

Budget Committee Minutes
Zoom - <https://wvncc.zoom.us/j/82827072403>
Friday, July 9, 2021
9:30am – 10:30am

Attendees:

Shelley Deluca, Janet Fike, Chris Kefauver, Dave Lawson, Jill Loveless, Tricia Marker, Dan Mosser, April Schrupp, Pam Sharma and Matt Thorn

Review and Update Timeline for FY2023 – No discussion

Review/Discussion designating ARP/CRRSA Funds

- a. Total available ARP/CRRSA funds (aka CARES) \$2,226,343
 - i. Designated Projects
 - 1. \$110K Computer Replacement
 - 2. \$60K Network Refresh
 - 3. \$700K HVAC Project

Balance remaining: \$1,356,343
- b. Dr. Mosser discussed using funds to “wipe-out” old student balances to allow students to enroll without the financial burden.
ACTION ITEM:
April will send out:
 - i. A list of general categories that meet the guidelines for eligible projects.
 - ii. Previously compiled project suggestions that were not funded in FY 21.
 - iii. The committee will send back additional project suggestions.

Review/Discussion HLC Compliance for Assessment, Planning, and Budgeting

- c. Assessment Project Evaluation Template
 - i. Utilization of Activity Codes
 - 1. April will share the list of codes with the committee.
 - ii. Additional changes/suggestions
 - 1. April will share the form for committee review.

ACTION ITEM:
April will send the Project Evaluation Form with the corresponding project code to each project manager. The project manager will be responsible for assigning the code to each related expenditure to ensure the expenses are tracked and the project is evaluated upon completion.

Next Meeting – No discussion