

## West Virginia Northern Community College

### Program Review Rule

Rule Number: NC-3005

Effective Date: February 29, 2008

Date Approved by WVNCC Board of Governors: February 28, 2008

Authority Reference: Reference WV Code 18B-2B-6 and 18B-1-3(h)(2), WV Council for Community and Technical

Title 135 Procedural Rule of the College Education Series 10.

Replaces previous rule dated: Curriculum Evaluation, 2005

Purpose: All programs shall be periodically evaluated in a comprehensive review. Program reviews will follow a five year cycle.

Rule: All programs shall be periodically evaluated in a comprehensive review process including:

- a) Self evaluation and analysis
- b) Approval of the specific program advisory committee.

A written evaluation report shall be submitted by the program coordinator to the Division Chairperson, the Vice President for Academic Affairs, the Program Advisory Committee and finally to the President and the Board of Governors. A final report to the President on the formal program review shall consist of:

- (a) Self-study report prepared by the unit or program
- (b) The faculty unit's response to the program review report
- (c) The reaction to the review by the Program Advisory Committee.

The final report shall be reviewed with the WV Northern Board of Governors. An institutional recommendation from the Board regarding the program, along with the review document itself, shall be forwarded by the President to the Chancellor.