

OFFICIAL MINUTES
BOARD OF GOVERNORS MEETING
WEST VIRGINIA NORTHERN COMMUNITY COLLEGE
Thursday, January 29, 2026 – 5:00 p.m. – Wheeling Campus

A meeting of the West Virginia Northern Community College Board of Governors was held on Thursday, January 29th in the Project Best Executive Conference Center on the Wheeling campus and via Zoom.

1. Call to Order

Mr. Altmeyer called the meeting to order at 5:01 pm.

2. Roll Call

Members in attendance were: Jacob Altmeyer; David Artman; Liz Hofreuter; Christine Mitchell; DJ McGlaughlin; Lyndsie Scott-Guzek; Hilary Curto Wilson and Ayla Watson.

Guests included: Dr. Dan Mosser, President; David Barnhardt, Director of Communications and Student Recruitment; Robert Brak, Director of Human Resources; Janet Fike, Vice President of Student Care and Success; Dr. Angela Hawk, Vice President for Learning; Karri Mulhern; Vice President for Continuing Education and Workforce Development; Jeff Sayre, CFO/Vice President of Administrative Services; Rana Spurlock, Director of Institutional Advancement; and Dr. Pam Sharma, Vice President of Planning, Institutional Effectiveness and Research.

3. Student Engagement Presentation

Ms. Blaha, the Director of Student Engagement, presented on student activities. She detailed the structure of Student Government Association (SGA). Ayla Watson described her experience and how much she has enjoyed her time at Northern. Ms. Blaha highlighted the student activities for the year as well as the SGA accomplishments. They have focused on making food insecurity a priority. They have been able to help a number of students. She thanked Dave Artman and the WVU-Weirton Medical staff for helping out tremendously with the Secret Santa program.

4. Board Chair Report

Mr. Altmeyer thanked Dr. Mosser for his service to the College and he looks forward to it being a good final semester.

5. Approval of Minutes (October 23, 2025)

Mr. McGlaughlin made a motion that the Board approve the Minutes from the meeting on October 23, 2025 as presented. Ms. Hofreuter seconded the motion. Motion carried.

6. Approval of Minutes (December 4, 2025)

Mr. McGlaughlin made a motion that the Board approve the Minutes from the meeting on December 4, 2025 as presented. Ms. Hofreuter seconded the motion. Motion carried.

7. President's Report

Earlier this year, the B & O restoration was completed. We are now officially scaffolding free. We are still waiting on the awning for the front of the building. There will be a ribbon cutting once all work is complete. The governor's office recently asked for an updated list of

deferred maintenance projects and we submitted several opportunities.

The WV Legislative session is underway. If the funding formula does go into place, it could be very favorable for us given the several years in a row of enrollment increases.

Recently, Dr. Mosser attended several events including touring CCAC's Advanced Manufacturing Lab, Symphony on Ice, RED's Workforce Unifiers Luncheon, WVU's Aspiring Nurses program, and Project Best's Christmas gathering.

He thanked the Board for treating the news of his retirement with discretion. A college wide announcement was made on January 16th with a presidential search to follow.

6. Action Items

Respiratory Therapy Program

Dr. Hawk spoke about the need for the respiratory therapy program in the area.

Mr. Artman made a motion the Board approve the Respiratory Therapy, AAS as presented to the Board. Mr. McGlaughlin seconded the motion. Motion carried.

NC-2035 Employee & Dependent Tuition Waiver Rule and NC-4018 Financial Aid Tuition & Fee Waivers Rule

Ms. Fike stated that we need to request permission to revise the Employee and Dependent Tuition Waiver Rule and follow the rulemaking process in order to rescind the Financial Aid Tuition and Fee Waivers Rule. The latter is no longer needed by the state.

Mr. McGlaughlin made a motion the Board grant permission to the College to revise NC-2035 Employee and Dependent Tuition Waiver Rule and permission for the College to take the NC-4018 Financial Aid Tuition and Fee Waivers Rule through the rulemaking process in order to rescind it. Ms. Mitchell seconded the motion. Motion carried.

7. Administrative Reports

CFO/Vice President for Administrative Services

Financial Update

Mr. Sayre highlighted the fund tracking document provided in the Board packet. He has added several more financial statements to the usual document for further transparency.

Vice President of Student Care and Success

Enrollment Update

Ms. Fike reported that headcount enrollment was up from last year.

Vice President for Continuing Education and Workforce Development

Enrollment Update

Ms. Mulhern reported that noncredit is up from where we were this time last year. We are continuing to grow in this area.

8. Old Business

There was no old business.

9. New Business

There was no new business.

10. Executive Session

Mr. McGlaughlin made a motion that the Board enter executive session at 5:52 pm to discuss personnel. Mr. Artman seconded the motion. Motion carried.

Mr. McGlaughlin made a motion that the Board come out of Executive Session at 6:29 pm. Mr. Artman seconded the motion. Motion carried.

11. Adjournment

The meeting adjourned at 6:30 p.m.

Minutes respectfully submitted by,

Minutes approved by,

Stephanie Kappel
Chief of Staff & Executive Assistant to the
President

Christine Mitchell
Board of Governors Secretary