

## Faculty Assembly – Minutes

### WNCC Faculty Assembly

**Date:** December 5, 2025

**Time:** 1:00 pm

**Location:** Zoom and in persons 407EC

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**Call to Order:** Faculty Assembly President Heidi Napier

**Roll Call / Attendance:** Radevski, Killeen, Sole, B. Newhart, Baker, Harbert, Ferrell, Hays, Stoffel, Kleeh, D. Ryan, Carr, Winland, Kalb, Napier, H. Ryan, Buchanan, Kriechbaum, Jennifer Lantz, Doolin, John Lantz, Modra, Reho, Wetzel, Cassidy, Stephens, Timko, Lawson, Kahl, Omelchenko-Comer, Spigelmyer, Sheldon, Canter, Mulyuk, Walter, Pitcher, Binkiewicz, Tugali

**Adoption of the Agenda:** H. Napier

**Guests:** Megan Murphy presented FeAmp in Watermark, M. Stephens asked if this electronic document needs approval from anyone else, for example Dr. Mosser? M. Murphy said no.

Motion to accept October 2025 minutes with understanding that attendance will be added to the E. Carr/M. Timko

### Reports of Officers:

- Faculty Assembly President: Heidi Napier
  - No meeting held.
- Board of Governors (BOG) representative: Lyndsie Scott-Guzek
  - Notes attached for September and October 2025
- Advisory Council of Faculty (ACF) representative: Deborah Kleeh
  - (April 25 minutes attached)

### Reports of Committees

#### Standing Committees

- CIC
  - Priority of getting new CIT and EDU faculty. Ghost students have been identified as being primarily enrolled in AA. Photos ID required moving forward. Fell short of meeting goal of FTE. EA students are enrolling for spring, over 200 current non-EA students are not enrolled for spring yet.
  - Budget – no discussion minutes were attached to agenda.
  - Enrollment
    - Met this morning – same topics as what H. Napier already reported
  - Retention
    - no discussion minutes were attached to agenda.
  - Rules
    - H. Napier will meet with Regan Blaha once the staff meets to bring to use the new process they are updating.

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- Special Committees
  - Faculty Emeritus
    - There is one nomination on the table and now there will be more submissions yet there is conflicting documentation on what the proper process is. The website information is not correct. H. Napier will add this to the monthly meeting with Dr. Mosser
  - Faculty Merit
    - no discussion minutes were attached to agenda.
  - Faculty Promotion
    - H. Napier chosen as chair.
  - Danford Award
    - L. Scott-Guzek awarded this cycle. The committee will be working to get the cycle back to have award given at fall recognition for increased participation.
  - Symposium Task Force
    - no discussion minutes were attached to agenda.

### Old Business:

- 1) Rules committee charged with development of 30-day response or action policy
  - a. D. Hayes will reach out to the Chief of Staff:
- 2) Exec subgroups to solicit faculty participation in review of faculty assembly bylaws
  - a. By Laws Revision update
    - i. Executive committee will review the documents that have been collected by ACF and bring back to full assembly.
  - b. Committee Revisions
    - i. Recommend Structure reviewed and discussed. H. Napier will talk to Dr. Hawk about committee and membership for merit only.
    - ii. H. Buchanan recommended keeping textbook affordability as adhoc

### New Business:

- 1) Crystal Harbert
  - a. BOG advisory meeting notes attached
- 2) Feedback on Committee Structure
  - a. FeAmp requires committee participation, job description does not
- 3) Chana Baker attended a statewide conference to move to a statewide course numbering system. TENTATIVE: four letter prefixes and number system. EX: ENGL 101 will be accepted as English 101 at all state institutions, not just college credit.
- 4) Jennifer Kriechbaum - Curriculum Admin Process, template, and storage location

### Announcements:

H. Buchanan: College access on Friday after Thanksgiving.

H. Buchanan: Emeritus nominations revisited.

Motion to table Emeritus next steps S. Walter/P. Sheldon. Motion carries

**Adjournment:** E. Carr/D. Stoffel. Motion carries

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**Next Meeting:** 2026