

## **WVNCC Radiography Program Advisory Committee Meeting**

**July 15, 2019 at 1:00PM–2:15PM**

**Present: Misty Kahl, Missy Stephens, Miranda Schrack, Tonya Trigg, Molly Dutton, Jill Loveless, Gwen Kinnan, Bonnie Peterman, Ginger Bouftouh, Denise Kirkpatrick, Karen Mihalic, Tami Alfred, Hannah Hill.**

<b>Topic</b>	<b>Discussion</b>
<b><u>Introduction of new members</u></b>	New committee members were introduced to the members present.
<b><u>Update on Radiography Program Class of 2019 Graduates</u></b>	On 5/10/19, 11 students graduated. All passed the ARRT exam on their first attempt (100% pass rate). One is attending Radiation Therapy School & ten currently working
<b><u>Update on Radiography Program Class of 2020</u></b>	<p>There are currently 16 students in the class. The current Summer Semester ends next week. The Fall Semester begins on Monday, August 26, 2019. They will be in clinicals on Tuesdays &amp; Thursdays during the Fall Semester. Spring Semester clinicals (January-April) will be on Monday, Wednesday, &amp; Friday. One student recently returned from the ASRT Leadership Convention in Orlando, FL. They had to complete an application &amp; essay &amp; they were selected from applicants across the state to attend &amp; represent West Virginia &amp; WVNCC. This was the 6<sup>th</sup> student from the WVNCC Radiography Program who has been selected to attend the annual national meeting. A committee member suggested that Misty contact David Barnhardt (WVNCC Marketing Director) to do a story on this. The class plans to attend the annual WVSRT Conference with Misty &amp; Missy on Nov. 7-9, 2019 at Oglebay Resort &amp; Conference Center, Wheeling, WV.</p> <p>Several students volunteered to participate in the AHA Heart Walk on Sat., Oct. 19, 2019, along with several other health science students from WVNCC.</p>
<b><u>Update on Radiography Program Class of 2021</u></b>	Orientation was held July 15, 2019, at 9:30AM for the class of 16 students that will start on Monday, August 26, 2019. The students received general information about the program & registering for classes, & they received information regarding the Castle Branch company that is used for tracking of their background check, drug screen, & E-Learning. Tami from the Student Services Office helped get most of the students registered. The immunizations, titers, etc. are based on the clinical education site that has the strictest requirements so that students will be covered at all of the facilities that they rotate through. Misty conducted the drug screens on the new students. Students are required to turn in their required physical paperwork to Misty. They are required to have everything completed by November 15 so that they will be ready to start clinicals in January.

<b><u>Annual review of Radiography Program Mission Statement</u></b>	The WVNCC Radiography Program Mission Statement was sent out to all members along with the agenda prior to the meeting for review. The Mission Statement was again passed out at the meeting. No one suggested any changes to the Mission Statement, so it will remain unchanged.
<b><u>Update on Radiography Program Assessment Plan</u></b>	<p>Program Assessment Information data for the past 5 years was distributed to the committee members.</p> <p>The annual report is due to the JRCERT by Oct. 1, 2019, &amp; the findings will be posted on the Radiography Program webpage. It actually is a summary of the Class of 2018. The JRCERT established a benchmark for all programs that the 5-year average for the first time pass rate of the ARRT Registry Certification Exam must be at least 75%. *5 year average ARRT First Time Pass Rate within 6 months of graduation for JRCERT Annual Report was 74% last year = 57/77 for 2013-2017 (benchmark is 75%). When the report is submitted this year for 2014-2018, the 5 year average will be 76% = (59/78). When the report is submitted next year for 2015-2019, the 5 year average will be 80% = (55/69).</p> <p>*Many things were implemented to improve this rate including Rad Tech Boot Camp, Rad Review Easy, required Mock Registry Review, voluntary Registry Review sessions after graduation, Kettering Radiography Review Seminar, everyone took the registry within 3 weeks of graduation. Also, beginning in Fall 2017, we increased the following interview eligibility requirements – minimum ACT composite score went from 17 to 18 &amp;/or SAT minimum composite score was increased from 910 to 980. Also, the overall minimum GPA on the most recent transcripts was increased from 2.5 to 2.75. The Class of 2019 was the first to graduate with the increased application requirements, &amp; they had a 100% first-time pass rate on the ARRT Registry Exam. We continuously monitor ways to improve the educational experience for the Radiography Students.</p> <p>We also do a yearly Program Assessment for WVNCC, an ongoing Assessment Plan for JRCERT, &amp; Course Assessments for WVNCC every Fall &amp; Spring Semester.</p>
<b><u>Update on JRCERT / WVNCC Accreditation.</u></b>	<p>The WVNCC Radiography Program had its most recent JRCERT Site Visit on Thur., Oct. 6 &amp; Fri., Oct. 7, 2016. We were awarded the maximum 8 year accreditation following the Site Visit (2016-2024). The Interim Report will be due in 2020. There is a fee that must accompany the Interim Report. Also, effective 1/1/20, the JRCERT Yearly Program Accreditation Fee will increase from \$2100 to \$2270.</p> <p>WVNCC had been placed on probation by the Higher Learning Commission (HLC) but WVNCC Interim President Mike Koon found out last week that the probation has been lifted. Misty will notify JRCERT about this as soon as Mike sends out the official documentation to everyone.</p>

