

# Academic Affairs Meeting

## Minutes

May 23, 2018

**Present:** Jill Loveless, Becky Yesenczki, Kim Patterson, Pat Stroud, Dave Stoffel, Crystal Harbert

**Excused:** Larry Tackett, Pam Sharma, CJ Farnsworth, Donna Hans

### VPAA Update:

Dr. Loveless began the meeting asking “what is our mission”. A key phrase to remember is “educate and empower individuals”. She will be out of the office next Thursday for a meeting on reverse transfer and again on June 4, to attend a meeting regarding a new performance-based funding model. The State wants a performance-based funding model which will change how we do things. People will be held accountable. Workforce, completion, FTE, etc., can be part of the funding model. Not sure when this will begin. Four-year schools already have one in the works. Dr. Loveless will be in the office for a half day June 5, then on vacation until June 14. If you need to request leave during that time period, send them now. Dr. Sharma will be doing time cards in Dr. Loveless’ absence. If something comes up during that time period use Kronos to put in the appropriate leave.

Division chairs will be off contract as of May 31. Dr. Sharma and Dr. Loveless will work on hiring adjuncts and will handle student issues while division chairs are off contract. Mr. Stoffel’s division will be expanded to include the applied technology programs.

### Department Updates:

**Ms. Stroud:** The Great American Read has started. Staff are still working on voting process for the book. WVNCC will have a reveal of our pick. Ms. Stroud reported that her assessment project isn’t going as well as she was hoping. Dr. Loveless stated that the information could be very useful to help our faculty realize that they have to hold students accountable in all classes, not just English classes.

**Ms. Harbert:** Reported she is working on summer and fall staffing. Students in her lit class are taking the Getting to Know Blackboard tutorial. She is offering it as extra credit. Her goal is to work more with early entrance people to get them on board with using Blackboard.

**Mr. Stoffel:** All is good with his area. His office will be moving in the near future.

**Ms. Patterson:** She has been working with Ms. Harbert on summer issues. Other than that, all is ok.

### General Discussion Items:

Possible event for students who are transferring. How can we celebrate our articulation pathways? So much focus on technical programs, need to emphasize those who get liberal arts transfer degrees. Reverse transfer needs to be celebrated also.

Could we revamp our graduation process? Do students still need to apply? Can we identify students and let them know they will be able to graduate?

Blackboard access dates. End dates have been changed to a couple of days after the end of the term rather than two weeks after the term. Been a significant increase in grade change issues. Training is needed regarding grade changes and when incompletes can be issued.

Ms. Fike is open to revision of the course waiver/substitution form. Dr. Loveless will work on a new form over the summer. She is open to any suggestions. Mr. Stoffel suggested two different forms, one for course waiver and one for course substitution.

For those who are on contract over the summer, please work on HLC issues.

Dr. Loveless shared information on KPI Reporting for pathways. Northern has some good results.

Next meeting will be determined.

Respectfully Submitted by:  
Becky Yesenczki