

Budget Committee Minutes

February 11, 2022

<https://wncc.zoom.us/j/88519538943?pwd=eTRkR1VCOWdBUHNXTFNnMVNWYndpUT09>

11am to 12pm

Attendees

Bonnie Peterman, Chris Corbin, Janet Fike, Abel Frohnappfel, Alicia Frey, Dana Indermuhle, Chris Kefauver, Dave Lawson, Said Leglid, Jill Loveless, Dan Mosser, Jeff Sayre, Pam Sharma, April Schrupp, and Matt Thorn

Review and approve minutes from January 14, 2022 – Approved Jeff Sayre; second Dave Lawson

Capital FY23

The FY 23 Capital budget will be \$500,000 - FINAL

Operating Requests - FINAL

Summary: FY22 Operating Budget 1-14-22 \$3,140,950
 FY23 Operating Budget Requests \$3,280,753
 FY23 is presented at a 4% increase/\$140k

Projected Enrollment – Tuition & Fee FY23 - FINAL

FY23 Revenue

- Enrollment Management projections of flat enrollment numbers, no growth and no decline
- 2% increase to tuition
- Decrease the Student Activity fee from \$37.50 to \$37

Review of Program Fees

Division Chairs reported the required Program Fee changes for FY23

Summary: One new Program Fee added for Industrial Technology
 Minor adjustment to match inflation of materials/student testing

The updated fee schedule is out for final review:

Janet – verify we have included all active programs

Division Chairs – verify we have included all changes

ACTION: The final program fees for FY23 will be sent to Alicia for WV Invest review

Final Budget Items for FY23:

Review Scholarship Amount for FY23 with Financial Aid – Alicia and April to meet on this

Association Dues Reviews – A review of current dues will be sent out to departments the week of February 14.

Review/Discussion designating HEERF I, II, III Institutional –

ACTION: UPDATED available and committed project balances below:

HEERF available funds:	\$1,614,596
SIP available funds (USED):	\$ -0-
Pending Payments	(\$477,657)
*Committed Open Projects Balance	(\$1,189,699)

*See attached list

Projected Available Balance	(\$52,759) SHORT
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HEERF ACTIONS for FEB follow-up:

- Adjusted C035 – Banner Training (DegreeWorks Training) from \$25k to \$1K
- Network Refresh – order to be placed by 2/28/items received by 5/1
- KNOWBE4 Student Add-on – April to reach out to Chris for the quote.

- Submitting Documents Securely – Alicia will follow-up with Kelly Dlesk on findings. Alicia, April, Dana and Kelly will plan to work with TSG and OMNI to make progress.
- Virtual Welders and Student Debt Forgiveness for Fall 21 will be review in April for a final decision depending on available funds.

DISCUSSION:

Review and Discuss Final Distribution of Student Emergency Funds

Awarded Students \$1,208,175 for Spring, Summer and Fall 2021

Balance remaining for Spring 22 Awards \$511,536 – March 2022 projected award period

ACTION:

- March 2022 award final grants to students
- April 2022 review for undeliverable funds
 - Award any additional funds before 5/5/22 deadline

Next Meeting

March 11, 2022 – 11a – 12p