

Assessment Committee Meeting

Minutes

11:00am Friday, 10/2/2020

Present: Dr. Purnima Sharma, Debbie Cresap, David Stoffel, Darcey Ferrell, Jennifer Lantz, Pat Roper, Mary Jean McIntosh, Daniel Gomez, Rustem Mulyuk, Michael Lawson, Dr. Dennis Bills, John Lantz,

General Education Assessment follow-up:

Debbie reported that we have come a long way with course assessments, and they are looking good this semester. Program assessments for this year are in progress. The report form is working. Some have had questions about entering information in the new form. Debbie explained that it is the process (WEAVE) that has changed, not the report.

Darcey – Faculty need clarification on Gen. Ed. assessment schedule and designated lead faculty.

Discussion regarding the need make progress in our assessments in the areas of analysis and follow-up.

Debbie - We have new faculty needing training on assessment.

Darcey – We can emphasize analysis and follow-up on the peer reviews.

Dave – Can we create a training course with pre-recorded training in blackboard?

Daniel – We need to pin down schedule of assessment before having a training period.

Jennifer – I'm concerned about going from a 3-year rotation to a 1-year rotation, we won't get the depth of analysis we are looking for in assessments. Maybe it would be better to move from a 3-year to a 2-year cycle.

Daniel – We need to somehow complete the feedback loop for those having assessments reviewed by making sure they are getting the feedback in a concrete way now that we are using WEAVE software and not a paper process.

It was agreed that when peer reviews are completed, the committee chair will email the faculty members to notify them that the review is completed and ask them to access it in WEAVE.

Dr. Sharma – Emphasized that we are making good recommendations in assessments. If we need to implement a strategy, do it the next time the course is taught and do not wait until the next scheduled assessment.

Dr. Sharma recommends that assessments address the multiple formats that were implemented due to COVID 19. (hybrid, online asynchronous, online synchronous, etc.)

Peer Reviews – Dr. Sharma recommended that the spring peer reviews be completed in the scheduled professional development day on October 30th as assessment training. The committee agreed.

Faculty Professional Documents –

Debbie explained that assessments created in WEAVE will be converted to PDF and placed in Faculty Documents

Co-curricular Assessment – Development of a two-level process continues. Dr. Sharma will bring before the team when prepared.

Next Meeting: November 6, 2020

Respectfully submitted: Darcey Ferrell, Faculty Chair