Classified Staff Council West Virginia Northern Community College

*Meeting Minutes Thursday, August 14, 2014*

*Location: B&O Boardroom*

**Call to order 10:00 am**

**Attendance: Margaret DeCola, Jenna Derrico, Pat Stroud, Shelly Turbanic,   
Dr. Olshinsky, Dave Monteleone, Kim Hart, Peggy Carmichael, Hilary Curto**

**Excused: Tami Becker, Bob Gibb**

* ACCE Report – See Attached (when available)
* BOG – No Meeting
* Budget Committee - No Meeting
* Constitution By Laws – No Meeting
* Presidents Council – See Attached (when available)
* Rules Committee – BOG approved by September to revise the Sexual Assault Rule due to requirements set by Federal guidelines. Will now be referred to as Interpersonal Violence. Being revised once more and then will be sent to Rules Committee.
* Safety Committee – approval for front doors of main building and EC building to be replaced. Doors will be more secure than present doors – card access will be necessary for EC building. Nancy Albert will be asked to establish guidelines as to what procedure to follow when giving access to students with no identification.
* HR Concerns/Update - Professional Development Committee has resumed. Professional development opportunities are available to all full time employees. Guidelines for professional development are being revised and being sent to committee and then will be sent out to WVNCC employees. Employees may provide input to suggestion or comments on these guidelines. New guidelines will include tuition reimbursement for outside Colleges, when related to the job. Committee will also be asking for feedback from employee for each professional development opportunity. This will allow a better tracking of what trainings were good/bad; allows attendee to also be able to give knowledge to other employee who needs it.

Presidential Search Committee – refer to the Presidential Search link on the homepage of the website for information and updates.

CSC All College Day Presentation

* CSC will be asking for accomplishments from CS employees this past year to be emailed to Jenna Derrico
* Ice Cream Social at end of day
* Goody Bags

CSC Budget

* Budget can be used for anything if it benefits all CS members.
* Submit proposal for any ideas for use of budget
* Training for CS as a group – PIQ training, Apps/Programs/Websites for being more organized, etc., anything to benefit CS
  + Peggy responded – this can fall under professional development individually, also can go to PD committee to ask for a speaker to group
* Ways to get more CS come to meetings

ACCE Proxy – serve as a replacement for Jenna when she is unable to attend. Sending email out to CS to ask for interested persons.

BOG Presentation – Scheduled for September meeting. Margaret will be gathering information from other CSC members and CS. Wanting to express where we are going, what we are wanting to do to be effective, what issues there are and how we plan to work on them. For next meeting gathered and discussed.

Approval of minutes – Motioned Jenna Derrico, Seconded Pat Stroud

Adjournment – Motioned Margaret DeCola, Seconded Jenna Derrico