Faculty Assembly Minutes

16 April 2010

Room 121 E, 1:45 pm

**Present:**  S. Baricska, R. Berry, C. Blatt, C. Cornforth, D. Cresap, C. Dale, T. Danford, M. Davis, F. DeCaria, M. Deichler, K. Dobson, D. Ferrell, D. Folger, D. Goeddel, M. Goldstein, S. Gress, M. Grubor, R. Guy, D. Hans, C. Harbert, K. Herrington, S. Hupp, L. Ingram (presideing), J. Keyser, A. Kuca, R. Lucki, R. Malek, M. Marlin, L. Miller, C. Morris, K. Musilli, B. Peterman, T. Ramsey, D. Roth, D. Ryan, S. Rychlicki, P. Sharma, V. Slider, M. Watson, G. Winland, , T. Vavra, D. Yadrick

L. Ingram called the meeting to order at 1:45 pm.

Minutes of the 5 March 2010 meeting were approved on a motion by F. DeCaria and a second by M. Goldstein.

**Committee Reports**

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| Committee | Report |
| Assessment | Fall Course reports are past due, but send them anyway. Program reports are now due. Staff Unit reports are also due and many have been submitted already. |
| Currriculum  | Did not meet |
| Distance Education | Did not meet |
| Enrollments Managenment | M. Watson reported that enrollment numbers for Spring are good and fall applications are up 80 students over this time last year. |
| ACF | M. Goldstein reported that SB480 died. Great Teachers seminar still has space; call or email him. |
| Board of Governors | R. Berry reported that the BOG did meet last month and that there is another meeting coming up on Thursday, 4/22. |
| Institutional Technologies | C. Cornforth reported that the committee did meet, but there seems to be a complete communication breakdown. |
| LRC | Did not meet; email D. Ryan if you want to see the results of the LRC survey. |
| Professional Development | Did not meet |
| General Education | Did not meet |
| Merit | 17 submitted merit packets were reviewed. |
| Budget Committee | D. Roth presented this information. See motions and discussion below. |
| Promotion | Promotion committee is currently working on 3 promotion packets. Recommendations will be forth coming. |
| FERC | M. Grubor presented the lastest version of the faculty evaluation document. There were several suggestions for improvements. The FERC committee asked for a volunteer from the nursing department; A. Kuca volunteered to help.Send any comments to M. Grubor, D. Goeddel, or T. Danford. |

**Old business**

**Promotion:** The current draft will be in affect for the next promotion cycle.

**Distance Education Policy:** The current draft policy was appoved on a motion by D. Ryan with a second by T. Danford. This document was emailed to faculty earlier.

**FERC:** The faculty evaluation document is in final draft form. It was emailed to all full time faculty and has been placed on the “Senate” webpage. Comments should be directed to M. Grubor, D. Goeddel or T. Danford. The committee will meet again in the near future to iron out the final glitches. This should be an action item at the next Faculty Assembly meeting.

**New Business**

1. **Budget:** D. Roth presented the proposed budget. The reserve account is currently at $8.13 million. Northern is required to have $4 million in this account.

After much discussion, the following motion was brought forward by T. Vavra, with a second by P. Sharma (to be sent to the President and to the Board of Governors):

 ***The Faculty Assembly recommends that the full time faculty salary scale be implemented using the same processes that have been used since its creation. These are:***

1. ***Faculty below the scale be raised to it;***
2. ***Faculty on the scale receive only increments;***
3. ***Faculty above the scale receive increments only; and***
4. ***Faculty at or above the salary cap receive no raise.***

This motion passed.

A second motion by M. Davis with a second by C. Morris was brought to the floor.

 ***The Faculty Assembly supports the Board of Governors in their decision to give raises last year and reccommends that such raises be paid retroactively.***

 This motion passed.

1. **Emeritus Status for Retired Faculty**

After some discussion about emeritus status for retired faculty the following motions were made (Davis/DeCaria) (Danford/Dale):

***The Faculty Assembly recommends that the 6 month limitation be removed from the Emeritus Status Rule (NC 2011).***

This motion passed.

***The Faculty Assembly recommends suspending the time limit for Professor Carol Teaff and thereby granting her Emeritus status.***

This motion passed.

1. **Institutional Technology**

***A RESOLUTION***

***In meeting on the sixteenth day of April two thousand and ten, the Faculty Assembly did unanimously pass the following resolution.***

***Whereas, West Virginia Northern Community College is an institution of higher education providing instruction in the five northern panhandle counties of West Virginia, and***

***whereas, the Faculty is responsible for the curriculum and instruction at said institution, and***

***whereas, the faculty is responsible for the utilizing the best teaching methodologies used in said instruction, be it resolved that,***

***the faculty, in performing the aforementioned functions, asserts it right and privilege to determine which teaching methodologies are appropriate for the disciplines, subjects, technologies being taught and for the students learning at this institution. It is the faculty’s responsible and appropriate function to determine which instructional technologies are pedagogically appropriate and necessary for teaching and learning at WVNCC and the timing of technological changes so as to not aversely affect students and the learning process.***

***The faculty acknowledges the Information Technology Department’s appropriate but secondary role in making decisions regarding instructional technology and it appreciates the IT Department’s technical assistance when the faculty reviews instructional technology considerations and makes educational decisions.***

***Instructional technology changes should always be made with the goal of enhancing teaching and learning. The faculty recommends that changes be made in the structure and functioning of how technological decisions are made to reflect the appropriate role of the faculty in this process.***

This resolution passed unanimously.

On a motion by C. Cornforth with a second by T. Danford, the following recommendation was made:

***The Faculty Assembly requests that faculty be informed at least 30 days prior to any change of technololgy that affects faculty, staff and students.***

This motion passed.

**Adjournment**

The meeting was adjourned at 3:30 pm on a motion by B. Petermanwith a second by M. Goldstein.

Respectfully submitted,

Thomas R. Danford, secretary