

OFFICIAL Minutes
NORTHERN'S PRESIDENT'S COUNCIL MEETING – December 15, 2021

DATE: December 15, 2021	PLACE: Board Room and Via Zoom	CONVENED: 9:03 a.m.	CONCLUDED: 10:35 a.m.
ATTENDEES:	D. Mosser, D. Barnhardt, T. Alfred, D. Bennett, R. Blaha, B. Brak, C. Corbin, D. Clausell, J. Fike, A. Frey, S. Kappel, P. Klein, S. Leghliid, J. Loveless, T. Marker, J. Montgomery, K. Mulhern, J. Sayre, L. Soly, R. Spurlock, & G. Wallace.		Excused: P. Sharma & A. Wolf
MINUTES RECORDED BY:	Stephanie Kappel		
NEXT MEETING	February 16, 2022		
ITEM	DISCUSSION		
1. President's Update	<p>Dr. Mosser stated that COVID cases are going back up. We have a plan B in place in case we don't come back in January and are virtual. We are masking indoors. If you are not vaccinated, you will need to test weekly.</p> <p>Spring semester classes start on 1/18.</p> <p>Strategic planning continues. There was a community gathering at the White Palace on 10/29 followed up by two days of internal planning on 11/11 & 11/12.</p> <p>Construction on the 1st floor of the B & O is progressing nicely.</p>		
2. Facilities Update	<p>Ms. Marker stated that they are busy with the B & O remodel and will be working on the cleaning of the outside of the building as well. They met with the architects for the Weirton Service Center remodel. Cabinets are arriving soon for the history display in the LRC. They are trying to get the ADA spaces sorted out at the ATC parking lot. The HVAC exhaust system in the ATC building is complete. All equipment and tables are in place for the CAD lab in the ITC. Mr. Corbin will be connecting.</p>		
3. IT Update	<p>Mr. Corbin stated that they are busy helping with all of the construction projects. The D2L integration is going well.</p>		
4. Business Office Update	<p>Mr. Sayre stated that the CTCS has given us \$1 million grant to repair the outside of the building. April Schrupp has been promoted to Comptroller. They are trying to integrate business office functions and are preparing budgets. If you have any purchasing or travel, please let his office know and they will handle. With Joan's departure to HRD, several Student Services staff have been helping him with student accounts.</p>		
5. HR Update	<p>Mr. Brak stated that December 23rd is now a state holiday. He also reminded those to turn in your weekly COVID testing and vaccine information. There are 29 open job positions. He sent the inclement weather email last week. There is a new DEI Committee and there will be announcements and information shared via email. Kronos has been down at the state level. They are in the process of reviewing resumes for a Title III – Project Director.</p>		

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6. EdSights	Dr. Loveless stated that she is interested in pursuing a subscription with EdSights. It is AI based and talks to our students and keeps them connected during break. Students can connect with each other and this helps retention. They renewed CircleIn which helps students form study groups.
7. Other	<p>Ms. Bennett stated that they are dealing with the water damage from the coffeemaker in NM.</p> <p>Ms. Spurlock announced that the Party in a Box's are out for the 50th anniversary. They have received funding for CDL and summer welding scholarships.</p> <p>Ms. Mulhern stated that they continue to work on training opportunities in the area.</p> <p>Dr. Klein announced that the CDL truck is wrapped. CourseStorm is going away and they are going with a product that integrates with Banner. In mid-January, the schedule is coming out. They are working on a summer schedule.</p> <p>Ms. Alfred stated they are working on new students and registration. They are doing Live Help in January prior to classes starting and extending the Service Center hours. They only purged 14 students recently. Gift cards have helped with registration.</p> <p>Mr. Barnhardt thanked Ms. Marker for her help with wrapping the CDL truck. He also thanked Ms. Spurlock and Ms. Kappel for sharing the Party in a Box events on social media.</p> <p>Ms. Marker announced that she will be around over Christmas break working on projects.</p> <p>Ms. Frey stated that they are working on the Blackboard transfer to D2L. There is no access to archives in Blackboard. They are working on IPEDS. She is the keyholder for now. Financial aid is due in February. Spring collection is April 6th and it is HRD and Finance. Ms. Coffield is also helping PIER on an interim basis.</p> <p>Ms. Soly stated that Rachel Ferrise and Kristi Aulick now report to the ACTION Center. The NM Counselor position will also be part of the ACTION Center. They are working on a schedule for Transfer Tuesday's. They are reaching out to new students to get them registered. Meta advisors are helpful in this process. They are planning a Career and Transfer Fair in the spring.</p> <p>Mr. Clausell stated that they have 21 testers today. There will not be a Staff Council meeting this month.</p> <p>Ms. Fike stated that they are running Standards of Academic Progress. They are working on December graduates and will be sending transcripts over Christmas break.</p> <p>Mr. Leghlid thanked staff for a wonderful semester.</p>

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	<p>Ms. Blaha thanked Financial Aid for their help with community service reporting as part of WV Invests. She will add student reps to the DEI Committee. Food pantries are on order. There is a new esports club. Student Engagement and the ACTion Center are working on several initiatives to help students. We won for our float at the Moundsville Christmas parade. First Generation Friday's start next month.</p>
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	<p>Dr. Mosser shared a testimonial from a student as to how much Northern has changed from the time she first attended in 2010 to 2021. She stated that it was a night and day difference and is very happy to be here.</p>
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