

Faculty Assembly - Minutes



Meeting Location: ZOOM
 Meeting Date: October 2, 2020
 Meeting Start Time: 2:00 p.m.
 Facilitator/President: John Lantz

- I. **Call to Order** – Welcome / Robert’s Rules of Order – Applied
- II. **Attendance** – screenshot from zoom attached
- III. **Review Minutes** - Motion to approve August 2020 minutes: Motion H. Buchanan/M. MacIntosh, motion carries.
- IV. **GUESTS:**

Guest	Topic
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V. OLD BUSINESS/AGENDA ITEMS:

Speaker	Topic
M. Stephen	Thank you to Brandi, Bob and the welding students for repairing the skeleton stand!!

VI. NEW BUSINESS/AGENDA ITEMS:

Speaker	Topic
John Lantz	<ul style="list-style-type: none"> • Professional Development: Jill asking for suggestion for professional development day. Preferably something regarding online/hybrid teaching. • Open house: Increase in participation since John’s email. Thank you for volunteering. This is merit/FERC worthy. • Promotion: February 2019 new policy approved, J. Loveless and K. Herrington edited some language and ready by March 2019. Because of timeline and lack of update on the website, the wrong document was used in regards to the email sent by J. Loveless to some faculty. John will send a word document to anyone going through promotion and needs the new documentation. • Special Exec Meeting: held Sept 17, 20. C. Kefauver will report. • Safe College: John spoke with Mosser about deadlines and workload. He will work with John to choose appropriate timeline in the future. • Foggers for disinfection: Email to program directors will be reviewed and necessary information will be forwarded to faculty.
C. Kefauver	<ul style="list-style-type: none"> • Safe College termination letters: Emails were sent to some college employees regarding suspension and/or termination for failure to complete by due date. Discussion ensued. HOW DETAILED DID YOU WANT TO GET HERE? • K. Herrington: Requesting John check to be sure there was nothing put in these employee personnel file. Discussion ensued regarding specific faculty incidences. Some faculty shared their experience. • Motion: John Lantz drafts letter for exec to review and then send to Dr. Loveless and Dr. Mosser on behalf of assembly. K. Herrington/C. Baker motion carries. • Discussion about grievances and proper procedure.

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H. Ryan	<ul style="list-style-type: none"> Classroom seating charts post Covid-19: Because of the log in and software issues on some machines, students are moving about the classroom to find a machine to work on. P. Holt explains that for contact tracing, if in the same room for more than 15 minutes those in the room are considered exposed if there is a positive testing issue. John Lantz will speak with Dr. Loveless regarding clarification.
D. Ryan	<ul style="list-style-type: none"> 50th Anniversary: Can this group be considered as Ad Hoc committee (H. Ryan, C. Harbert, D. Ryan, and B. Killeen) for FERC/merit? Two subcommittees, both need more volunteers; Fundraising and History. Others volunteered: see 2020-2021 committee member list for updates. Motion for 50th Anniversary volunteers to be an Ad hoc committee: D. Ryan/K. Herrington. Motion carries.
Jen Lantz	<ul style="list-style-type: none"> Asking faculty to reevaluate student self-enrollment though Friday of first week of full-term classes. Discussion ensued with input from many faculty. This will be put on the exec and full assembly agenda next month for more discussion.
B. Peterman	<ul style="list-style-type: none"> Covid testing – Due to governor mandates 100% of students, staff and faculty will need to be tested by Thanksgiving; that may not be accomplished but as close to that date as possible. Students that never come to campus will not be tested. Volunteers needed, contact Bonnie.
P.Roper	<ul style="list-style-type: none"> CLC Fall contract from HR had the pay listed as \$120. She notified HR that it was changed last spring and Ardell had no idea. Faculty Assembly had agreed to changes with Jill, and it was approved at all levels.
M. Stephen	<ul style="list-style-type: none"> Bookstore: Confirm that the new bookstore Academis will be used for spring 2021. B. Peterman, only program directors will be permitted to order books (exceptions for Division chairs when necessary). Our bookstore will not be open after Thanksgiving except to buy back books.

