**Classified Staff Council** West Virginia Northern Community College

Minutes April 21, 2010

2:00 pm, Room 201 B&O

**Attendance: David Hanes, Jared Tice, Lucy Kefauver, Shannon Payton, Thomas Queen, Kim Hart, Margaret DeCola, Pat Stroud, Tracy Jenkins, and Zac Wycherley, presiding.**

Minutes: Approval of minutes from the March meeting was deferred.

**ACCE**: Jared Tice reports:

* ACCE had met 2 weeks prior at West Liberty University.
* SB480 was not forwarded for the Governor’s signature due to technical errors in the House. If it is not on the Governor’s agenda for the first special Legislative session, it may have to wait until next year.
* The next ACCE meetings are scheduled at WVU May 18th and June 15th at MU.

**BOG**: Mr. Wycherely reports:.

* The Board of Governors met on March 25, 2010.
* The Affirmative Action Plan for 2010-2012 was presented by the HR Director.
* The second quarter financial statement was presented by the CFO.
* The Spring Enrollment Report was presented by the Dean of Enrollments Management. As of February 17, 2010, institution wide, spring enrollment was up by 419 Headcount and up by 293.2 FTE over the previous year.
* Several programs were presented for the 5-year reviews. The CART program received “Exemplary Program” recognition from the American Culinary Federation along with a seven-year accreditation. A request was made by faculty to hire a full-time Sign Language Program Coordinator and Instructor.
* The president presented a report on the Middle College program.
* The Executive to the President for Development gave a report on Foundation activities and fundraising including the upcoming staff initiated golf scramble.
* The Dean of the New Martinsville Campus gave a demonstration of the *Globaloria Project.*
* A discussion was held concerning the Governor’s interference with faculty and staff raises previously approved by the Board of Governors.
* The Vice President for Economics and Work Force Development gave a report on workforce training.
* A faculty absence procedure was presented and discussed.
* The next BOG meeting is scheduled for Thursday, April 22nd at 5:00p.m. in the B&O Board Room. Agenda items directly affecting staff includes first reading of the proposed Fundraising Rule and 2010-2011 compensation.

**Budget**: Ms. Stroud shared the minutes of the Budget committee meeting, topics of discussion included the large surplus level in our current budget, and projected cuts in the operating budget of 5% and there were objections to another year without raises.

**Next Meeting:** May 19, 2010 in Presidential Boardroom

**Motion to adjourn:** Jared Tice, Tracy Jenkins second at 3:15p.m.

**Respectfully submitted:** Susie Barnette

**Approved:** July 29, 2010