

OFFICIAL MINUTES
BOARD OF GOVERNORS MEETING
WEST VIRGINIA NORTHERN COMMUNITY COLLEGE
Monday, December 5, 2011 – 11:00 a.m.
B&O Board Room

A meeting of the West Virginia Northern Community College Board of Governors was held on Monday, December 5, 2011 in the B&O Board Room on the Wheeling Campus.

1. Call to Order

Dr. Olshinsky convened the meeting at 11:20 a.m. in the absence of Mr. Craycraft.

2. Roll Call

Roll call was taken by Dr. Olshinsky. Members in attendance were: Brann Altmeyer, Rita Berry, Christin Byrum, Dr. Darrell Cummings, Lucy Kefauver and Gus Monezis. Excused: John Clarke, Joe Craycraft and Fred Renzella. Guests included: Dr. Martin Olshinsky, President; Peggy Carmichael, Chief Human Resource Officer; Bob DeFrancis, Dean, Community Relations; Emily Fisher, Executive to the President for Development; Mike Koon, Vice President, Economic and Workforce Development; Steve Lippiello, Chief Financial Officer/Vice President of Administrative Services; and Dr. Vicki Riley, Vice President, Academic Affairs.

3. Board Chair Report

There were no hearings or petitions.

4. Administrative Reports

- **CFO and VP of Administrative Services..... Steve Lippiello**

--First Quarter Financial Results

Mr. Lippiello gave a report on the first quarter financial results and indicated the College is in good shape, however, a decline is predicted in enrollment in the next budget cycle. This decline is a result of a combination of stricter financial aid regulations and changing demographics. The OPED benefits liability is still a concern and needs to be monitored going forward. Mr. Monezis asked if there are any options to head off enrollment declines. It was explained that predicted enrollment declines are basically related to financial aid changes, however, payment plans and other options are available to students to offset any discrepancies.

--Drawings – Barnes & Noble Building

Mr. Lippiello gave a presentation on the proposed Barnes and Noble/Student Union Center drawings. Drawings were shown as developed by SMG to show how the building would be blended with other structures the College owns.

5. Executive Session

Ms. Berry made a motion the Board enter into executive session at 11:50 a.m. to discuss real estate issues. Mr. Monezis seconded the motion. Motion carried.

Ms. Berry made a motion the Board come out of executive session at 12 p.m. Ms. Kefauver seconded the motion. Motion carried.

6. Adjournment/Next Meeting

Mr. Monezis made a motion to adjourn the Board meeting at 12:00 p.m. Ms. Kefauver seconded the motion. Motion carried.

The next Board meeting is scheduled for Thursday, January 26, 2012 at 11:00 a.m. in the B&O Board Room on the Wheeling Campus.

Minutes respectfully submitted by,

Minutes approved by,

Dr. Martin Olshinsky
WVNCC President
(In the absence of Board Recorder)

Joe Craycraft, Board Chair
(In the absence of Board Secretary)