

**OFFICIAL Minutes**  
**NORTHERN'S PRESIDENT'S COUNCIL MEETING – July 21, 2021**

<b>DATE:</b> July 21, 2021	<b>PLACE:</b> Board Room and Via Zoom	<b>CONVENED:</b> 9:03 a.m.	<b>CONCLUDED:</b> 10:12 a.m.
<b>ATTENDEES:</b>	D. Mosser, D. Barnhardt, T. Alfred, D. Bennett, R. Blaha, B. Brak, D. Clausell, C. Corbin, J. Fike, S. Kappel, P. Klein, J. Loveless, T. Marker, J. Montgomery, K. Mulhern, P. Sharma, R. Spurlock, G. Wallace & I. Williams. Guest: Sarah Griffith		Excused: A. Frey, S. Leghli, A. Schrupp & L. Soly
<b>MINUTES RECORDED BY:</b>	Stephanie Kappel		
<b>NEXT MEETING</b>	TBD		
<b>ITEM</b>	<b>DISCUSSION</b>		
<b>1. President's Update</b>	<p>Dr. Mosser stated that COVID cases are rising again; not sure yet which restrictions will be implemented. It is a wait and see approach for now.</p> <p>Blackbelt Help is going well. Interviews are underway for the CFO and purchasing agent. The FY2022 budget is loaded.</p>		
<b>2. Facilities Update</b>	<p>Ms. Marker stated that the Student Services area move from the 1<sup>st</sup> floor B &amp; O is complete. They have relocated to the Student Union building. All furniture in old offices will be removed in August. They are working on a paper reduction program. The Rad Lab painting is complete. The garden in the B &amp; O front area has been replaced with grass. They are working on a design for the Weirton Service Center. The Weirton restroom refresh will start in August. The Weirton concrete repair will happen in the next few weeks. They are working on a few faculty offices and upgrades. They have not had any issues with the LifeSafety Inspections. Thomas Queen is now the Afternoon Lead Supervisor. They are waiting on an engineer to look at the brick replacement for the visitor parking lot. Ms. Bennett stated that the Service Center in NM has been warm.</p>		
<b>3. IT Update</b>	<p>Mr. Corbin stated that they are busy preparing for upcoming audits. CompuCom imaging and shredding is underway. CompuCom will be sending us a quote. The RFP for door access and surveillance went out on Monday. A fifth of the pc replacement has been ordered. New backup equipment is ordered. CAD lab equipment is ordered.</p>		
<b>4. Other</b>	<p>Ms. Griffith stated that financial aid processing is underway in their area.</p> <p>Dr. Sharma stated that she is working on the interim Strategic Plan. There are two planning workshops in the fall with a community session in late October. They are in the process of gathering data for the HLC monitoring report. She is also working on linking budgeting and planning together.</p> <p>Mr. Wallace asked if everyone thought the grounds were looking nice and everyone was pleased.</p>		

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Mr. Clausell stated that the Staff Council meeting is set for 7/29. There is a planning meeting on 7/23. All Staff Council positions are filled.

Ms. Bennett announced that she hosted the first Community Advisory Council meeting. NM is going to conduct pop-up registrations around the area. They are offering training for state police on Saturday. There is a person from the summer youth program helping her out this summer. Registration roundup is tomorrow. Voc rehab and workforce have their offices set up in their building. She met with the Wetzel County Commissioner. Ms. Robinson's retirement date is 8/3.

Mr. Brak stated that there are several job postings up on the web. Please share them on your social media account.

Ms. Mulhern stated that they are doing trainings with Technocap, Cabela's, and Arcellor Mittal. They are also working with Biddell. They are finalizing apprenticeship training. The Summer Welding Institute is going great.

Mr. Barnhardt stated that they are marketing the registration round-up events and are promoting new programs. They are doing some promotion of the crime lab and the online CJU program. Rack cards are being done for all three campuses and should be out by the end of summer. The 50<sup>th</sup> anniversary committee is meeting regularly. The kick off will be in September at ChickenFest with the burying of time capsules on all three campuses.

Ms. Williams announced that the ASC is looking for tutors. They are planning a call campaign for early August. They are still encouraging students to register.

Ms. Blaha stated that Student Activities is busy. Activities are lined up for August and September. She asked about buffets and at this time, we will still do boxed lunches. She is working on registration perks to incentivize students to register. She is meeting with Laughlin Chapel to bring kids to campus. She is working with Kelly Dlesk on the community service piece of WV Invests for the fall. She applied for the diversity grant to host activities in April. She met with the Director of the Sexual Assault Help Center who wants to have a space on campus.

Ms. Fike stated that they only purged five students. They are working on registration. Apps are all caught up. She hopes to have an admissions person soon,

Ms. Alfred stated that they are working on the registration events on all three campuses. Events will be live and virtual from 8-11 and 4-6. They are working on document clean up with the move. She thanked IT and Facilities for a smooth transition into their new space.

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Dr. Klein stated that they are working on a Schedule of Classes for Workforce and Community Education. Terri is handling. They have bought equipment for the new CAD lab. Mr. Clausell has done a great job promoting the Testing Center. They have added new test providers. Ms. Spurlock helped with the EMT and phlebotomy grant. They are working on AWS training.

Dr. Loveless thanked Ms. Williams for stepping in as interim ASC Director. She did a great job. Ohio residents now have in state tuition rates in WV. She has had good Weave training sessions. She is working on several articulation agreements including Robert Morris and Western Governors. They are working on the schedule and addressing concerns on campus about in person classes. The painting project in the Wheeling LRC is going well.

Ms. Kappel announced that the vaccine clinics will be on all three campuses from 1 - 3 pm on 7/27.

Dr. Mosser stated that the Title III grant had been submitted. He hopes to be able to add positions to the ACTion Center with it.

Ms. Spurlock stated that as part of the 50<sup>th</sup> anniversary celebrations, they are planning a party in a box to send to area contacts to post pictures of on social media.

Mr. Montgomery stated that Ms. Edwards is back. They are working on registration round-up. He is meeting with Facilities on work in the WT building. There is a Weirton Chamber meeting on Thursday.