VII. COMMITTEE REPORTS

Speaker	Topic
ACF	<p>Kathy Herrington:</p> <ul style="list-style-type: none"> HEPC, gave 1K grants to build OER courses. Galleries closed, cannot what the legislation process. Many state colleges looking for or have new presidents. Exec Meetings being held to cancel programs and let faculty go at some institutions. Spring 2021 will look like fall 2020 in scheduling. Promise scholarship: students need to be full time to receive funds. Colleges are having difficulty finding math and science instructors and adjuncts because of credentialing. HS teachers can teach dual credit – HLC said ONLY if they have 18 grad hours in discipline.
Anniversary Adhoc	<ul style="list-style-type: none"> Newly formed today.
Assessment	No report

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BOG	<p>Chris Kefauver – minutes attached</p> <ul style="list-style-type: none"> • AWS consultant hired. • CDL postponed because of Covid but now in motion. • Looking at adding programs, EMS, paramedic, etc. A coordinator will be hired for those programs. • Commencement 2020 is going to be combined with 2021. • Enrollment trends is a concern for the board. • HR audit report emailed. Please read it. • Recap of Special Exec meeting September 17, 2020 including that executive committee requesting a 360-evaluation form with at least 30 days' notice when wanting faculty input. • Three new board members.
Budget Development	No report
Curriculum	<p>Kathy Herrington</p> <ul style="list-style-type: none"> • Curriculum changes need to be submitted ASAP. Proposals for Nov need to be in by Oct 21st. • Proposals not in by January will not be implemented for fall of 2021.
Danford award	No report
Distance Ed	No report
Enrollments	<p>Submitted by Michele Watson:</p> <ul style="list-style-type: none"> • Our next Drive- through is to be Nov 3-4-5. • Registration Tickets will be digital this time • Looking into difficulties with registration for ORT 90 due to holds. • Tammy will be sending to Faculty a list of names of people/staff to help with holds • PR will be working on a Virtual tour
Faculty Emeritus	No report
Faculty Promotion	No report
FERC	No report
IT	No report
LRC	No report
Mental Health	<p>RJ Canter</p> <ul style="list-style-type: none"> • Well Connect is live under current student, mental health resources on website. • Faculty can use it as to get help with a student • Students get 1 free legal session and 4 free sessions per MH issues. • Code/PIN needed is in portal (mobile view has issues, RJ working on it)
Open House	<p>Joyce Britt and Crystal Harbert:</p> <ul style="list-style-type: none"> • Crystal asking for volunteers to participate
Professional Development	No report

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Retention	No report
Rules	No report
Safety	No report
Scholarship Committee	No report
Student Appeals	No report

Next meeting: Friday, November 6, 2020 at 2pm

Motion for Adjournment: K. Herrington/S. Leghlid

ATTENDANCE:

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JK Jennifer Kriechbaum (Me)	CH Curt Hippensteel	
 John Lantz (Host)	DI Dana Indermuhle	
C crogerson	DF Darcey Ferrell	
F fdecaria	DL Dave Lawson	
H Heidi	 David Stoffel	
JD Jeremy Doolin	DK Deborah Klee	
JR John Reho	DR Delilah Ryan	
J Joyce	G Gene	
 Kathy Herrington	G gwinland	
 R J	H Heather's	
R Rustem Mulyuk	 Hollie Buchanan	MK Misty Kahl
SL Said Leghlid	J Jennifer	M mwatson
 13042335900	JS Jennifer Sparachane	M mwatson
AF Abel Frohnapfel	JD Jeremy Doolin	PH Paige Holt
AK Arlene Kuca	JK Jill Keyser	P Pat
B Bonnie	J Joyce	 Robert Combs
B Brandy	 Kathy Herrington	SC Sara Cunningham
C chana	MH Melanie Hausinger	S sdavis
C ckfauver	MS Melissa Stephens	TP Tami Pitcher
C Crystal	MK Misty Kahl	GT G8 ThinQ
CH Curt Hippensteel		M mmcintosh

304.233.5900 – mmcintosh logged in twice
 NO idea who G8 ThinQ is