Faculty Assembly – MINUTES Approved



Meeting Location: 316 B&O
Meeting Date: Aug. 20, 2019
Meeting Start Time: 2:45 p.m.
Facilitator / President: John Lantz

I. Call to Order – Welcome / Robert's Rules of Order – Applied

II. Attendance:

a. Wheeling – see attached sign in sheet

III. GUESTS:

Guest	Topic
Mike Koon	 Advised faculty there are resources available about Clery reporting for the committee to look at to clarify some faculty concerns Notified faculty that a privacy fence will be installed in between the college's property near the ITC and Wheeling Creek bank in an effort to create a barrier from the "homeless camp." Updated faculty that last year's Mental Health Task Force is becoming a standing committee this year. Koon requests the committee members remain the same to continue their work Notified the faculty that the college's Perkins funds have been cut in half this year; there is \$50,000 in Perkins funds dedicated to the Crime Scene Investigation (CSI) house initiative Reported that the ATC parking lot repairs are being delayed by Ohio County officials, but it is still a work in progress and work is expected to begin in the Spring Reported that the new college president, Dr. Mosser, will begin on Sept. 16; Koon will remain at the college for a week "or so" to help with the transition and integration of Dr. Mosser Koon asked that if faculty know of any key community leaders Dr. Mossser should be introduced to, to please send those names to him Delilah Ryan requested that Koon visit the new IP video rooms to assess how the
	 new system works Reminded faculty to be in their offices for office hours this week for
	advising/registration
Jill	 Reminded faculty to use the Distance Education Template in Blackboard when setting up online classes
Loveless	 Reminded faculty to email their Fall syllabi to syllabus@wvncc.edu by the first day of class

IV. NEW BUSINESS/AGENDA ITEMS:

Speaker	Торіс
John Lantz	 Encouraged faculty to bring him their concerns and problems as their Faculty Assembly president Reported that the Faculty Handbook is still being revised and updated Facilitated committee assignments for 2019-2010; see attached document

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Chris Kefauver	 Encouraged faculty to report crimes on or near campus to members of the Safety and Security committee in order for the college to be in compliance with the Clery Act A discussion ensued about teacher/student confidentiality.
Kelaavel	 John Lantz asked Kefauver to seek answers to faculty questions and clarification about the Clery Act for September's meeting.
Joyce Britt	 Reported that "Meet Your Mentor Day" will be held Sept. 20 on all three campuses. This event is a meet and greet between students and advisors to check in with one another. Asked that faculty send suggestions to any Advising Task Force Committee member; primarily their thoughts on where/how to hold the meet and greet (in faculty offices or one common space) Reported that the committee is working on options for online students to meet their mentor, also Reported that the Mental Health committee is becoming a standing committee
Faculty Emeritus	 Faculty voted to nominate Mark Goldstein and Mike Koon for Faculty Emeritus status Motion: Darcey Ferrell/Mary Jean McIntosh Motion carried

VII. COMMITTEE REPORTS

Speaker	Topic
ACF	
Academic Appeals	
Academic Judicial Board	
Assessment	
BOG	
Budget Development	
Faculty Salary	
Curriculum	
Danford award	
Distance Education	
Enrollment Management	
FERC	
Faculty Emeritus	
Faculty Promotion	
Faculty Welfare/Advocacy	
Scholarship	





IT	
LRC	
Professional Development	
Rules	
Safety	
Student Appeals	
FACDIS	
Retention	
Mental Health	
Textbook Affordability	

V. ACTION ITEMS FOR NEXT MEETING:

Person Responsible	Notes / Responsibilities

Adjourn: 3:54 p.m. Kefauver/Kriechbaum

Next meeting: Oct. 4, 2019 Start time: 2 p.m.

Faculty Assembly – MINUTES Approved



Faculty Assembly 2019-2020

Officers:

President:
President Elect:
Darcey Ferrell
Secretary:
Chana Baker
State Advisory Council of Faculty Rep:
Kathy Herrington
Faculty Rep to BOG:
Chris Kefauver

Executive Committee:

* Terms expire March 31, 2019	* Terms expire March 31, 2021	
John Lantz	Dave Stoffel	
Chana Baker	Daniel Gomez	
Chris Kefauver	Misty Kahl	
Crystal Harbert	Melissa Stephens	
Bonnie Peterman	Jennifer Lantz	
Heidi Ryan	Darcey Ferrell	
Jennifer Kriechbaum	Kathy Herrington	
	Jeremy Doolin	

$Faculty\ Assembly-MINUTES\ {\color{red}DRAFT}$



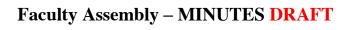
Faculty Committee Assignments 2019-2020; updated Aug. 2019

