

**WV Northern Community College**  
**September 18, 2009**  
**Budget Committee Minutes**

**Attendees**

Chris Kefauver, Mike Koon, Steve Lippiello, Chuck Morris, Vicki Riley, Denny Roth, April Schrupp, Linda Shelek, Pat Stroud and Tony Vavra

**Establishment of Timeline for FY 2011 Process**

The FY2011 Process will follow the same timeline as previous years; however, the Business Office and Personnel Office will address concerns with New Position, RPA, and Personnel Service Requests being joined with the Capital Requests process. This will be resolved for FY2012.

**Full Time Personnel New Position Requests**

This process has been filtered through the HR Office and the President's Office; however, we will present a summary of the requests to the committee at a later date.

**FY 2011 Capital Request Process**

Request forms were sent on September 3, 2009 – due in no later than October 2, 2009  
A summary of the capital requests submitted will be presented to the committee at the next meeting.

**Review of Preliminary FY'09 Financial Performance**

The preliminary financial reflects an approximate \$1 million dollar surplus.  
The sale of the HA Building at a loss of \$1.2 million had an impact on the financial  
CFO announced that since 2002 – the cash balance for WVNCC has increased by approximately \$8 million dollars.

**Next Meeting Date**

Next meeting is scheduled for October 23<sup>rd</sup> at 2 pm – location to be determined. (IP Video availability is not known at this time)