

Official Minutes
NORTHERN'S PRESIDENT'S COUNCIL MEETING – May 14, 2014

DATE: May 14, 2014	PLACE: B&O Board Room	CONVENED: 1:05 p.m.	CONCLUDED: 2:00 p.m.
ATTENDEES	Dr. Olshinsky, N. Albert, J. Baller, P. Carmichael, M. DeCola, B. DeFrancis, C. Farnsworth, J. Fike, D. Hanes, L. Kefauver, S. Lippiello, S. Payton, Dr. V. Riley, K. Serig, P. Stroud, P. Woods		
EXCUSED	K. Herrington, M. Koon, G. Wallace		
BY PHONE	L. Tackett		
MINUTES RECORDED BY	Rana D. Spurlock		
NEXT MEETING	June 10, 2014 at 1 p.m. – B&O Board Room		
ITEM	DISCUSSION		
1. Student Loan Default Update	<ul style="list-style-type: none"> • Ms. Fike reported that default rates continue to be an issue for the College as well as other community colleges across the state. • As of April 30th, WVNCC's rate is 28.8%. Sanctions are possible if we spend three years at or above 30%. • The state has given the college \$10,000 to help with this issue and Ed Financial will be working with our students. 		
2. ECS Building Update	<ul style="list-style-type: none"> • Mr. Lippiello reported that the ECS was up for auction in April. WVNCC was one of two bidders and was the highest bidder at \$205,000. However, the bid was not accepted. The auctioneer is attempting to force the sale through the court system. If WVNCC does acquire the property, the use for it is not yet known. 		
3. HR Updates	<ul style="list-style-type: none"> • Ms. Carmichael reported that the HR office is dealing with hundreds of resumes in trying to fill the current position openings. Nikki Donahue is helping in the HR office on a temporary basis. • Due to Janet Corbitt's retirement, there will be a position opening in the NM Campus library. • Letters regarding salary increases will be out to employees in June. The increases begin July 1st and these letters must be signed by employees. • The arrears conversion goes into effect September 14, 2014 and all impacted employees have been notified. • April Schrupp and Joan Horvath in the Business Office as well as Peggy and Kelly Patee in HR are busy preparing for the WV Oasis system. • Summer hours have begun and offices must make arrangements to be covered until 5pm. • Shannon Payton, Kevin Serig and Peggy Carmichael recently received Title IX training. • Time clocks will soon be installed on all three campuses. They will be used by work study students, hourly employees and non-exempt employees. • The College has decided not to fill the position vacated by Elizabeth Knollinger. 		

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4. Other

- Dr. Olshinsky stated that Nancy Albert will take over Student Services temporarily in order to free Janet Fike up to focus on default rates and financial aid.
- Mike Koon will be retiring at the end of 2014 and his responsibilities will be divided among various employees.
- Jim Baller reported that the bricks in the front plaza will be torn up and replaced. Side doors will be open during this time as the front doors will not be accessible.
- Jim Baller also reported that the 17th Street parking lot will be unusable while the sidewalk is soon repaired.
- Dr. Riley reported that as part of Academic Support services, students will be able to request additional services.
- Shannon Payton asked that anyone with information to be added to the Student Activities Calendar get the information to her as soon as possible.
- Steve Lippiello reminded everyone that accounting will be shut down June 12-15 so any purchase orders must be submitted by June 2nd.
- Steve Lippiello also reported that the College will be working with new auditors this year. The company is Clifton Larson Allen (CLA).