2023-2024 WVNCC Independent Verification Worksheet



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Student's: Last	Name First N	lame		M.I.	Student ID #		
Email Addre	ess:		@mail.wvncc.edu – A	ll co	orrespondence from our office	will be sent here	
Your FAFSA was selected for review in a process called "Verification." In this process WVNCC is required to compare information from your FAFSA with other documentation such as an official IRS Tax Return Transcript or IRS Verification of Non-filing Letter for you and your spouse, if married. If you and/or your spouse, if married, were not required to file a federal tax return you must submit copies of any W-2 forms or earnings statements. The law says we have a right to ask you for this information before awarding federal aid. If there are differences between your FAFSA and your financial documents we may need to send corrections electronically to have your information reprocessed. A. Family (Household) Information (verifying number in household and number in college)					What you should do Complete this worksheet. ALL SECTIONS MUST BE FILLED IN. Write N/A (not applicable) or enter a zero if the field does not pertain to you. You MUST sign the worksheet. Send or take the completed worksheet, plus copies of your and your spouse's, if married, 2021 IRS Tax Transcript or signed copy of a federal income tax return/Verification of Non-filing Letter, and 2021 W-2 forms (if applicable) to the Financial Aid Office or your Campus Service Center at WVNCC.		
List below th	ne people in your <u>household</u> . Include:			We	e must review the requested information under the fir	nancial aid program rules (CFR	
	elf on the first line						
Your s	pouse, if married.						
childre Other j suppor	ad/or your spouse's children if you or your n do not live with the student. becople if they now live with you and you at through June 30, 2024. The property of the college for all household mentry educational institution any time between	and yo	ur spouse provide more than half on the will be enrolled, at least half to	of thei	ir support and will continue to provide n	nore than half of their	
postseconda	ty educational institution any time betwee	1 -	1, 2023, and June 30, 2024.				
	FULL NAME	G	RELATIONSHIP TO STUDENT		COLLEGE ATTENDING IN 2023-2024 (if applicable)	Will be Enrolled at Least Half Time (Yes or No)	
			Self		WVNCC		
1. ** FI 2021 F Instruction is part of the "Student income Check	EDERAL TAX RETURN FILE dederal Income Tax Return, you must substitutions: Complete this section if the student filed of FAFSA on the Web. If you have not already undent Financials" section of the form. From the stax information into the student's FAFSA. k only one box below: Check here if you used the IRS Data Retrispouse, if married) without altering the dather IRS information that was transferred at RETURN TRANSCRIPT. Check here if you have not yet used, or www.VVCC cannot complete the verification you submit to WVNCC a 2021 IRS tax spouse, if married)	nit a s or will sed the re, follo ieval ita into in the ere un	igned copy of the 2021 IRS Form 10 file a 2021 income tax return with the IR tool, go to studentaid.gov, log in to the sow the instructions to determine if the studentaid in FAFSA on the Web to retrie to the FAFSA, either on the initial FAFSA, either on the initial FAFSA on the Web to retrie to the FAFSA, either on the initial FAFSA on the Web to retrie to the FAFSA, either on the initial FAFSA on the Web to retrie to the FAFSA, either on the initial FAFSA on the Web to retrie to the FAFSA, either on the initial FAFSA on the Web to retrie to the FAFSA, either on the initial FAFSA on the Web to retrie to the FAFSA, either on the initial FAFSA on the Web to retrie to the FAFSA, either on the initial FAFSA on the Web to retrie to the t	O40X. S. The student is eve and AFSAT NE.	e best way to verify income is by using the IRS t's FAFSA record, select "Make FAFSA Corres eligible to use the IRS Data Retrieval Tool to d transfer 2021 IRS income information a or when making a correction to the FAIED TO PROVIDE A COPY OF A 2021 IN FAFSA on the Web. **transferred without altering the data into the transferred without altering the data.	Data Retrieval Tool that ections," and navigate to transfer 2021 IRS for you (and your FSA. WVNCC will use 21 IRS TAX	
	To obtain an IRS tax return transcript, go to www. Transcript by Mail" and follow the prompts. M Security Number, date of birth, and the address for IRS income information to be available for a	ake sur on file electroi	e to request the "IRS tax return transcr with the IRS (normally this will be the a nic IRS tax return filers, and up to eight v	ipt " ar ddress weeks j	nd not the "IRS tax account transcript." You v s used when the 2021 IRS tax return was filed). for paper IRS tax return filers.	vill need your Social . It takes up to two weeks	
	If the student and spouse filed separate 20 returns (Form 1040) must be provided for			k Reti	urn Transcripts or signed copies of fe	deral income tax	

tax return(s) (Form 1040) to this worksheet.

