

**Budget Committee Minutes**  
**Meeting ID: 822 5100 9476**  
**September 10, 2021**  
**11am to 12pm**

**Attendees:**

Bonnie, Peterman, Shelley Deluca, Janet Fike, Abel Frohnapfel, Alicia Frey, Dave Lawson, Said Leghlid, Jill Loveless, Dan Mosser, April Schrupp, Pam Sharma and Matt Thorn

**Minutes Approved from 7/9/21** – Dan Mosser and Jill Loveless

**Review and Update Timeline for FY2023**

Discussed Capital Project Requests for FY23 will be disbursed in October.

**Review/Discussion designating HEERF I and II Institutional Funds**

Total available ARPA/CRRSA funds (aka CARES) \$2,226,343/Plus SIP \$142,016

- a. Designated Projects
- b. \$110K Computer Replacement
- c. \$60K Network Refresh
- d. \$700K HVAC Project
- e. \$296K Student Debt Relief
- f. Looking to relieve summer balances as well after the semester ends – approx. \$35K
  - i. **Moving forward with the review of debt owed from Summer 2021**

Additional Projects Discussed:

- g. Student Portal Enhancement
  - i. RFP for Consultant
  - ii. Enhancements to current student features due to increase distance education
- h. Ellucian Banner 9 Upgrade – Shelley Deluca
- i. E-services for Financial Aid and Student Records– fillable forms, electronic signatures and completion of confidential forms.
- j. Student Laptop Loner Program – Chris Corbin
- k. Wifi Audit and Enhancements
- l. Behavioral and Mental Health
  - i. Review current usage - fund the renewal of New Directions Behavioral Health - \$24,999 – contact Kristi Aulick

**ACTION:** Determine project costs and managers.

**Review and Discuss Distribution of Student Emergency Funds - HEERF III \$1,719,711.**

**ACTION:**

1. Agreed to move forward with awarding grants for Summer 2021 and Fall 2021
2. Include Workforce

**Other Items**

Dr. Sharma discussed how the institutional effectiveness piece of assessment ties into the Strategic Plan and budget priorities.

Project Evaluation Forms will be assigned to each project manager for tracking assessment.

Alicia Frey announced the efforts made by Financial Aid to send out email blasts on a monthly basis.

**Next Meeting**

Meeting invite will be sent for early October.