

## Faculty Assembly –Minutes

Meeting Location: ZOOM  
 Meeting Date: April 16, 2021  
 Meeting Start Time: 2:00 p.m.  
 Facilitator/President: John Lantz

- I. **Call to Order** – Welcome / Robert’s Rules of Order – Applied
- II. **Attendance** – screenshot from zoom attached
- III. **Review Minutes** - Motion to approve March 2021 minutes, K. Herrington/M. Stephens - motion carries.
- IV. **GUESTS:**

Guest	Topic

V. **OLD BUSINESS/AGENDA ITEMS:**

Speaker	Topic
John Lantz	<ul style="list-style-type: none"> <li>Graduation will be held outside May 14<sup>th</sup>, rain date May 16<sup>th</sup>. Additional dates may result in indoor at Wesbanco Arena. John has requested fans in locker rooms for robing to circulate air.</li> </ul>

VI. **NEW BUSINESS/AGENDA ITEMS:**

Speaker	Topic
John Lantz	<ul style="list-style-type: none"> <li>Executive Officers were elected</li> <li>Said Leghliid - President, Chana Baker – President Elect, Jennifer Kriechbaum continues as Secretary.</li> <li>Kathy Herrington and Chris Kefauver were reelected by exec to continue as ACF/BOG rep respectively.</li> <li> </li> </ul>
John Lantz	<ul style="list-style-type: none"> <li>Meetings between faculty assembly presidents of WVNCC, WU, and WLU. These have been very productive. Said will continue holding these joint meetings</li> <li>Exec reviewed/edited Letter has been written. and it will be campus president, mayor, vice mayor, chancellor, Wheeling new register.</li> <li>Will meet with Dr. Mosser – signing events of articulation agreements, progress on hardcopy of schedules, etc.,</li> <li>Per P. Roper new answering system – John, Said, and Kathy met with Dr. Mosser. No discussion of personnel but they did discuss the uses, functions and data that can be collected from the service.</li> <li>Jen Lantz requested a link so faculty can test it – Said will work on having time to work out kinks before it goes live.</li> </ul>

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Dr. Loveless	<ul style="list-style-type: none"> <li>• Apply for Perkins monies – an email was just sent to the faculty with details.</li> <li>• Thomas Danford Award – should have been awarded prior pandemic but now getting honored. Thomas Danford award presented to Jeremy Doolin.</li> <li>• Dr. Loveless expressed her appreciation of the faculty and thanked them for their hard work.</li> </ul>
Said Leghli	<ul style="list-style-type: none"> <li>• Would like to present (about 30 min.) in the fall showing the benefits of OER and earn up to 12 FERC points. Students appreciate free books. Publishers are presenting turn key texts – take advantage of OER to maintain academic independence. Publishers are creating a pathway to eliminate some faculty.</li> </ul>
K. Herrington	<ul style="list-style-type: none"> <li>• Pre-requisite error in Northern Navigator. Tammy and Janet fixed each student issue – is this</li> <li>• Students are not being asked for a PIN</li> <li>• Students allowed to be enrolled prior to leaving for summer even if there is a hold, but advise them to get it addressed.</li> <li>• Per J. Britt – double check which working catalog you are looking at when advising students.</li> <li>• John will bring these issues up in his meeting with Dr. Mosser.</li> <li>• Discussion regarding BOG degree being awarded when earned if not</li> </ul>

### VII. COMMITTEE REPORTS

Speaker	Topic
ACF	<p>Per K. Herrington email 4.12.2021 See Attached document.            Income tax change of removing personal property and raising to 9% was NOT passed.            Great Teachers will be virtual.</p>
Anniversary Adhoc	<p>Per D. Ryan email 4.12.2021            Time capsules item selection completed. Brandy’s students are working on the containers for each campus. Private Facebook page created for the History subcommittee for ideas from alumni, past employees, etc.. If you want an invitation to join, message Delilah Ryan. History displays’ items and newspaper insert information is being reviewed and selected now for the unveiling / opening in February or March 2022. Preservation materials received and in use on archival materials and artifacts. History “Nook” (museum) on Wheeling campus draft design completed. Cases and other display items selected. Video oral history interviewees selected.</p>