·	ittee Assignments 2019-	zozo, apaate	u Aug. 2013
Academic Appeals	Chana Baker		
Committee (6 faculty	John Reho		
minimum – no division	Susan Davis		
chairs or program	Arlene Kuca		
directors)	Scott Owen		
	Missy Stephens		
	Jill Keyser		
Academic Judicial Board (1	Members:		Alternates:
-	Jennifer Lantz - NM		John Reho- WR
from each campus, 1			
alternate each campus)	Frank Decaria - WR		John Lantz - NM
	Gene Evans - WH		Heidi Ryan - WH
	A. A	144	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \
Assessment Committee	New Martinsville	Wheeling	<u>Weirton</u>
(minimum 6 faculty)	Darcy Ferrell	Dave Stoffel	Daniel Gomez
	Jennifer Lantz	Rustem Mulyuk	Mary Jean Mcintosh
		Heather Kalb	
Board of Governors	Chris Kefauver		
Budget Development	Bonnie Peterman (alternate)		
Committee (6 faculty	Chris Kefauver		
minimum)	Jennifer Sparchane		
	Jeremy Doolin		
	Heidi Ryan		
	Paige Holt		
Faculty Salamy Committee	Hollie Buchanan		
Faculty Salary Committee			
	Chris Kefauver		
	Said Leghlid		
	Dave Stoffel		
Curriculum committee (8-9	Kathy Herrington (chair)		
faculty minimum)	Misty Kahl		
	Scott Owen		
	Greg Winland		
	Chana Baker		
	Joyce Britt		
	John Lantz		
	Henry Cercone		
	Brandy Killeen		
	,		
Danford Award	Dave Stoffel (Business and Pul	olic Services Repr	esentative)
Committee (4 faculty - 1	Charles Rogerson (Liberal Arts Representative)		
from each division-Meets	Melissa Stephens (Health Sciences Representative)		
Aug/Sept)	Brandy Killeen (ATC Representative)		
, 148/ 3CPC/	Statidy Kilicell (ATC Represent	tative _j	

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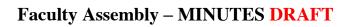


Distance Education			
Committee (8 faculty)	Kim Patterson – Distance Education Coordinator		
	Jennifer Kriechbaum		
	Dave Stoffel		
	Heather Kalb		
	Heidi Ryan		
	Jeremy Doolin		
	Rustem Mulyuk		
	John Lantz		
	Henry Cercone		
Enrollments Management	Michelle Watson		
Committee (3 faculty)	Anita Dahlem		
Committee (3 faculty)	Mary Jean McIntosh		
Faculty Assembly Officers	John Lantz (President 2019-2020)		
raculty Assembly Officers	Darcey Ferrell (President Elect 2019-2020)		
	Chana Baker (Secretary 2019-2020)		
	Kathy Herrington (Faculty Representative to the State Advisory Council		
	of Faculty)		
	Chris Kefauver (Faculty Representative to the Board of Governors)		
Faculty Executive	Terms to expire March 31, 2020		
Committee (1/4 of total			
faculty)	John Lantz		
iacuity)	Chana Baker Chris Kefauver (ROC ron)		
	Chris Kefauver (BOG rep)		
	Crystal Harbert Bonnie Peterman		
	Heidi Ryan Jennifer Kriechbaum		
	Jennier Kriechbaum		
	Towns to avaire March 21, 2021		
Foculty Evecutive	Terms to expire March 31, 2021 Dave Stoffel		
Faculty Executive Committee (cont.)	Daniel Gomez		
Committee (cont.)			
	Misty Kahl		
	Melissa Stephens		
	Jennifer Lantz Darcey Ferrell		
	Kathy Herrington		
Faculty Evaluation	Jeremy Doolin Kathy Herrington (chair)		
Committee (FERC) (5	Kathy Herrington (chair)		
faculty minimum)	Curt Hippensteel		
lacuity illillillillilli	Melissa Stephens Dave Stoffel		
	Jennifer Lantz		
	Crystal Harbert		
	Joyce Britt		





Faculty Emeritus Status Ad	
Hoc Committee (5 faculty	Crystal Harbert
minimum)	Scott Owen
·	Greg Winland
	Hollie Buchanan
	Paige Holt
Faculty Promotion	
Committee (9 faculty, 3	Chris Kefauver (Professor)
Professors, 2 Associate, 2	Greg Winland (Professor)
Assistant, 2 Instructors)	Kathy Herrington (Professor)
	Charles Rogerson (Professor)
	Arlene Kuca (Associate)
	Dave Stoffel (Associate)
	Bonnie Peterman (Assistant)
	John Reho (Assistant)
	Hollie Buchanan (Instructor)
	Tammy Pitcher (Instructor)
Faculty Welfare/Advocacy	Darcey Ferrell
(6 faculty minimum)	Bonnie Peterman
	John Lantz
	Gene Evans
	Scott Owen
	Kathy Herrington (chair)
Scholarship Committee (3	Delilah Ryan
faculty minimum)	Kelly Bush
	Crystal Harbert
	in the world
Institutional Technologies	Jennifer Kriechbaum
Committee (4 faculty	Kelly Bush
minimum)	RJ Canter
Library/LDC/F faculty	Dave Hays
Library/LRC (5 faculty	Sara Cunningham
minimum)	Crystal Harbert John Reho
	Tammy Pitcher
	Henry Cercone
Professional Development	Curt Hippensteel
Committee (2 faculty)	Jill Keyser
Committee (2 faculty)	Alternate: Lindsay Warren
Rules Committee (2-3	Delilah Ryan
faculty)	Heather Kalb
,,	Alternate: Anita Dahlem
Safety Committee (4	Brandy Killeen
faculty minimum)	Chris Kefauver
	Bonnie Peterman





	John Lantz	
Student Appeals	Members: - One per campus	Alternates:
committee	Darcey Ferrell (NM)	Jennifer Lantz-NM
(Non-academic matters)	Frank DeCaria (WE)	Greg Winland (WE)
(3 and 3 alternates	Chana Baker(WH)	Michelle Watson (WH)
representing campuses)		
Representatives for		
External Committee	FACDIS: Frank DeCaria & Delilah Ryan	
Retention Committee (2-3	Joyce Britt	
faculty minimum)	Pat Roper	
	Curt Hippensteel	
	Said Leghlid	
	MaryJean McIntosh	
Mental Health Committee	R.J. Cantor	
(per Task Force)	Amy Mihellis	
	Joyce Britt	
	Darcey Ferrell	
Textbook Affordability (5	Amy Mihellis	
faculty minimum)	Pat Roper	
	Charlie Rogerson	
	Gene Evans	
	Hollie Buchanan	

Updated 8/20/19