



**1704 Market Street
Wheeling, WV 26003
(304)233-5900**

**BUDGET COMMITTEE MEETING
MONDAY, OCTOBER 24, 2011
AUDITORIUM, 11:00 AM – 12:00 PM**

Minutes

Attendees

Peggy Carmichael, Janet Fike, Mike Koon, Stephen Lippiello, Chuck Morris,
Denny Roth and April Schrupp

Excused Absences: Chris Kefauver, Vicki Riley, and Pat Stroud

Discussion of Process

- a. Review of Timeline
 - i. Two Changes
- b. Capital Requests FY 13
 - i. Perkins will be separated out from the Capital process.
- c. Perkins FY 13
 - i. Perkins Requests will be separated from the Capital Request process. These two funding sources will be requested and tracked separately.
- d. Position Requests FY 13
 - i. The Personnel Services Requests process is being moved to January 2012

Proposed Changes

The committee discussed the addition of the following OTPS budgets for FY13:

1. Custodial – separate supplies from the building operations budget
2. Accreditation
3. Transitional Education
4. Classified Staff
5. Security
6. Employee ADA

FY 2011 Financial Results – Unaudited

The committee reviewed the interim financial results for the College for the year ending June 30, 2011.

FY2013 – Begin to look more closely at programmatic revenue and assess profitability of course offerings.

Next Meeting

To be determined