Check here if you are attaching a copy of your (and your spouse's, if married) 2021 IRS Tax Return Transcript(s) or a signed copy of federal income

By signing this worksheet, we (the student and if married, the spouse) certify the information reported is complete and correct. The student must sign this worksheet. Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both, and/or the student may be subject to disciplinary action as stated in WVNCC's Student Code of Conduct Rule Student's Signature Date			N		1 IV5
required to file a 2021 federal income tax return with the fils. List below your employer(s) and any income received in 2021. You are required to submit an IRS Verification of Non-filing Letter and all 2021 W-2 forms or other earnings statements. Check the box that applies: Check the box that applies: Check the provided in the control of the mainhouse screen. Select "Got Transcript on Jona" in 2021. You are require submit a 2021 IRS Verification of Non-filing Letter. "If you are unable to get the transcript online" and follow the prompts. For transcript pay you must select "Perification of Non-filing Letter." If you are unable to get the transcript online, one may be ordered by filling and 4506-7 form or calling 1-380-3904. Effective 1/9/19: If you (or your spouse) are unable to obtain the Verification of Non-filing (VNF) from the 180 or other tax authorities, they must provide the following information to the Financial Aid Office to determine their eligibility for financial aid based on the certification that they did not file and are not required to file an income tax return for the 2021 tax year— • A signed statement (form available upon request) certifying that you (or your spouse)— Attempted to obtain the VNF from the 185 or other tax authorities and was unable to obtain the required documentation; and • Has not filed and is not required to file a 2021. Income tax return Check here if you (and if married, your spouse) were employed in 2021. Attach copies of all 2021 IRS W-2 forms issued to the student (and if married, your spouse) by employers. List any employer that did not issue an IRS W-2 form in the space below. If m space is needed, attach a separate proge with the student's name and Student 1D marber at the top. In addition you are required to shahin a 2021 IRS Verification of Non-filing Letter." If you are marked and if married, your spouse by employers to you and your spouse (if applicable). From the IRS or other tax authorities, they must provide the following information to the prinancial	tudent's: Last Name	First Name	M.I. St	udent ID #	
A signed statement (Form available upon request) certifying that you (or your spouse) — Attempted to obtain the VNF from the IRS or other tax authorities and was unable to obtain the required documentation; and Has not filed and is not required to file a 2021 income tax return Check here if you (and if married, your spouse) were employed in 2021. Attach copies of all 2021 IRS W-2 forms issued to the student (and if married, your spouse) by employers. List any employer that did not issue an IRS W-2 form in the space below. If me space is needed, attach a separate page with the student's name and Student ID number at the top. In addition you are equired to submit a 2021 IRS Verification of Non-filing letter, go to whow. IRS sow and click on "Get Your Tax Record" on the mainflome screen. Select "Get Transcript Online" an follow the prompts. For transcript type you must select "Ferification of Non-filing Letter." If you are unable to get the transcript online, one may be ordered by filling out a 4506-T form or calling 1-800-908-9946. Effective 1/9/19: If you (or your spouse) are unable to obtain the Verification of Non-filing (VNF) from the IRS or other tax authorities, they must provide the following information to the Financial Aid Office to determine their eligibility for financial aid based on the certification that they did not file and are not required to file an income tax return the 2021 tax year. A signed statement (Form available upon request) certifying that you (or your spouse) — Attempted to obtain the VNF from the IRS or other tax authorities and was unable to obtain the required documentation; and Has not filed and is not required to file a 2021 income tax return Employer's Name Employer's Name Sucy's Auto Body Shop (example) Sudon file a 2021 tax return transcript or a signed copy of a federal income tax turn (form 1040) for both you and your spouse. If you are married and file "married, filing separately," you will be required to submit an IRS tax return transcript or a signed copy of a	required to file a 2021 frequired to submit an Check the box that ap Check here if you submit a 2021 IR "Get Your Tax Remust select "Verif 4506-T form or continued to the submit a 2051 IR Effective 1/9/19: authorities, they	ederal income tax return with the IRS. Liter a large leader of the IRS verification of Non-filing Letter a large leader. (and if married, your spouse) were not e large leader. To exercise the main/home screen. Select "fication of Non-filing Letter." If you are unalling 1-800-908-9946. If you (or your spouse) are unable to obmust provide the following information.	st below your employer(s) and all 2021 W-2 forms or oth mployed and had no income ear obtain a Verification of Non-jumble to get the transcript only tain the Verification of Non-filt to the Financial Aid Office to comme	any income received in a er earnings statements. The er earning letter, go to www.II allow the prompts. For the ine, one may be ordered The er earning letter, go to www.II allow the prompts. For the ine, one may be ordered The er earning letter, go to www.II allow the prompts. The er earnings statements.	2021. You are . You are required RS.gov and click of anscript type you by filling out a rother tax for financial aid
Check here if you (and if married, your spouse) were employed in 2021. Attach copies of all 2021 IRS W-2 forms issued to the student (and if married, your spouse) by employers. List any employer that did not issue an IRS W-2 form in the space below. If me space is needed, attach a separate page with the student's name and Student ID number at the top. In addition you are required to submit a 2021 IRS W-rification of Non-filing Letter for you and your spouse (if applicable) — To obtain a Verification of Non-filing letter, go to wave. IRS verification of Non-filing Letter for you and your spouses. For transcript Online" and follow the prompts. For transcript type you must select "Verification of Non-filing Letter." If you are mable to get the transcript online, one may be ordered by filling out a 4506-T form or calling 1-800-908-946. Effective 1/9/19: If you (or your spouse) are unable to obtain the Verification of Non-filing Letter." If you are mable to get the transcript online, one may be ordered by filling out a 4506-T form or calling 1-800-908-946. Effective 1/9/19: If you (or your spouse) are unable to obtain the Verification of Non-filing Letter (with the yold not file and are not required to file an income tax return for the 2021 tax year — • A signed statement (Form available upon request) certifying that you (or your spouse) — • Attempted to obtain the VFF from the IRS or other tax authorities and was unable to obtain the required documentation; and • Has not filed and is not required to file a 2021 income tax return	A signeAt	d statement (Form available upon reque tempted to obtain the VNF from the IRS	st) certifying that you (or you	r spouse) –	
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Suzy's Auto Body Shop (example) Suzy's Auto Body Suzy Suzy Suzy Suzy Suzy Suzy Suzy Suz	authorities, they based on the cer • A signe • At do	must provide the following information tification that they did not file and are not distanced to the statement (Form available upon requestempted to obtain the VNF from the IRS occumentation; and	to the Financial Aid Office to contrequired to file an income the ist) certifying that you (or you or other tax authorities and	etermine their eligibility ax return for the 2021 ta r spouse) –	for financial aid x year –
Note: If you are married and filed "married, filing separately," you will be required to submit an IRS tax return transcript or a signed copy of a federal income tax eturn (Form 1040) for both you and your spouse. If you are married and you and/or your spouse did not file a 2021 tax return, you will be required to submit an IR retification of non-filing letter for you and/or your spouse. C. Certification and Signatures By signing this worksheet, we (the student and if married, the spouse) certify the information reported is complete and correct. The student must sign this worksheet. Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both, and/or the student may be subject to disciplinary action as stated in WVNCC's Student Code of Conduct Rust Student's Signature Date		<u> </u>		2021 Amour	nt Earned
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Snouse's Signature (Ontional)	fined, sentenced to jail, or b	oth, and/or the student may be subject to	disciplinary action as stated i	n WVNCC's Student Cod	le of Conduct Rule
ADDING A ADDITION OF THE PROPERTY OF THE PROPE	Spause's Signature (Onto	onal)	 Date		

