

Faculty Assembly – MINUTES **Approved**

Meeting Location: 316 B&O
 Meeting Date: Aug. 20, 2019
 Meeting Start Time: 2:45 p.m.
 Facilitator / President: John Lantz

I. Call to Order – Welcome / Robert’s Rules of Order – Applied

II. Attendance:

- a. Wheeling – see attached sign in sheet

III. GUESTS:

Guest	Topic
Mike Koon	<ul style="list-style-type: none"> • Advised faculty there are resources available about Clery reporting for the committee to look at to clarify some faculty concerns • Notified faculty that a privacy fence will be installed in between the college’s property near the ITC and Wheeling Creek bank in an effort to create a barrier from the “homeless camp.” • Updated faculty that last year’s Mental Health Task Force is becoming a standing committee this year. Koon requests the committee members remain the same to continue their work • Notified the faculty that the college’s Perkins funds have been cut in half this year; there is \$50,000 in Perkins funds dedicated to the Crime Scene Investigation (CSI) house initiative • Reported that the ATC parking lot repairs are being delayed by Ohio County officials, but it is still a work in progress and work is expected to begin in the Spring • Reported that the new college president, Dr. Mosser, will begin on Sept. 16; Koon will remain at the college for a week “or so” to help with the transition and integration of Dr. Mosser • Koon asked that if faculty know of any key community leaders Dr. Mosser should be introduced to, to please send those names to him • Delilah Ryan requested that Koon visit the new IP video rooms to assess how the new system works
Jill Loveless	<ul style="list-style-type: none"> • Reminded faculty to be in their offices for office hours this week for advising/registration • Reminded faculty to use the Distance Education Template in Blackboard when setting up online classes • Reminded faculty to email their Fall syllabi to syllabus@wvnc.edu by the first day of class

IV. NEW BUSINESS/AGENDA ITEMS:

Speaker	Topic
John Lantz	<ul style="list-style-type: none"> • Encouraged faculty to bring him their concerns and problems as their Faculty Assembly president • Reported that the Faculty Handbook is still being revised and updated • Facilitated committee assignments for 2019-2010; see attached document

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Chris Kefauver	<ul style="list-style-type: none"> • Encouraged faculty to report crimes on or near campus to members of the Safety and Security committee in order for the college to be in compliance with the Clery Act • A discussion ensued about teacher/student confidentiality. • John Lantz asked Kefauver to seek answers to faculty questions and clarification about the Clery Act for September’s meeting.
Joyce Britt	<ul style="list-style-type: none"> • Reported that “Meet Your Mentor Day” will be held Sept. 20 on all three campuses. This event is a meet and greet between students and advisors to check in with one another. • Asked that faculty send suggestions to any Advising Task Force Committee member ; primarily their thoughts on where/how to hold the meet and greet (in faculty offices or one common space) • Reported that the committee is working on options for online students to meet their mentor, also • Reported that the Mental Health committee is becoming a standing committee
Faculty Emeritus	<ul style="list-style-type: none"> • Faculty voted to nominate Mark Goldstein and Mike Koon for Faculty Emeritus status • Motion: Darcey Ferrell/Mary Jean McIntosh • Motion carried

VII. COMMITTEE REPORTS

Speaker	Topic
ACF	
Academic Appeals	
Academic Judicial Board	
Assessment	
BOG	
Budget Development	
Faculty Salary	
Curriculum	
Danford award	
Distance Education	
Enrollment Management	
FERC	
Faculty Emeritus	
Faculty Promotion	
Faculty Welfare/Advocacy	
Scholarship	

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IT	
LRC	
Professional Development	
Rules	
Safety	
Student Appeals	
FACDIS	
Retention	
Mental Health	
Textbook Affordability	

V. ACTION ITEMS FOR NEXT MEETING:

Person Responsible	Notes / Responsibilities

Adjourn: 3:54 p.m. Kefauver/Kriechbaum

Next meeting: Oct. 4, 2019
 Start time: 2 p.m.

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Faculty Assembly 2019-2020

Officers:

President: John Lantz
 President Elect: Darcey Ferrell
 Secretary: Chana Baker
 State Advisory Council of Faculty Rep: Kathy Herrington
 Faculty Rep to BOG: Chris Kefauver

Executive Committee:

<i>* Terms expire March 31, 2019</i>	<i>* Terms expire March 31, 2021</i>
John Lantz	Dave Stoffel
Chana Baker	Daniel Gomez
Chris Kefauver	Misty Kahl
Crystal Harbert	Melissa Stephens
Bonnie Peterman	Jennifer Lantz
Heidi Ryan	Darcey Ferrell
Jennifer Kriechbaum	Kathy Herrington
	Jeremy Doolin

