

Staff Council Officer Meeting

Minutes for November 19, 2020

Call to order – 3:01pm

Chair Darryl Clausell called the meeting to order.

Roll Call

Sector Representatives in attendance were: Darryl Clausell, Scott Montgomery, Matt Thorn, Jenna Derrico, Hilary Wilson, Dan McClure, Bob Gibb

Absent: Shelly Reager

Staff: Melanie Baker, Shelley DeLuca, Joan Harvath, Rita Lyons, Regan Blaha, Jack Montgomery, Kelly Dlesk, Sara Cunningham, Tami Becker

Guests: Robert Brak, HR

Approval of Minutes

Robert Brak mentioned correction to minutes on behalf of Human Resources. Edit was made.

Motion to approve with correction: Bob Gibb motioned, Jack Montgomery seconded

Constitution Updates:

- Chair suggested amendments needed made to Constitution based on WV State Code not WVNCC determinations. Questioned whether member from Administration/Cabinet be included to fill sector group of Administration and Managerial.
 - Jenna Derrico pointed out the group of Admin/Cabinet is already represented and protected by their own guidelines, protocols and rules, and have direct line to President and BOG. Even though they are on Sector Representative list, they already have a voice of representation. They are part of Sector, but do not need to be part of Staff Assembly - which is why Council acts as a representation for staff.
 - Council agreed that no amendments need made in Constitution based on this knowledge.

Filling Vacancies:

- Chair will check with HR for any new position changes or hires and update Council
- Movement forward to hold election
 - Jenna suggested choosing three members to be on election committee
 - Chair asked meeting attendees if interested
 - Dan McClure, Scott Montgomery and Shelly DeLuca accepted request
 - Call to approve: Jenna Derrico motioned, Bob Gibb seconded

Human Resources

Meeting with Patricia Humphries:

- HR Director is working on bringing Humphries to campus for visit
 - Will have chance to ask questions and get information on classification & compensation and any other issues
 - Any questions or comments that staff would like to be part of the conversation may be directed to Chair by email for follow up when meeting is held

HR Report:

- FFCRA – Families First Coronavirus Response Act
 - If employee has a need to be out of office due to Covid-19
 1. talk to supervisor about working remotely
 2. Talk to HR
 - This could be for childcare issues, caring for someone that is affected, or other reasons
 - FFCRA runs in conjunction with FMLA (Family Medical Leave Act)
 - 2/3rds of leave may be paid, annual leave and sick are part of allowance, with some being 100% covered. It all is based on each individuals circumstance.

Motion to include ACCE Report

Motion to approve: Jenna Derrico motioned, Matt Thorn seconded

ACCE Report – ACCE Rep, Jenna Derrico:

- The General Election has concluded, however we will not know state leadership until Caucus held in December.
 - Reaching out to prior leadership is optional
 - Legislature may move to recess for month of January – which could be used as time to reach out to leaders during our time off.
 - Many believe Covid will be more of a focus than education this upcoming year, which is a concern. While others feel, with a Republican majority, this may not be the case.
 - Conceal and carry is up for reevaluation
 - HEPC Legislative Rules
 - On-going discussion about how non-classified staff are identified
- Jenna Derrico has been announced as the new President of ACCE

BOG Report – BOG Rep, Shelly Reager

- Not present

Sector Rep Reports

- None

Call to Adjourn

Bob Gibb motioned, Jenna Derrico seconded

Adjournment 3:58