

OFFICIAL Minutes
BOARD OF GOVERNORS
WEST VIRGINIA NORTHERN COMMUNITY COLLEGE

Tuesday, December 5, 2006 – 11:00 a.m.
B&O Board Room

A meeting of the West Virginia Northern Community College Board of Governors was held on Tuesday, December 5, 2006 in the B&O Board Room on the Wheeling Campus.

1. Call to Order

Ms. Boyd convened the meeting at 11:05 a.m.

2. Roll Call

Roll call was taken by Linda Dudash. Members in attendance were: Conner Boyd, Charmaine Carney, Joseph Craycraft, Tom Danford, Anne Dieckmann Harman, Frank E. Gilmore, Danny Kaser, Orphy Klempa, Tamara Pettit Cronin, and Zac Wycherley. Excused: Joseph Freeland.

Other guests included: Dr. Martin Olshinsky, President; Larry Bandi, Dean, Business, Finance, and Facilities; Robert DeFrancis, Dean, Community Relations and Institutional Advancement; Larry Tackett, Dean, New Martinsville Campus; and Steve Woodburn, Dean, Wheeling Campus.

3. Approval of Minutes (October 26, 2006)

Mr. Gilmore made a motion to accept the minutes of October 26, 2006 as distributed. Mr. Danford seconded the motion. Motion carried.

4. Board Chair Report

A. Hearings and Petitions

There were no hearings or petitions.

5. President's Report

A. Academic Vice President Update

Dr. Olshinsky reported that the College went through the search process regarding the Vice President for Academic Affairs and decided to extend and expand the search. An ad will go in the *Chronicle of Higher Education* on December 15. Dr. Olshinsky commended Mike Koon on doing a good job in the interim.

B. Activities for the Month of November

Dr. Olshinsky gave a brief report on his activities for the month of November. Following are some of the President's activities for the month of November:

- Met with local leaders to lay groundwork for future giving opportunities.
- Consulted with the Benedum Foundation on a Middle College. President Olshinsky explained a Middle College as a "college" for at-risk high school students (10th, 11th, and 12th grades). Students attend school on the College campus and take college classes mixed in with their high school curriculum. West Virginia Northern is trying to be the pilot for this program.
- Regional guidance counselors held a professional day on Wheeling campus.
- Received \$220,000 for machinist training from a WV technology grant. Funds will be used for faculty and equipment. Facilities at John Marshall and Wheeling Park High Schools will be used by West Virginia Northern for the program.
- Began the process for contracting an IT consulting firm to assess, recommend, and implement changes to the College's computer science systems. Closing for the RFP is December 15. Plans are to have an IT firm on campus by January or February, 2007. The firm will inform the College of the type of training needed by staff.

6. Administrative Reports

A. Dean, Enrollments Management

In Ms. Fike's absence, Dr. Olshinsky gave a Campus and Institutional Comparison Report on headcount and FTE as of December 1, 2006.

B. Dean, Community Relations and Institutional Advancement

Mr. DeFrancis reported that the Foundation Board and sub-committees associated with the Board are working on replacing members who have resigned. The following people have agreed to serve on the Foundation: Frank Bonacci, Kathy Ferrari, Kelly Gompers, and David Robertson.

The Foundation has been working on updating the Bylaws.

The Scholarship Committee is meeting to go over scholarships that are approved every year.

7. Old Business

There was no old business.

8. New Business

There was no new business.

9. Other

A. Williams Grant Update

Nothing has been heard on the Williams grant. If received, the grant will be used to provide an impetus for surgical technology and respiratory care. (Funds would be used for computers.)

B. News Articles

Dr. Olshinsky encouraged the Board to read the news articles included in the agenda booklet. He stated that West Virginia Northern is receiving a lot of positive press through the good efforts of Mr. DeFrancis' office and staff have been doing an excellent job in getting out into the community.

10. Executive Session

At 11:17 a.m., Mr. Danford made a motion that the Board enter into executive session to discuss real estate and legal issues. Mr. Wycherley seconded the motion. After discussion and direction to administration, Mr. Klempa moved that the Board go out of executive session. Ms. Harman seconded the motion. (12:00 p.m.) The Board returned to its regular meeting of the Board of Governors.

11. Adjournment/Next Meeting

Mr. Danford moved to adjourn the meeting at 12:00 p.m. Ms. Carney seconded the motion. Motion carried.

The next Board of Governors meeting is scheduled for January 25 at 5 p.m. in the B&O Board Room.

Minutes respectfully submitted by,

Minutes approved by,

Linda K. Dudash
Executive Secretary to the President

Anne Dieckmann-Harman
Board of Governors Secretary