

Budget Committee Minutes

December 20, 2021

10am to 11am

Attendees

Bonnie Peterman, Chris Corbin, Alicia Frey, Chris Kefauver, Phil Klein, Jill Loveless, Tricia Marker, Dan Mosser, Jeff Sayre, Pam Sharma, April Schrump, and Matt Thorn

Review and approve minutes from November 12, 2021 –

Approved Chris Kefauver and Bonnie Peterman

Review/Discussion designating HEERF I, II, III Institutional

Updated 12/20/21:

HEERF available funds:	\$1,745,910
SIP available funds:	\$ 142,016
*Committed Projects Balance	(\$1,354,406)

*See attached list

Balance available for projects	\$533,520
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The committee reviewed each item on the “Committed Projects” list. Summary of adjustments and actions are listed below:

- CircleIn – Student Communications
- MaxKnowledge – Faculty Professional Development
- True Dialog – Student Communications
- Virtualization Software – approved at \$130,338.03
- Replace TV in IPV - \$2200

ACTIONS for JAN follow-up:

- End User Security Training – KnowBe4 – add-on student training – Corbin
- ST Surg - AMSCO REMOTE SURGICAL TABLE – Paid from Perkins \$9,156.41 – Transfer?
- Student Laptop Loner Program – Inventory and storage unit – Corbin
- Virtual Welders – Dana and Bonnie to present usage information
- Lobby Kiosks for check-in and software - cost\$?
- Wifi Enhancement - \$?
- Switches - \$?
- April to prepare and send MEMO to all of the college community to request suggested needs or projects for HEERF funds
- Jeff to reach out to Ed for clarification on final date to receive goods/services

Review and Discuss Final Distribution of Student Emergency Funds

Awarded Students \$1,208,175 for Spring, Summer and Fall 2021

Balance remaining for Spring 22 Awards \$511,536

- Student awards for Spring 22 will begin review in March.

Capital Requests Process/Form

Final Pass on Capital

The FY 23 Capital budget will be \$500,000

Tentative Approvals: 1/5 PC \$100k, Network Refresh \$60k, NM Campus LPN Lab Space \$8k, ST Podium Technology \$11,800, Nursing Simulation Lab – WHG \$96k, Weirton ASC/LRC Plan \$75k, Washer and

Dryer CART \$3k, B&O Courtyard and Light \$75k (possible State funding in FY22), Designate remaining \$71,200 to Facility upgrades.

Note: Need more information on iWorx – possible Perkins or partial replacement

DISCUSSION: possibility of purchasing \$160k in IT equipment this year with HEERF funds and redistribute the funds to additional projects.

Operating and Personnel Requests

Operating and Personnel Requests for FY23 will be one process.

Distributed on Friday, November 19, 2021.

- Jeff Sayre will compile the requests for review at the January meeting.

Next Meeting

January 14, 2022 via Zoom from 11am to 12pm