including compliance with the Drug-Free Schools and Communities Act, and other requirements governing the academic and social standards of West Virginia Northern Community College.

Signature \_\_\_\_\_

Date \_\_\_\_\_

ADDITIONAL INFORMATION

HEALTH SCIENCES LIMITED ENROLLMENT PROGRAMS: Some Health Science programs have limited enrollment. Candidates must submit a special application and application fee. All appropriate records must be received in the Admissions Office before the application is reviewed. Programs have individual deadlines. Check program webpage for details.

FINANCIAL AID: Financial aid programs can assist students while attending West Virginia Northern. Awards are made on the basis of need and/or scholastic achievement. Early application is recommended. http://www.wvncc.edu/offices-and-services/financial-aid/642

VETERANS: Veterans planning to receive VA educational benefits should contact the Veterans Coordinator for institutional forms.

SELECTIVE SERVICE: All male students under age 26 must be in compliance with the Military Selective Services Act. Financial Aid recipients have additional requirements.

DISABILITIES SERVICES: Students in need of special accommodations should contact the Academic Support Center Accessibility Office and provide appropriate documentation. http://www.wvncc.edu/offices-and-services/disability-services/575

EDGE/CAREER TECH: If you took EDGE or Career Tech classes at a WV high school, contact the High School Liaison. 304-214-8837

INTERNATIONAL STUDENTS: Contact the Admissions Office to understand additional requirements.

† OPT-IN NOTICE: By providing your cell phone number, you agree to receive text-based communication from the institution to which you have indicated an interest in applying and from the West Virginia Higher Education Policy Commission and the West Virginia Council for Community and Technical College Education, otherwise known as the College Foundation of West Virginia. Your information will not be shared with institutions other than those to which you have indicated interest, nor will your information be utilized by vendors or other third-party organizations. Standard text-messaging rates apply and you are responsible for any costs incurred in receiving texts. You may also opt-out at any time by replying to any text sent.

Non-Discrimination Statement: West Virginia Northern Community College, pursuant to the requirements of Titles IV, VI, VII of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, does not discriminate against applicants, employees, or students on the basis of race, color, religion, sex, disability, age, gender, ancestry, marital or parental status or national origin in its employment policies and/or educational programs or activities, including admissions to such.

Inquiries concerning this rule should be directed to Chief Human Resource Officer Peggy Carmichael, who is designated coordinator for Title IX and Section 504. Her telephone number is 304-214-8901 and her office is located in Room 119-B, B&O Building, Wheeling campus. Her email address is pcarmichael@wvncc.edu.