

Textbook Affordability Committee
Friday, February 20, 2015
10:00 am President's Board Room

Present: K. Silvestri, J. Fike, A. Bianchi, K. Straight, C. Rogerson, B. Yesenczki, C. DeAtley, M. Goldstein, L. Kefauver

1. Review of Series 51 and committee purpose.

C. DeAtley briefly reviewed Series 51 and the **purpose** of the Textbook Affordability Committee, which is to keep watch on the most appropriate, economical ways to make instructional material available to our students in addition to making textbook selections public before registration, begins. The variety of faculty, staff, and bookstore representation on the committee is important.

2. Review of most recent report

The most recent report was made available to the committee for review. There were no questions, additions, or corrections.

3. Where we are currently

J. Fike discussed the current state of the **Bookstore scholarship fund** and requirements for these scholarships. Students must have a 2.0 GPA. Generally the amount of this fund is known in November and is used, as much as possible, during the current academic year. The fund is a percentage of textbook, trade book, soft goods, and café sales minus expenses.

Faculty Enlight issues were discussed. A. Bianchi noted that the log in issues for division chairs had been resolved.

4. Review of Textbook Change Request process/form

The **Textbook Change Request form** was made available to the committee (it is also available online under Academic Affairs>Faculty Resources). No suggestions were brought forth for change; however, it is always open for discussion. A. Bianchi and K. Streight brought up some issues with specific textbooks and their attempt to continue to source older editions. They are able to source older editions for several years, but the book for GSC 100 (in the older edition) is becoming scarce. There is also some disparity between texts for face to face and online sections of the same course. C. DeAtley suggested forming a subcommittee to look at utilizing the same text regardless of delivery of the course.

5. Review of textbook adoption process/timeline

The timing of **adoptions** was discussion as it related to the academic course schedule development process. B. Yesenczki stated that the final round of Fall 2015 schedule changes are due to her on February 25, 2015. Chairs should solicit changes from faculty for fall then be ready to make adoptions after spring break. Summer adoptions were not made in the fall, so they must be completed as soon as possible. February 23-27, 2015, was agreed upon for summer adoptions. L. Kefauver will notify chairs of these dates.

6. Suggestions for change

None at this time.

7. Other

Next meeting TBD.