**WVNCC CURRICULUM COMMITTEE**

**NOVEMBER 12, 2010 MINUTES**

ATTENDING: Deborah Cresap (Chair), Kathy Herrington, Sarah Baricska, Shirley Rychlicki, Christine Riter, Debbie Folger, Greg Winland, Chris Kefauver, Van Slider, Sigourney Tabor (student)

EXCUSED: Nancy Glenn, Lisa Soly, Lucy Kefauver

PRESENTERS: Kathy Herrington, Dick McCray (for N. Glenn), Teresa Ramsey, Ralph Lucki, Misty Stevens, Carol Cornforth, Sarah Baricska

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| AGENDA / PRESENTATIONS |  | ACTION(S) |
| October 2010 minutes | October 2010 Curriculum Committee minutes were reviewed. | Motion to approve: Van Slider  Seconded Shirley Rychlicki |
| CRJ AAS and CRJ 2+2 WLU First Reading | Kathy Herrington presented the following changes to the CRJ AAS and 2+2 WLU Transfer Program:   1. Remove CRJ 150 from offerings. Transnational Crimes has not been offered in a long time and Jim Tully wishes to remove this from the program. 2. SPCH 105 and SPCH 101 choice in AAS program. Students will be advised, however, that SPCH 101 is not usually a transferrable course to 4-year institutions. 3. Add CRJ 104, 201, 245 as pre-reqs to Field Service. 4. Add CRJ 110, 110, 205 to restricted electives in AAS and AAS 2+2 programs. This will make restricted electives now matching in the AAS and 2+2 programs. | Motion to approve: Shirley Rychlicki  Seconded: Sarah Bariczka  Motion to waive 2nd reading: Shirley Rychlicki  Seconded: Greg Winland |
| **HS Early Childhood**  **First Reading** | Kathy Herrington presented the following changes to the Human Services ECCE program:   1. At this time, ART 256 is a restricted elective but will be made a required course (necessary in early childhood education) 2. Move HS 150 (Intro to Substance Abuse) from required to restricted elective | Motion to approve changes and waive 2nd reading: Debbie Folger Seconded: Van Slider |
| **SPCH 101**  **First Reading** | Kathy Herrington presented a proposal to make SPCH 101(Interpersonal Communications) a selection under the Humanities Core Requirements for all AAS and CP programs. She surveyed WVNCC Program Directors for the Health Care CP, Industrial Maintenance, medical Assisting, Paralegal, Radiology, RCT, and Surg Tech, as well as other colleges, all of which have classes in interpersonal communications. The result of the survey was that it would okay to give students a choice of SPCH 101 or SPCH 105 with advising that SPCH 101 is not always a transferrable course to a 4-year program. | Motion to approve: Shirley Rychlicki  Secoonded: Chris Riter  All programs affected will need to change catalog pages and notations recommending SPCH 105 for transferrabilitity.  Will return in December for 2nd reading |
| **Human Services changes**  **Second Reading** | Kathy Herrington presents 2nd reading of changes to Human Services programs (AAS, ECCE, AA, Psych/Social work 2+2 WLU, Social Work (WVU, Bethany, Franciscan) and Mental health (Franciscan). Changes include;   1. HS 100 name change to *Introduction to Social work & Human Services* 2. Remove HS 202 from the catalog and as requirement for Human Services AAS, as a restricted elective for ECCE students, and as a prerequisite to HS 204 and HS 205. 3. Remove PSYC 200 as restricted elective in the Human Services ECCE program only. Kathy stated this change does meet Dept of Education guidelines. 4. Rename HS 206 to *Introduction to case Management & Counseling* and broaden learning outcomes to encompass Case Management & Counseling and add as a pre/corequisite to HS 205 where HS 202 used to be and add as a prerequisite for generalist students only for HS 204. WLU is willing to accept this. These changes will require a new course number because of the outcome differences. 5. Update AA and 2+2 programs affected as well. | Kathy will make correction on catalog page replacing intro to substance abuse to Creative expressions.  Motion to approve: Van Slider  Seconded: Sarah Bariczka |
| **Standards of Progress**  **Second Reading** | Janet Fike was to present 2nd reading for Nancy Glenn, but was ill today. Dick McCray presented the Standards of Progress for 2nd reading. After the first reading, there were typographical errors that appeared to be corrected in the document brought to the meeting. The document was reviewed again by the Committee. Revisions to the Standards of Progress result in utilizing the 2.0 GPA with three semesters on warning and probation in a 4th semester with credit hours limited to five (5). The summer semester will be included so as to avoid problems with students registering in summer for more courses than permitted. | Motion to Approve: Kathy Herrington  Seconded: Van Slider |
| **Nursing Care Plan Course**  **Second Reading** | Sarah Bariczka presented 2nd reading for the NUR XXX Nursing Care Plan course. Debbie Cresap stated that Linda Shelek has emphasized to her that this course is intended as an elective and is not a required course within the Nursing program curriculum; Sarah confirmed this as well. The formerly presented “AHS” designation had been corrected to an “NUR” course. There was a discussion about the Prerequisite which was being changed to include nursing majors and graduate RNs. Several committee members questioned why graduate RNs would need the course. | Kathy Herrington made a motion to table the vote until the December meeting pending clarification from the Nursing Program Director.  Motion seconded by Shirley Rychlicki |