<p><b><u>Discuss Clinical Education Sites/Rotation Areas at Sites.</u></b></p>	<p>LEAVING CLINICAL SITES EARLY – Missy said that we realize that some clinical sites are not as busy as other sites &amp; there was a question about allowing students to leave early if that happens. It was decided that a student should not be released any earlier than 1:30PM (assuming they are done at 2:30PM). If it is earlier than that &amp; there is nothing scheduled, the CI/staff should contact Missy &amp; she can then have the student go to another site that is busier. If it seems that this is happening frequently from a specific site, then we will re-evaluate the site to see if the schedule should be altered to avoid this issue.</p> <p>TRAJECSYS – Students are currently enrolled in the TRAJECSYS System. This allows them to “clock in &amp; out” utilizing either the clinical site’s computer or their smart phone (if applicable). Missy asked if all sites have an actual physical computer that the student can log in/out on (if they have lost their privileges to log in/out on their phone) &amp; three people said “yes”. The “window of acceptability” for the punch in time was also discussed.</p>
<p><b><u>Old, New, Unfinished Business</u></b></p>	<p>DESK FOR CIs AT WHG. HOSPITAL – we asked if there was any empty desk &amp; computer somewhere in the Radiology Department at Wheeling Hospital that the adjunct CIs could use when they are there. It was suggested that Missy check with Kevin to see if there is anything available.</p> <p>CHANGE RAD. PROGRAM APPLICATION DEADLINE – the current application deadline for the Radiography Program is May 1 each year. However, we want to change it to the 2<sup>nd</sup> Thursday in June each year. We are the only Health Science Program that has the May 1 deadline, so this will bring us in line with Surgical Technology &amp; Medical Assisting. It will also allow us to see the applicant’s final updated transcript prior to the deadline, &amp; it will allow applicants additional opportunities to take the ACT/SAT if desired. Everyone agreed that this is a good idea. **Since the deadline will be moved the June, the interviews will also be moved to June or July (instead of the week we are on break in May). This means that our adjunct CIs will not be available during the week of interviews. We will notify all sites when these dates will be as soon as we have finalized the interview schedule each year. Misty will notify the Service Center to change the HS Application, Hilary to change it on the Rad. Program Webpage, &amp; anyone else who deals with student recruitment. All recruitment literature will be updated.</p> <p>CLINICAL STAFF HANBOOK – this is currently being updated &amp; will be sent out to all clinical sites (with signature sheets that will need returned) as soon as it is done.</p> <p>LOCK BOXES – lock boxes were installed at all clinical sites to allow CIs/staff to put their completed check off forms, evaluations, etc., in a secure locked box. The papers are then picked up by the adjunct CIs &amp;</p>

	<p>given to Missy for grading. This maintains confidentiality &amp; eliminates the CIs/staff having to give the paper to the student before it is graded.</p> <p>CLASS OF 2020 ISSUES/CONCERNS – the class president was asked if the students had any issues or concerns that they wanted discussed at the meeting &amp; she said no. We already talked generally about some issues they had mentioned in class.</p> <p>ANATOMAGE TABLE – Bonnie mentioned that she got a grant to purchase an “Anatomage Table” for the college. It will be installed in the classroom across the hall from the Radiography Classroom for all health science &amp; biology staff/students to use. It is a state-of-the-art life size iPad table that has a virtual cadaver installed in the software. Many different programs can be loaded into it that will allow the user to rotate, slice, &amp; view different anatomy, pathology, structures, etc.</p> <p>NEW CLINICAL SITES – Missy mentioned that we are always looking for new clinical education sites. We have asked several times about Harrison Community Hospital, but we were told they are “not ready for students yet”. Since WVU now has a managing contract for Barnesville Hospital &amp; Wheeling Hospital, Karen said she will check to see if there are additional potential sites at BH. We will also check with WVU-Reynolds about their “Quick Care” site.</p>
<b><u>Executive Session was held</u></b>	Student representative was excused.
<b><u>The meeting was adjourned at 2:15PM</u></b>	