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<p>Assessment</p>	<p>Per D. Ferrell email 4.12.2021          Updates</p> <ul style="list-style-type: none"> <li>· Debbie Cresap has revised the Institutional Assessment Plan and provided it to the committee for review and comment by the May meeting.</li> <li>· Dr. Sharma has put together a team to work on HLC-Criterion 4 of the assurance report. Committee members serving on this team are Darcey Ferrell, Pat Roper, and MaryJean McIntosh. The team held their first meeting on April 12, 2021.</li> <li>· Dr. Sharma has decided to keep co-curricular assessment under her leadership.</li> </ul> <p>We will return to the practice of a representative from co-curricular assessment attending the assessment committee meetings.</p> <ul style="list-style-type: none"> <li>· Some faculty have removed CLOs not being currently assessed from the assessment report forms in WEAVE. These should remain on the assessment report. Faculty will likely be assessing them later and having them already entered will save faculty time.</li> <li>· Debbie Cresap obtained a \$2500.00 grant for assessment activities.</li> <li>· An assessment workshop for program directors will be held soon after graduation.</li> <li>· Nine teams of two faculty and staff are currently in process of peer reviewing thirty-nine Fall'20 assessment reports.</li> <li>· Debbie Cresap and Darcey Ferrell will be giving a report on assessment at the next CIC meeting.</li> </ul> <p>Added today:</p> <ul style="list-style-type: none"> <li>**When working on an assessment report – do not delete any info, just assess what is up for review.</li> <li>** Dr. Sharma is taking responsibility of co-curricular</li> </ul>
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BOG	<p>Per C Kefauver email 3.29.2021</p> <p>BOG Report Mar 2021</p> <ul style="list-style-type: none"> <li>• JumpStart savings program – by State Treasurer       <ul style="list-style-type: none"> <li>○ Similar to 529 CLG savings program</li> <li>○ Used after graduation for multiple things           <ul style="list-style-type: none"> <li>▪ Tools to start</li> <li>▪ Licenses/certifications</li> <li>▪ Equipment</li> <li>▪ Business start-ups</li> </ul> </li> <li>○ Can be set by anyone, just like 529 but also the individual</li> <li>○ 529 can rollover into this</li> </ul> </li> <li>• Faculty Presentation – John Lantz</li> <li>• President’s report –       <ul style="list-style-type: none"> <li>○ COVID-19 update           <ul style="list-style-type: none"> <li>▪ College fully open</li> <li>▪ 3 mitigation strategies               <ul style="list-style-type: none"> <li>• Surveillance testing</li> <li>• Vaccines</li> <li>• Contact tracing</li> </ul> </li> <li>▪ Surveillance testing will continue all semester. 10% of students</li> <li>▪ Vaccine               <ul style="list-style-type: none"> <li>• 100 both shots (Fac &amp; Staff)</li> <li>• Health science student vaccinated</li> <li>• 90 students are scheduling for first shot</li> </ul> </li> </ul> </li> <li>○ 4 bills in congress that may affect us           <ul style="list-style-type: none"> <li>▪ Cares Act 1 &amp; 2</li> <li>▪ Corona Relief Act</li> <li>▪ Additional bills</li> </ul> </li> <li>○ Electrical contractors have contacted us about apprenticeship set ups           <ul style="list-style-type: none"> <li>▪ Starting a new chapter in area</li> <li>▪ Need training partners</li> </ul> </li> <li>○ Bluefield State at OVMC           <ul style="list-style-type: none"> <li>▪ Attended city council meeting</li> </ul> </li> <li>○ Commencement 14 May Wheeling Island Stadium</li> <li>○ Marketing won a Paragon Award</li> <li>○ WVNCC on Tik Tok</li> </ul> </li> <li>• Budget       <ul style="list-style-type: none"> <li>○ Tabled until April to go over recalculations and feel out the college community.</li> </ul> </li> <li>• Financial current fund tracking       <ul style="list-style-type: none"> <li>○ Project updates – see me for more details</li> <li>○ Fund tracker – see me for more details</li> </ul> </li> <li>• 2+2 with Wheeling University       <ul style="list-style-type: none"> <li>○ Talked about it and its impact</li> <li>○ Will vote on it in April</li> </ul> </li> <li>• Voted to sign a lease for Weirton property to start CDL program their</li> <li>• BOG will be drafting a letter of support for Dr Mosser in his position of the OVMC/Bluefield State issue</li> </ul>	<p>Per K. Herrington – Is a budget cutting coming – C. Kefauver will ask, has heard</p>	<p>Jump Start savings program – similar to 529 but monies can be used for licensure, business startup etc.</p>	<p>Board drafted a letter.</p>	<p>Budget not approved – thought errors were not, Jeff Sayre will come to that meeting.</p>	<p>K. Herrington heard possible opening of OVMC by East Ohio Regional as an inpatient mental health facility.</p>
Budget Development	No report					

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Curriculum	<p>Per K. Herrington email 4.12.2021  <b>Curriculum Committee report, March &amp; April, 2021</b></p> <ul style="list-style-type: none"> <li>• Discussion of ORNT 090 and need to make some changes in how its done and whether to require it since we have so much trouble getting students to take it; discussing making it an abbreviated or accelerated class or bringing back ORNT 101</li> <li>• Discussing or approved changes to Instrumentation Process Technology, Industrial Technology, and revised some courses and added some new courses</li> <li>• Made revisions to CART master course guides</li> <li>• Approved a new certificate program in Hospitality &amp; Tourism</li> <li>• Made revisions to ENG 101 and ENG 102 so they align better with transfer institutions (faculty should be aware that students will no longer be completing a research paper in ENG 101).</li> <li>• Made revisions to BIO 117 to require BIO 110 as a prerequisite so students are better prepared for BIO 117</li> <li>• CRJ – John Lantz made revisions to CRJ 227, and the CRJ program will be fully online by the Fall of 2021</li> <li>• Approved a new Engineering &amp; Construction Management 2+2 degree with Wheeling University</li> <li>• Retired the old AAS program in Psychology w/ a minor in social work; revised the program to be an AA degree</li> <li>• In the process of reviewing Math 101 for changes to content</li> </ul>
Danford award	Dr. Loveless to addressed in New Business.
Distance Ed	Per J. Doolin Will be meeting alongside of retention committee next week.
Enrollments	No report
Faculty Emeritus	Per C. Harbert email 4.13.2021 No meeting.
Faculty Promotion	Per B Peterman Packets have been reviewed, sent to Dr. Loveless, and sent on to HR
FERC	No report
IT	No report
LRC	Still no meetings as there is no Chair / Librarian Per C. Harbert/G. Winland Interviews will begin soon for a hybrid position LRC/ASC

