Classified Staff Council West Virginia Northern Community College

*Meeting Minutes Thursday, March 8th 2012*

*Location: 201B*

**Call to order at 2:00 pm**

**Attendance**

* Melanie Eberhart – excused
* Lucy Kefauver (late with excuse)

**Approval of Minutes**

* Minutes approved for February 9th 2012

**Constitution Committee Report**

* Meeting on the 14th of March
* Have begun the first draft of the constitution and by-laws

**ACCE Report**

* See attachment

**BOG Report**

* See attachment
* Next meeting on March 22nd 2012

**President’s Council Report**

* Discussed the newly revised dress code administrative procedure
* Discussed lock-down procedures
* Discussed the disciplinary action rule

**Budget Committee Report**

* See attachment
* Budget meeting for Friday, March 9th 2012 has been cancelled
  + To be determined after Spring break

**Safety Committee Report**

* Lock down procedure
  + Steve Lippiello mentioned that something will be coming out to the

Committee

* + A lock down drill on each campus is forthcoming
* Discussed possible future training on the CLERY act on campus

**Old Business**

* Tobacco Free Campus Rule / Dress Code A.P. / CS Morale Survey
* Discussing of joint HR meetings

**Review of Minutes**

* Review of minutes approved

**Adjourn**

* Meeting adjourned at 3:43 p.m.