Faculty Committee Assignments 2019-2020; updated Aug. 2019

Academic Appeals Committee (6 faculty minimum – no division chairs or program directors)	Chana Baker John Reho Susan Davis Arlene Kuca Scott Owen Missy Stephens Jill Keyser		
Academic Judicial Board (1 from each campus, 1 alternate each campus)	Members: Jennifer Lantz - NM Frank Decaria - WR Gene Evans - WH	Alternates: John Reho- WR John Lantz - NM Heidi Ryan - WH	
Assessment Committee (minimum 6 faculty)	<u>New Martinsville</u> Darcy Ferrell Jennifer Lantz	<u>Wheeling</u> Dave Stoffel Rustem Mulyuk Heather Kalb	<u>Weirton</u> Daniel Gomez Mary Jean McIntosh
Board of Governors	Chris Kefauver		
Budget Development Committee (6 faculty minimum)	Bonnie Peterman (alternate) Chris Kefauver Jennifer Sparchane Jeremy Doolin Heidi Ryan Paige Holt		
Faculty Salary Committee	Hollie Buchanan Chris Kefauver Said Leghlid Dave Stoffel		
Curriculum committee (8-9 faculty minimum)	Kathy Herrington (chair) Misty Kahl Scott Owen Greg Winland Chana Baker Joyce Britt John Lantz Henry Cercone Brandy Killeen		
Danford Award Committee (4 faculty - 1 from each division-Meets Aug/Sept)	Dave Stoffel (Business and Public Services Representative) Charles Rogerson (Liberal Arts Representative) Melissa Stephens (Health Sciences Representative) Brandy Killeen (ATC Representative)		

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<p>Distance Education Committee (8 faculty)</p>	<p>Kim Patterson – Distance Education Coordinator Jennifer Kriechbaum Dave Stoffel Heather Kalb Heidi Ryan Jeremy Doolin Rustem Mulyuk John Lantz Henry Cercone</p>
<p>Enrollments Management Committee (3 faculty)</p>	<p>Michelle Watson Anita Dahlem Mary Jean McIntosh</p>
<p>Faculty Assembly Officers</p>	<p>John Lantz (President 2019-2020) Darcey Ferrell (President Elect 2019-2020) Chana Baker (Secretary 2019-2020) Kathy Herrington (Faculty Representative to the State Advisory Council of Faculty) Chris Kefauver (Faculty Representative to the Board of Governors)</p>
<p>Faculty Executive Committee (1/4 of total faculty)</p>	<p>Terms to expire March 31, 2020 John Lantz Chana Baker Chris Kefauver (BOG rep) Crystal Harbert Bonnie Peterman Heidi Ryan Jennifer Kriechbaum</p>
<p>Faculty Executive Committee (cont.)</p>	<p>Terms to expire March 31, 2021 Dave Stoffel Daniel Gomez Misty Kahl Melissa Stephens Jennifer Lantz Darcey Ferrell Kathy Herrington Jeremy Doolin</p>
<p>Faculty Evaluation Committee (FERC) (5 faculty minimum)</p>	<p>Kathy Herrington (chair) Curt Hippensteel Melissa Stephens Dave Stoffel Jennifer Lantz Crystal Harbert Joyce Britt</p>

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<p>Faculty Emeritus Status Ad Hoc Committee (5 faculty minimum)</p>	<p>Crystal Harbert Scott Owen Greg Winland Hollie Buchanan Paige Holt</p>
<p>Faculty Promotion Committee (9 faculty, 3 Professors, 2 Associate, 2 Assistant, 2 Instructors)</p>	<p>Chris Kefauver (Professor) Greg Winland (Professor) Kathy Herrington (Professor) Charles Rogerson (Professor) Arlene Kuca (Associate) Dave Stoffel (Associate) Bonnie Peterman (Assistant) John Reho (Assistant) Hollie Buchanan (Instructor) Tammy Pitcher (Instructor)</p>
<p>Faculty Welfare/Advocacy (6 faculty minimum)</p>	<p>Darcey Ferrell Bonnie Peterman John Lantz Gene Evans Scott Owen Kathy Herrington (chair)</p>
<p>Scholarship Committee (3 faculty minimum)</p>	<p>Delilah Ryan Kelly Bush Crystal Harbert</p>
<p>Institutional Technologies Committee (4 faculty minimum)</p>	<p>Jennifer Kriechbaum Kelly Bush RJ Canter Dave Hays</p>
<p>Library/LRC (5 faculty minimum)</p>	<p>Sara Cunningham Crystal Harbert John Reho Tammy Pitcher Henry Cercone</p>
<p>Professional Development Committee (2 faculty)</p>	<p>Curt Hippensteel Jill Keyser Alternate: Lindsay Warren</p>
<p>Rules Committee (2-3 faculty)</p>	<p>Delilah Ryan Heather Kalb Alternate: Anita Dahlem</p>
<p>Safety Committee (4 faculty minimum)</p>	<p>Brandy Killeen Chris Kefauver Bonnie Peterman</p>

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	John Lantz
Student Appeals committee (Non-academic matters) (3 and 3 alternates representing campuses)	Members: - One per campus Darcey Ferrell (NM) Frank DeCaria (WE) Chana Baker(WH) Alternates: Jennifer Lantz-NM Greg Winland (WE) Michelle Watson (WH)
Representatives for External Committee	FACDIS: Frank DeCaria & Delilah Ryan
Retention Committee (2-3 faculty minimum)	Joyce Britt Pat Roper Curt Hippensteel Said Leghlid MaryJean McIntosh
Mental Health Committee (per Task Force)	R.J. Cantor Amy Mihellis Joyce Britt Darcey Ferrell
Textbook Affordability (5 faculty minimum)	Amy Mihellis Pat Roper Charlie Rogerson Gene Evans Hollie Buchanan

Updated 8/20/19