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Mental Health	<p>Per R. Canter email 4.12.2021 MHC student letter template: (that will hopefully appear on faculty portal soon.)</p> <p>Dear [STUDENT], I wanted to take a moment and make sure you are aware of the supportive resources that are available to you as a student in our community. WVNCC has partnered with WellConnect to provide our students services and resources to help you make the best of yourself and your college experience. These services are made available through our contract with Well Connect:</p> <ol style="list-style-type: none"><li>1. Counseling services are free; can be via phone, internet/online, in-person!</li><li>2. Counselors are licensed, professional counselors. Confidentiality is assured *** WVNCC will not know which students utilize the services ***</li><li>3. Your HOUSEHOLD members can utilize the services as well!!!</li><li>4. Services are available 24/7!</li><li>5. Each student receives 4 sessions per presenting issue; additional referral made if needed after 4 sessions</li><li>6. Financial/Legal Consultation is available (free 30-minute session; not part of the 4 therapy sessions)</li><li>7. "Life Coaching" available - not every issue requires therapy. Well Connect provides guidance and coaching too</li></ol> <p>To utilize Well Connect, all you have to do is:</p> <ol style="list-style-type: none"><li>1. click this <a href="#">link</a> and enter The WVNCC Student Code: <b>WVNCC-STU</b> <a href="https://wellconnect.personaladvantage.com/">https://wellconnect.personaladvantage.com/</a></li><li>2. CALL 866-640-4777 (no code needed)</li></ol> <p>You can also check out this short video about WellConnect for Students: <a href="https://vimeo.com/344623471">https://vimeo.com/344623471</a></p> <p>On behalf of the WVNCC and the Mental Health &amp; Wellness Committee, we hope you'll find this new information and service very helpful.</p> <p>**Described handouts that were attached to the email with this agenda **Cards are being printed for discernment **TikToks have been recorded and pushed out regarding mental health **Advertisement of WellConnect will shift to highlight 'services.'</p>
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Open House	Per C. Harbert email 4.13.2021 & Per J. Labriola email 4.13.2021 Open House Week and Saturday were held April 5-10. All Divisions / Programs and offices across the college participated in the zoom sessions.
Professional Development	No report
Retention	Having discussions on how to help 1st generation students and setting goals for strategic planning/HLC. Discussing OER and if books are a block to retention; Marketing would like to get cost savings (from courses using OER) and use in advertising. Said Leghlid to give presentation.
Rules	No meeting. Email on one rule. It's out for 30 Day college comment.
Safety	Per B. Peterman Looking into additional trainings, not just fire drills. Possibly active shooter.
Scholarship Committee	Reviewed and selected recipients. Some scholarships still available. Let students know if they are interested to contact Kelly Dlesk.
Student Appeals	Per C. Baker email 4.12.2021 No hearing held

**Next meeting: August 2021**

**Motion for Adjournment: H. Ryan/D. Stoffel**

ATTENDANCE: Per D. Stoffell email – may be late, per F. Decaria email – has rotary today.

## Faculty Assembly –Minutes

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|---|--|
|  Kriechbaum (Me)     |  michele            |
|  John Lantz (Host)   |  Misty Kahl         |
|  Jill Loveless       |  n omelchenko       |
|  Kathy Herrington    |  Natalia Omelchenko |
|  Delilah Ryan        |  Sara Cunningham    |
|  Joyce Britt         |  Arlene Kuca        |
|  Joyce Dahlem        |  Bonnie             |
|  mhausinger          |  Chana Baker        |
|  mmcintosh           |  Christian Kefauver |
|  Pat                 |  Dana               |
|  Said Leghlid        |  David Stoffel      |
|  Sequin Suggs Martin |  Deborah Kleeh      |
|  Crystal Harbert     |  Gene               |
|  Curtis Hippensteel  |  gwinland           |
|  Daniel Gomez       |  Heather Kalb      |
|  Darcey Ferrell    |  Heidi            |
|  Dave Lawson       |  Jennifer         |
|  Hollie Buchanan   |  Jill Keyser      |
|  Jeremy Doolin     |  jlabriola        |
|  Melissa Stephens  |  John Reho        |
|  michele           |  R.J. Canter      |



R.J. Canter



Rustem Mulyuk



sdavis



Tami Pitcher