

OFFICIAL MINUTES
BOARD OF GOVERNORS MEETING
WEST VIRGINIA NORTHERN COMMUNITY COLLEGE
Thursday, May 24, 2012 – 5:00 p.m.
B&O Board Room

A meeting of the West Virginia Northern Community College Board of Governors was held on Thursday, May 24, 2012 in the B&O Board Room on the Wheeling campus.

1. Call to Order

Dr. Cummings convened the meeting at 5:00 p.m. in the absence of Mr. Craycraft.

2. Roll Call

Roll call was taken by Linda Dudash. Members in attendance were: Brann Altmeyer, Christin Byrum, Dr. Darrell Cummings, Lucy Kefauver, and Gus Monezis. By phone: Mary K. DeGarmo and Kathi Ferrebee. Absent: John Clarke, Joe Craycraft, Fred Renzella, and Rita Berry. Guests included: Dr. Martin Olshinsky, President; Bob DeFrancis, Dean, Community Relations; Mike Koon, Weirton Campus Dean/Vice President of Workforce Development; and Dr. Vicki Riley, Vice President of Academic Affairs. Others: David Hanes, Information Technology Director; Tom Eltringham, Chair, Classified Staff Council ; Shannon Payton, Director, Student Union Activities I; Thomas Queen, Maintenance Worker I; and Pamela Woods, Institutional Research Director.

3. Classified Staff Presentation

Lucy Kefauver, Board of Governors representative on Classified Staff Council, introduced individuals attending the meeting from Classified Staff Council and gave the annual Classified Staff Council presentation to the Board.

Ms. Kefauver distributed the Enrolled Committee Substitute for Senate Bill No. 330 relating to higher education. She also thanked the Board and the College for the \$500 salary increase for all staff for the coming fiscal year.

4. Approval of Minutes (April 26, 2012)

Mr. Monezis suggested a change to the draft minutes of April 26, 2012 to list John Clarke as present rather than absent. Mr. Monezis made a motion to approve the minutes of the meeting of April 26, 2012 as amended. Ms. Kefauver seconded the motion. Motion carried.

5. Board Chair Report

- **Hearings and Petitions**

There were no hearings or petitions.

6. President's Report

A. Commencement

Dr. Olshinsky thanked Mr. Altmeyer and Ms. Byrum for conferring degrees at commencement. Mr. Altmeyer commended Kathi Ferrebee, student speaker at commencement, and Lisa Allen, keynote commencement speaker, for a job well done.

B. Highlights of the President's Activities for the Month of May

Some of the highlights of the president's activities for the month of May are as follows:

- Met with Wheeling Mayor and others to discuss expansion concerns and assistance
- Met with classified staff to discuss how administrators are evaluated
- Presented at Lions Club on College expansion and Middle College progress

7. Administrative Staff Reports

A. Vice President of Academic Affairs Dr. Vicki Riley

- Accredited Programs

Information on new and existing accredited programs was given to the Board. Dr. Riley gave a report on the accreditations.

8. Old Business

Board members received information via email prior to the Board meeting relative to *Meeting the Challenge: MASTER PLAN for the Community and Technical College*

System of West Virginia—Compact Update for Academic Year 2012-2013. Mr. Koon presented highlights of the Master Plan/Compact. The document presented to the State by Northern included four goals along with strategic priorities for each goal, strategies completed, and continuing strategies. Mr. Koon reported the Board will receive an update to the report in August/September.

Mr. Koon reported the Higher Learning Commission verified the date of their accreditation visit in 2013. Ms. Dudash will send Board members the dates of the visit. The Board will be informed in advance when the Higher Learning Commission plans to meet with them.

9. New Business

There was no new business.

10. Executive Session

Mr. Monezis made a motion to go into Executive Session at 5:30 p.m. to discuss real estate. Mr. Altmeyer seconded the motion. Motion carried.

Mr. Monezis made a motion to come out of Executive Session at 5:50 p.m.

11. Adjournment/Next Meeting

Mr. Monezis made a motion to adjourn the meeting at 5:50 p.m.

The next Board meeting is scheduled for Thursday, August 23, 2012 at 5 p.m. in the B&O Board Room on the Wheeling campus.

Minutes respectfully submitted by,

Minutes approved by,

Linda K. Dudash
Executive Secretary to the President

Gus Monezis
WVNCC Board of Governors
Secretary