

Curriculum Committee Meeting
Jan. 13, 2017 – Approved

Present: Kathy Herrington, Joyce Britt, Adam Beatty, Misty Kahl, Chana Baker, Mary Marlin, Pam Sharma, Scott Owen, Hope Coffield, Greg Winland (by phone), Janet Fike, Tracy Jenkins

Excused: Mary Ann Merz, Lisa Soly, Michele Watson

Presenters: Mark Goldstein, Dave Raveaux

Topic	Discussion	Follow-up
Review of December's Minutes	Becky Yesenczki has not been able to get December's minutes ready yet. She will get them out with January's minutes before the February meeting.	
MATH 1XX Proposal, 1 st Reading, Mark Goldstein	Mark Goldstein reported that our current MATH 108 does not meet the course expectations at the state level. He suggested that we phase out 108 and replace it with a new math course and remove 108 from the core transfer agreement. Janet Fike was concerned that if MATH 108 is deleted from the books, it will cause problems for students transferring that took MATH 108 previously. She suggested that it would be better to change the current MATH 108 course to meet the state requirements. Tracy Jenkins will research how many programs require MATH 108. Mark stated that the new course is more for STEM students than our current college algebra course. The proposal will need to be brought back for a second reading in February to address changing the current MATH 108 class or replacing it. Mary Marlin motioned to accept the first reading of the proposal. Joyce Britt seconded. Motioned carried.	Mark Goldstein will bring the proposal back to February's meeting for further discussion after some research has been completed.
Cyber Security 2+2 University of Charleston, 1 st Reading, Adam Beatty	Adam Beatty has been working with the University of Charleston on this 2+2 program. He stated that a bachelor's degree in this field will enhance a student's employability. The proposal stated the implementation of this program would	Adam Beatty will make the required changes to the proposal and bring it back to the February meeting for a second reading.

	<p>be fall 2018. However, it can be changed to fall 2017 since there is still time to get it approved during this curriculum cycle. The program needs more gen ed courses. It would have to be offered as an AAS instead of an AA due to the amount of gen ed requirements. The current program layout only totals 58 hours and is short 3 hours of gen ed for an AAS degree. It was decided that ENG 102 would be added to correct both of these issues. The committee also requested that Adam get a list of the U of C courses that a student would need to complete to obtain a bachelor's. Scott Owen motioned to accept the first reading. Misty Kahl seconded. Motion carried.</p>	
<p>Technical Studies, Child & Family Specialist, 2nd Reading, Kathy Herrington</p>	<p>The proposal was brought with the corrections requested from December's meeting. It was mentioned again that we need to try to get MATH 204 on the core transfer agreement. Janet Fike stated that this is the time to begin looking at that agreement to make changes. Becky Yesenczki will work with Mike Koon to have the agreement reviewed at the next division chairs meeting. Chana Baker motioned to approve the second reading. Adam Beatty seconded. Motion carried.</p>	<p>Becky Yesenczki will get the appropriate signatures from the VPAA and President.</p>
<p>Occupational Development, Child Development Specialist, 2nd Reading, Kathy Herrington</p>	<p>The second reading was approved with the following corrections needed: ENG 115 or ENG 102 will be removed from the curriculum and the Field Placement Seminar & (Internship) needs to be listed at 7 hours instead of 6. This will bring the total hours to 60. Adam Beatty motioned to approve the second reading with the noted corrections. Greg Winland seconded. Motion carried.</p>	<p>Kathy Herrington will get the corrected, signed proposal to Becky Yesenczki who will obtain the signatures of the VPAA and President.</p>
<p>Education, Early Intervention 2+2 WLU AAS, 2nd Reading, Kathy Herrington</p>	<p>Kathy Herrington presented the second reading with the corrections requested from December's meeting. Joyce Britt motioned to approve the</p>	<p>Becky Yesenczki will obtain the signatures of the VPAA and President.</p>

	second reading. Misty Kahl seconded. Motion carried.	
Business Administration, Pre-Business Studies 2+2 WVU, AAS, 2nd Reading, Kathy Herrington	Pat Roper was not able to attend this meeting so Kathy Herrington presented the proposal in her absence. A statement was added to the proposal informing students that summer classes are required at WVU in order to complete this program in the timeframe outlined in the curriculum. Chana Baker motioned to accept the second reading. Scott Owen seconded. Motion carried.	Becky Yesenczki will obtain the signatures of the VPAA and President.
Welding Certificate Programs, 1 st Reading, Dave Raveaux	This proposal was received after the agenda was set and was not listed. Dave Raveaux proposed two different certificate options in the welding program. Neither certificate is a traditional certificate program as they were both only 18 hours each and lacked any gen ed. Dave explained to the committee that this would be more helpful to his completion and retention rates for his programs as most students seeking this type of education are only looking for a skill set to be able to find a job and are not interested in a college degree. However, he is hopeful that if students complete one of the certificate programs that they will decide to come back later to earn an associate's degree. It was explained to Dave his proposal could not be called a certificate program as they lack the amount of credits, but could potentially be identified as certification programs. Janet Fike will need to do some research to find out if we could offer financial aid for this type of education. She stated that she knows it happens at other schools but is not sure if it is something we can do at Northern. Since more research is required to see if these certifications are a possibility, the discussion was tabled at this time.	Janet Fike will research the possibility of offering these certifications and if they would be financial eligible.

Ohio Valley College, Forensic Accounting, 2+2, 2 nd Reading, Pat Roper	Pat Roper has tabled this proposal at this time. More work needs to occur with Ohio Valley College. She will try to bring this proposal back for the 2018-19 academic year.	
Other	<p>Discussion of ENG 101 prerequisite re: research papers - Janet Fike and Tracy Jenkins reported that it would be too complicated to make ENG 101 a pre/coreq to classes needing a research paper. It would affect too many programs and could potentially cause a restructuring of some of the current program layouts. Their suggestion is that advisors need to stress to students the importance of seeking assistance when a research paper is due in a class if they are not sure how to complete one. In addition, it would be helpful for instructors to list on their respective syllabi when a research paper will be required. This will give the student ample notice to seek the assistance needed. Pat Stroud is always available to do presentations to classes regarding how to do a research paper. Instructors are encouraged to schedule her to speak to their classes if they feel their students are not adequately prepared to do a research paper.</p> <p>Motion to adjourn the meeting was made by Scott Owen and seconded by Adam Beatty. Motion carried and meeting adjourned at 2:25 pm.</p>	

Respectfully Submitted by: Becky Yesenczki