

Assessment Committee Meeting Minutes

April 3, 2020

Remote – ZOOM

Present: Dr. Jill Loveless, Debbie Cresap, Darcey Ferrell, Pat Roper, Mary Jean McIntosh, Daniel Gomez, Dennis Bills, Teri Klepack

Excused: Dr. Pam Sharma, David Stoffel, Jennifer Lantz, Rustem Mulyuk, Dana Indermuhle, Michael Lawson, C. J. Farnsworth

Discussion regarding late submission of assessments:

Some fall assessments were not submitted by the February 14th due date. It was suggested that inquiry be made to determine the cause of late submissions. The committee recommended providing program directors with a list of all scheduled assessments by faculty in their programs, each semester. Program directors will be asked to monitor assessment report progress to ensure deadlines are met.

Revised plan for peer review of assessment reports:

Due to COVID-19 precautions and campus closures the peer review plans are being changed from face-to-face to a remote-online process. Faculty participating will be divided into pairs, assigned reports to review, given access to the reports in WEAVE, and conduct the reviews via ZOOM. Prior to assigning the work, the Committee members will meet to do a practice review to ensure the plan for remote peer review works effectively.

Next Meeting is scheduled for 12:30pm April 14th, 2020 for the purpose of testing the remote peer review process.

Respectfully Submitted:

Darcey Ferrell, Faculty Chair