Faculty Assembly Minutes

5 March 2010

1:30 pm Telecom Rooms, all three campuses

**Present:**  R. Berry, S. Clutter, C. Dale, T. Danford, F. DeCaria, M. Deichler, D. Ferrell, D. Folger, D. Goeddel, M. Goldstein, M. Grubor, C. Harbert, L. Ingram, C. Kefauver (presideing), R. Malek, M. Marlin, C. Morris, C. Riter, C. Rogerson, D. Roth, D. Ryan, S. Rychlicki, J. Tully, G. Winland, J. VanFossan, T. Vavra, D. Yadrick

C. Kefauver called the meeting to order at 1:35 am. He announced that we are looking for a Faculty Assembly Vice President to take office in April and to serve as Faculty Assembly President beginning in April 2011.

Minutes of the January 2010 meeting were amended on a motion by F. DeCaria with a second by D. Ryan:

**The WVNCC Faculty Assembly hereby recommends that full time faculty serving their Third, Sixth and Ninth years of service be eligible to apply for academic  promotion and all future promotions. The Faculty Assembly requests that  a response to this motion be resolved within three business days from today March 5th, 2010.**

This motion passed unanimously. The amended minutes were then approved on a motion by C. Dale with a second by S. Rychlicki.

**Committee Reports**

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| Committee | Report |
| Assessment | Nothing new – fall course assessment reports are due (2/15) and program assessment reports are due 4/15 |
| Currriculum  | Did not meet |
| Distance Education | Did not meet |
| Enrollments Managenment | Did not meet |
| ACF | M. Goldstein reported that Northern’s show at the WV Legislature was superb! Also he solicited applications for the Great Teachers Seminar the last week in June. |
| Board of Governors | Did not meet |
| Institutional Technologies | Did not meet |
| LRC | Reminder to fill out the LRC useage survey sent by D. Ryan |
| Professional Development | Did not meet |
| General Education | Did not meet |
| Merit | Will meet next week to review submitted merit packets |
| Budget Committee | Ugh, no raises execept for promotions and classified mercer scale steps |
| Promotion | Met; clarification on points on the revised promotion policy; discussion of the 3rd, 6th, and 9th year practice |
| FERC |  FERC met on this morning; work is ongoing and facutly should receive a revised document before the next FA meeting. |

**Old business**

Merit documents are due to Dr. Vicki Riley TODAY, Friday, 3/5/2010. The March 2009 pool will be carried over and will be funded if monies are available.

Promotion: see amended motion above.

Distance education: “special assignment” and questions on bumping of adjunct faculty to make a full time faculty load. Faculty believe it makes no difference if an adjunct faculty member contacts students before the start of the semester.

**New Business**

**Disciplenary action/behavior in class**: There was discussion about disruptive classroom behaviors and what faculty can and cannot do. T. Danford volunteered to gather information on this subject including any current policies and procedures, and will report back to the Faculty Assembly in April.

**Faculty Assembly Executive Committee Election:**

.The following faculty have been elected to the Faculty Assembly Executive Committee for a two year term beginning 4/1/2010: S. Clutter, C. Dale, F. DeCaria, S. Gress, L. Ingram, C. Kefauver, J. Plesa, and D. Ryan.

The following faculty were serve their second year of their term: T. Danford, D. Folger, K. Herrington, C. Riter, S. Rychlicki, and J. Tully.

**Faculty Assembly Vice Presidential Election:**

D. Ryan was elected Vice President for the term 4/1/2010 until 3/31/2011 when she will assume the presidency.

**Adjournment**

The meeting was adjourned at 2:30 pm on a motion by C. Dale with a second by S. Rychlicki.

Respectfully submitted,

Thomas R. Danford, secretary