| **Radiology Technology**  **Second Reading** | Ralph Lucki and Misty Stevens presented 2nd reading for the new Radiology Technology Program with the following additional changes:   1. Change MATH 100 to a Math Core of 2 hours leaving students open for any college-level math. Shirley Rychlicki mentioned that changing Math 100 to a math core is good but perhaps a math core of 2-4 cr hrs might be better since there are only a couple math courses set at 2 cr hrs. Ralph stated this was the intention and would be changed accordingly. This change will also raise the total hours of the program to 68-70. 2. Credit hours for the Radiographic Procedures I, II, III, and IV from 4 cr hrs to 3 cr hrs each. 3. Students will be given a choice of SPCH 101 or SPCH 105 requiring changes to MCGs as well. | Motion to approve: Sigourney Tabor  Seconded: Kathy Herrington |
| **Surgical Technology**  **Second Reading** | Theresa Ramsey presented 2nd reading of changes to the Surgical Technology program  Splitting clinical out of ST 104 & ST 107. Objective changes will result in new course numbers for lecture and lab.  Delete MGT 250, SL101, and SPAN 101  Move PSYC 105, SOC 125, BIO 117 | Motion to approve: Kathy Herrington  Seconded: Chris Riter |
| **Computer information Technology**  **First reading** | Carol Cornforth presented 1st reading of a proposal to change primarily MATH requirements in all CIT Certificate and AAS programs. She stated that 4-year institutions require 2 math courses for CIT majors so why should we require more. It is expected this change will increase the graduation rate and increase enrollment. A thorough review of the curricula presented was done by the committee with the following noted per program:   1. NETWORKING. Kathy Herrington pointed out that AAS programs require 20 general education credits. The changes presented result in 19 gen ed so 1 additional cr hr will be required. Kathy asked if students would be permitted to choose between SPCH 101 and 105 and Carol responded they wish to stick with SPCH 105 for transferability to 4-yr CIT programs which is highly encouraged. 2. MICROSOFT APPLICATIONS. Discussion about MATH 100 vs 108 or 210. Kathy suggested a Restricted Math Core requirement of 2-4 cr hrs which Carol thought a good choice. The semester schedule changes to 18. Also, it was noted that GSC 100 in the 2nd year is a 4 cr course. Total Program Hours now 65-67. Change CIT 182 … need proposal and new MCG for that course to increase hours and objectives. 3. SYSTEM DEVELOPMENT, WEB OPTION. Combining CIT 225 and 282 into a new course, new number, MCG, name, etc. Will need proposal and new MCG. Add CIT 272 to this major. This major is also short 1 cr hr in general education; this will be put in second year Fall.. Human Relations was moved to another semester. Objectives are being added to CIT 153…..course was approved but never taught in the cycle. A new MCG with revised objectives should make it. Total hours in program change to 68. 4. PROGRAMING OPTION. Remove 2nd math course. Add CIT 205, add 1 credit to meet 20 Gen Ed; 68 total program hours. (Throw away page on restricted electives) 5. DATABASE OPTION. Still exists but no one has signed up for this program yet. Getting rid of CIT 150 (Add this to summary to omit course) 6. CISCO NETWORKING CP 7. A+ COMPUTER REPAIR Change from restricted Math elective to any Math core requirement. 8. MICROSOFT NETWORKING OPTION CP. This program is the same as the first year of the AAs program. CIT 117 does not count as a Gen Ed in CP Programs so will need another social Science, Math, or science course; will add a 3-credit social science core to Fall semester changing semester hours to 18 and total program hours to 33. 9. MICROSOFT APPLICATIONS CP. Change MATH 100 to 2-4 cr MATH core requirement. Semester hour change to 16 with total program change to 33. Gen ed good in this one. 10. SYSTEMS DEVELOPMENT WEB OPTION, CP. Adding CIT 272 to match first year of AAS program. CIT 150 removed and PSYC 155 was moved to first year of AAS so CP changed to match. CIT 225 removed. CIT 107 added. 11. SYSTEMS DEVELOPMENT: PROGRAMMING OPTION CP. Added CIT 205 and CIT 107. Removed MATH 108. Increase hours to 34. 12. SYSTEMS DEVELOPMENT: DATABASE OPTION. CIT 150 and CIT 184 omitted; CIT 153 added. Keep MATH 108 rather than 2-4 cr hr choice.   Kathy Herrington asked if there were any CIT courses that were required in only one program; Carol stated there are none. Development courses were previously combined so nothing is unique to any one degree resulting in a seamless curriculum to boost enrollment. | Carol Cornforth will (1) create a summary page to better clarify changes and (2) make revisions as recommended by the Committee today.  Motion to approve 1st reading of proposed changes: Chris Kefauver  Seconded: Shirley Rychlicki  Carol will return for 2nd reading in December. |

Submitted D. Cresap