Revel by email on 6/23/11 Toni Feldman

ARTICULATION AGREEMENT between Kaplan University and Community and Technical College System of West Virginia

I. PURPOSE

The purpose of this articulation agreement (the Agreement) is to establish procedures and guidelines for students to transfer to a Kaplan University (KU) degree program following completion of a associate's degree program at Community and Technical College System of West Virginia, of Charleston, WV. With respect to courses of study that lead to an associate's degrees, both Kaplan and Community and Technical College System of West Virginia will facilitate the transfer of associate-degree graduates to baccalaureate completion programs at KU. This advanced start baccalaureate program is designed to maximize a students' transfer credit award.

II. ELEMENTS OF THE AGREEMENT

A. Admission to Kaplan University

- Community and Technical College System of West Virginia students in good standing and eligible graduates will be reviewed as pre-qualified applicants for Kaplan University degree programs. Applicants will be required to complete all Kaplan University admission's requirements in force at the time of application. Kaplan University admissions requirements are detailed in its most recent catalog.
- 2. To be eligible for application to an advanced start bachelor's program, a student must be an associate-degree graduate or must submit a letter from the Community and Technical College System of West Virginia's Registrar indicating that the student is in good standing, the expected date of graduation, the associate's degree expected to be earned, and the program/major. Upon graduation, the student must submit proof of having been awarded an associate's degree.
- Upon acceptance and signing of the Kaplan University enrollment agreement, transfer students will be subject to all Kaplan University policies, codes of conduct, college procedures, and requirements. These are described in the most recent Kaplan University catalog.

B. Credit Transferability

- Students having completed an associate's degree program (AA, AAS, AS, AOS or specialized associate degrees) consisting of a minimum of 90 quarter credits (or the equivalent) will be eligible for a block transfer of up to 90quarter credits and acceptance into Kaplan's "advanced start" baccalaureate option.
- 2. Kaplan University will complete a review of all transfer credits submitted on official transcripts from Community and Technical College System of West Virginia for students that have completed a certificate or diploma program. A Prior Learning Assessment Curriculum Evaluation (PLACE) may be developed to aid in the transfer credit evaluation process. Kaplan University reserves the right to make a final determination on all matters related to transferability and course equivalencies.
- 3. Community and Technical College System of West Virginia students who are unable to fulfill Kaplan University prerequisites at Community and Technical College System of West Virginia must complete them at Kaplan University. Prerequisites are listed in its current catalog and vary based on the bachelor's degree program and emphasis chosen.
- 4. Community and Technical College System of West Virginia students must fulfill Kaplan University requirements, which entail completion of no less than 25-percent of their program requirements at Kaplan, including a minimum of 50-percent of the major requirements, including the capstone course, at Kaplan. Credit earned through any combination of Transfer Credit, Challenge Credit or Experiential Credit will not exceed 75-percent of total credits required for graduation.

C. Coordination

- 1. Kaplan University and Community and Technical College System of West Virginia agree to:
 - **a.** Coordinate their efforts to facilitate a collegial and mutually beneficial relationship;
 - **b.** Provide accurate and timely information about the relationship to prospective students, who are either current Community and Technical College System of West Virginia students, alumni, or Community and Technical College System of West Virginia employees, and;
 - **c.** Designate academic alliance coordinators as primary contact persons for the respective institutions to facilitate coordination of this agreement.

2. Kaplan University agrees to:

- a. Provide Community and Technical College System of West Virginia relevant transfer information and current Kaplan University brochures and/or catalogs;
- b. Communicate with Community and Technical College System of West Virginia students, alumni and employees via e-mail, postal mail, telephone, and other means to offer them the opportunity of enrolling in a bachelor's completion program at Kaplan University;
- **c.** Participate in Community and Technical College System of West Virginia education fairs when offered by College and if available;
- d. Encourage Community and Technical College System of West Virginia students who are attending classes at Community and Technical College System of West Virginia to enroll at Kaplan University after completing their current program;
- e. Provide Community and Technical College System of West Virginia with a toll-free telephone number (866-583-4417) so that Community and Technical College System of West Virginia alumni and employees can discuss their educational goals with a Kaplan advisor, and;
- f. Provide a welcome page for Community and Technical College System of West Virginia's alumni and employees at the <u>www.cc.kaplan.edu</u> website.
- 3. Community and Technical College System of West Virginia agrees to:
 - Assist Kaplan University by communicating the benefits of this relationship to Community and Technical College System of West Virginia students, alumni, and employees;
 - Allow Kaplan University representatives to conduct on-campus presentations and marketing regarding Kaplan University programs for Community and Technical College System of West Virginia students, alumni, and employees;
 - c. Make a summary available to students, alumni, staff, and faculty about the agreement to which Kaplan University and Community and Technical College System of West Virginia mutually agree, and;
 - d. Cooperate with KU to establish transfer of curriculum and of student records, when applicable, and with student permission in accordance with all applicable laws and regulations.

- 4. Both Kaplan University and Community and Technical College System of West Virginia agree to allow current students to concurrently take courses at both institutions, as well as have access to advising and other services at both institutions. However, federal regulations require that students receive financial aid from only a single college from which courses are taken in a given quarter or semester. Should a student attend both institutions in a single semester, financial aid may be granted from only one institution in compliance with federal law.
- 5. Kaplan University and Community and Technical College System of West Virginia will share data on student achievement as necessary to assess program effectiveness in accordance with the Family Education Rights and Privacy Act (FERPA) guidelines.

III. Terms

- A. Because of this agreement to articulate, Kaplan University will extend professional courtesy discounts to Community and Technical College System of West Virginia alumni and employees concomitant with the date of the fully executed document.
 - 1. Community and Technical College System of West Virginia alumni and employees will receive a ten percent discount on their Kaplan tuition. Community and Technical College System of West Virginia alumni and employees must inform KU admissions directors about their affiliation to receive their discount:
 - 2. Kaplan University will extend to Community and Technical College System of West Virginia alumni and employees all of its online certificates, undergraduate, and graduate programs, as and when offered;
- **B.** This Agreement is effective for the Kaplan University academic term beginning with the date of the fully executed document, and shall continue until terminated. Both parties must approve amendments to the Agreement in writing.
- **C.** Either party may terminate the Agreement upon 90 days written notice to the other party. Notwithstanding the foregoing, either party may terminate the Agreement immediately in the event that participation under the Agreement may give rise to a violation of any requirement of federal or state law or regulation or the requirements of any accrediting agency having jurisdiction.
- **D.** The Agreement may be executed by either electronic or facsimile transmission in one or more counterparts, each of which shall be deemed an original.

- **E.** Kaplan Test Preparatory Admission Centers: Kaplan Nursing of KTPA will offer the following discount to members of the articulation agreement:
 - 1. 20% off retail price of Kaplan Nursing Complete Classroom or online course
 - 2. The discount is not available for the NCLEX-RN Qbank or NCLEX-PN Qbank products
 - 3. The discount is not available for the NCLEX-RN or NCLEX-PN Integrated Testing programs
 - 4. The discount cannot be combined with any other offer or discount
 - 5. KTPA Nursing will provide NCLEX Strategy Seminars at the nursing schools to all graduating classes without cost or obligation.

DATE APPROVED BY COMMUNITY AND TECHNICAL COLLEGE SYSTEM OF WV: July 28, 2008

James L. Skidmore

James & Akerman

Chancellor

Community and Technical College System of West Virginia

David L. Clinefelter, PhD

Vice President for Academic affairs & Provost

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