**Classified Staff Council** West Virginia Northern Community College

Minutes Tuesday, January 11, 2011

Presidential Boardroom at 2:00 pm

**Attendance: Tom Eltringham, Thomas Queen, Robert Wycherley, Susie Barnette**

Call to Order at 2:15

Minutes of September 14, 2010 were deferred

Minutes of November 9, 2010 were deferred

Committee Reporting were as follows:

**Budget Committee**: Pat Stroud was not present but provided a memo with the following information:

The Budget Committee met on Friday December 10, 2010 in Wheeling in the B&O Auditorium.

This meeting was about having a first look at all of the Capital Projects Requests turned in for FY12.

All of the requests were discussed – duplicate requests were removed and all requests that could be funded by Perkins money were moved to that area. Some requests for Weirton that were to be funded by the expansion grant money were removed.

Several items were marked for more information and follow up, several were designated as necessities.

HR has a request for an ID printer for Smart Cards - $6000 and $7000 for time clocks. This item was explained by Peggy Carmichael as needed to begin a daily log in for all non exempt employees using the employee ID as a smart card that would be swiped in a time clock. The ID printer for Smart Cards was put on the list as a necessity. Also the requests included on the list as necessities were a Bike Rack (WH), Retention Software, An ADA Platform, and the Server/Ezproxy Software for the LRC.

In general discussion it was felt that all of the viable requests had a very good chance of being funded in the upcoming year. No final decisions were made as many items needed further explanation.

All OTPS budgets for FY 12 were due in to the Business Office on January 6, 2011. All were asked to submit budgets with 5% cuts.

**ACCE and the Legislature** – Jared Tice reports:

* 480 Roundtable meeting was held on December 15th with classified staff leaders and HRA’s from across the state. Many of the issues in 480 the HRA’s did not have any issue with currently. WVU’s HRA did have some issues with caps on number of non-classified staff they could hire.
* Senator Plymale and his staff are drafting the new version of Senate Bill 480 directed solely towards personnel issues. The bill will be very similar to the original engrossed bill from last legislative session.
* Jared will not be attending the next 480 Roundtable discussions; because it is our first full day of classes.
* Jared will send out the new personnel bill when it is introduced in the senate.

**Professional Development Committee –** Susie Barnette reports:

No meeting or agenda has been set, yet communications with Mike Koon, chair, presented the following:

This committee has been appointed by the President for 2010-2011.  The Committee is responsible for developing a program statement and budget.

Members are as follows:

Susie Barnette

Peggy Carmichael

Carol Cornforth

Tina Edwards

Mark Goldstein

Donna Hans

Jill Keyser

Teresa Ramsey

Debra Yadrick

For 2009-10 the institution spent approximately $54,979 for professional development.  $10,905 was used by classified staff, $10,289 was used by non-classified personnel, and the remaining $36,785 was used by faculty.

**BOG** – Robert Wycherley reports

The Board of Governors met briefly on December 9, 2010.

The BOG’s December meeting was very brief because they went to the annual Culinary Arts Holiday dinner.

There were three rules out 30 day comment: Textbook Accessibility, Acceptance of Advanced Placement Credits for HS courses, and Termination of Academic Programs.

The President reported that bids were in for replacement of the elevators in the B&O, bids were being reviewed for outsourcing the redesign of our institutional website, and progress is being made on the Weirton expansion (2,000 more square feet in a two story addition to the Redline Building with a new elevator - paid mostly with bond revenues and WVNCC reserves).

The BOG is scheduled to meet on Thursday, January 27, 2011, at 5:00 p.m. in the Board Room, but an agenda is not yet available.

Next Meeting

February 8, 2011 at 2:00 p.m., Presidential Boardroom.

Adjourned at 3:45 p.m.

Respectfully submitted by Susie Barnette.

Approved: February 21, 2011