

**OFFICIAL MINUTES  
BOARD OF GOVERNORS MEETING  
WEST VIRGINIA NORTHERN COMMUNITY COLLEGE  
Thursday, December 4, 2025 -- 1:30 p.m. – Wheeling Campus**

A meeting of the West Virginia Northern Community College Board of Governors was held on Thursday, December 4<sup>th</sup> in the Board Room at the B & O Building, 1704 Market Street and via Zoom.

**1. Call to Order**

Ms. McGlaughlin convened the meeting at 1:41 p.m.

**2. Roll Call**

Members in Attendance were: Jacob Altmeyer; Dave Artman; Liz Hofreuter; and DJ McGlaughlin. Excused: Christine Mitchell

**3. Executive Session**

Ms. Hofreuter made a motion the Board enter into executive session at 1:42 p.m. to discuss personnel. Mr. Artman seconded the motion. Motion carried.

Mr. McGlaughlin made a motion for the Board to come out of executive session at 2:29 p.m. Mr. Artman seconded the motion. Motion carried.

**4. Adjournment**

The meeting adjourned at 2:31 p.m.

Minutes respectfully submitted by,

Minutes approved by,

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Stephanie Kappel  
Executive Assistant to the President

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Christine Mitchell  
Board of Governors Secretary