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dent's: Last Name	First Name	M.I.	Student ID #	
ction D and E must be co	mpleted in person** at the Financia	l Aid Office or with a New	Martinsville or Weirton	Campus Designee.
SNATURE MUST BE W	ITNESSED BY WVNCC FINANC	IAL AID OFFICE STAFF	OR DESIGNEE	
Statement of Education	ational Purpose**			
I certify that I		am the individua	I signing this Statement o	f Educational
	(Print Student's Name)		-	
Purpose and that the Fed	eral student financial assistance I may	receive will only be used for	educational purposes an	d to pay the
				1 2
•	VIRGINIA NORTHERN COMMU	JNITY COLLEGE for 2023	-2024.	
•	<u> </u>	JNITY COLLEGE for 2023	3-2024.	
cost of attending WEST	<u> </u>		-2024.	
•	<u> </u>	UNITY COLLEGE for 2023 Date	2-2024.	
cost of attending WEST Student's Signature	<u> </u>		3-2024. 	
Student's Signature Proof of Identity**	VIRGINIA NORTHERN COMMU	Date		
Student's Signature Proof of Identity** The student must appear	in person at WEST VIRGINIA NOI	Date RTHERN COMMUNITY (COLLEGE to verify his c	
Student's Signature Proof of Identity** The student must appear	VIRGINIA NORTHERN COMMU	Date RTHERN COMMUNITY (COLLEGE to verify his c	
Student's Signature Proof of Identity** The student must appear an unexpired valid government.	in person at WEST VIRGINIA NOI	Date RTHERN COMMUNITY (), such as, but not limited to,	COLLEGE to verify his of a driver's license, other s	state-issued ID, or pass
Student's Signature Proof of Identity** The student must appear an unexpired valid gover Student has shown	in person at WEST VIRGINIA NOI nment-issued photo identification (ID	Date RTHERN COMMUNITY (1), such as, but not limited to, owing government-issued pl	COLLEGE to verify his of a driver's license, other so	state-issued ID, or pass

**If you are unable to appear in person to complete Section E and F, please contact the WVNCC Financial Aid Office at 304-233-5900 or $\underline{financialaidoffice@wvncc.edu}$ for an alternative option.