

OFFICIAL Minutes
NORTHERN'S PRESIDENT'S COUNCIL MEETING – September 16, 2020

DATE: September 16, 2020	PLACE: Board Room and Via Zoom	CONVENED: 9:03 a.m.	CONCLUDED: 10:25 a.m.
ATTENDEES:	D. Mosser, D. Barnhardt, T. Becker, D. Bennett, B. Brak, D. Clausell, C. Corbin, D. Cresap, C. Farnsworth, J. Fike, A. Frey, S. Kappel, P. Klein, J. Lantz, J. Loveless, T. Marker, K. Mulhern, J. Sayre, P. Sharma, L. Soly, G. Wallace & S. Wood		Excused: R. Spurlock
MINUTES RECORDED BY:	Stephanie Kappel		
NEXT MEETING	October 21, 2020		
ITEM	DISCUSSION		
1. President's Updates	<p>Dr. Mosser stated that the COVID Task Force continues to meet weekly. As of today, there have been zero cases reported on campus. He asked that anyone who has symptoms or tests positive, please contact the WVNCC contact tracing team at contacttracing@wvncc.edu. He also asked Mr. Barnhardt to set up a landing page on the website which will have the most important/updated information very clearly. Dr. Loveless stated that the faculty are requesting fogger disinfecting sprays for high traffic areas. Ms. Marker asked for more specifications of what they are looking for and Dr. Loveless replied that she sent it back in May. Dr. Loveless and Ms. Marker to discuss.</p> <p>After the August NPC meeting, there were drive thru registration events on all three campuses. It cut the enrollment deficit in half. We are seeing success in retention and it is important that we pay attention to how students are doing inside and outside the classroom.</p> <p>Recently, we received a Perkins CTE grant for a coordinator for health care expertise to make sure we are offering programs aligned with local employment needs. The emphasis will be on guided pathways. We also received a \$1.5 million federal grant to focus on the opioid crisis with an emphasis on addiction and counseling. This is a three-year grant. Ms. Mulhern obtained a \$500K grant from the state for the CDL program and we also received \$50k from the Williams Foundation in Weirton for the program.</p> <p>We are also exploring an EMT/paramedic program.</p> <p>Dr. Mosser also asked everyone to let him know how frequently they think NPC needs to meet. Is monthly too much?</p>		
2. Business Office Update	<p>Mr. Sayre stated that they have refined the purchasing process based off of feedback .</p> <p>There is a transition with the bookstore underway for the Spring semester. Akademos is the new vendor. Barnes and Noble will officially close in December. They are receiving lots of ideas on what to do with the space. Mr. Barnhardt will prep announcement on switch for students. Ms. Frey asked to make sure announcement includes information about book vouchers.</p>		

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	<p>The College has made arrangements with the City of Wheeling to accommodate student and staff parking in a city parking garage during construction on parking lots. The WVNCC parking tag will be necessary on entrance and exit. There will be disruption when construction begins but there will be signage and traffic control.</p>
<p>3. Facilities Update</p>	<p>Ms. Marker stated that with COVID, they continue daily disinfecting in common areas. If there is anything that you need, please let them know. They are continuing to repair the HVAC system by working on the motherboard. The Carrier unit in WT has been replaced. They are trying to resolve some control issues with that. Cabinet approved office upgrades for Ms. Cresap's office and will be finalizing the schedule. If there is an immediate facilities/maintenance need, please complete an Oz ticket. The WT dumpster fence is complete. Ms. Bennett stated that there are still HVAC issues in NM and it has been submitted. She and Ms. Marker will talk after this meeting. Mr. Sayre reminded everyone that the Board approved funding to address HVAC issues. Ms. Becker requested wipes and things for the B & O lobby to wipe in between students. Mr. Wallace will get those for them.</p>
<p>4. IT Update</p>	<p>Mr. Corbin reported that the student portal issues have been fixed. Employees should be receiving IT training in their email on safety. After you complete the training, you will be tested. He will have the IT committee reconvene soon. The new computers for campus are about three weeks out. There are two separate systems going up around the state for public wi-fi spots. There is one geared towards K-12 school districts. We are trying to assist students with Chrome books who only have phones. Mr. Barnhardt thanked Mr. Corbin for his recent branding on equipment. Dr. Mosser asked that all computers have a WVNCC logo on them so that they are easily identifiable.</p>
<p>5. All College Week Survey Results</p>	<p>Dr. Sharma highlighted the survey results from All College Week.</p>
<p>6. Other</p>	<p>Dr. Loveless stated that the drive thru event for Fall went well. She encourages staff to complete their IT training.</p> <p>Ms. Kappel stated that the Rules Committee meets on Friday. Please be on the lookout for several rules being sent out to campus for the 30 day comment period.</p> <p>Ms. Cresap stated that she is busy with assessment. They are getting ready for the Spring schedule.</p> <p>Ms. Mulhern stated that she is working with area businesses on training opportunities. Some are repeat customers and others are new. She is also working on a state application for a DoL grant and a grant for EMT.</p> <p>Ms. Bennett stated that she is excited to work with Mr. Klein and Ms. Mulhern on EMT. Classes in NM are going well. Student Activities hosted an outdoor movie and slightly under twenty cars participated.</p>

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Mr. Barnhardt stated that the virtual tour will be happening during the week of 10/5. They hope to have it running soon. The calendar of student activities is not out because limited students are here. They keep trying to tweak the ways they get information out to students. Ms. Bennett stated that her TV for events in NM is not working. The ATC window decals look good.

Ms. Farnsworth stated that the ASC is in full outreach and support mode. The Academic Recovery Program is up and running. They are working on outreach coming in from faculty regarding students who might warrant concern to be checked on. There is a link on our website to support mental health that alerts them if you think a student is experiencing any concerns. They are hosting a virtual lunch and learn for Disability and Diversity Awareness. More information will be out soon on the event.

Dr. Sharma stated that the CIC meets on Friday. There are five teams working on themes from the 48 trend statements.

Ms. Soly stated that the semester is going well. Students are safe and happy. Early entrance in WT was successful. Ms. Wood and Student Activities is helping with retention. Students who are online only are coming to campus just for the activities and to see Ms. Wood.

Ms. Frey stated that they are working on their annual financial aid audit. The auditors will be doing a virtual visit the week of 10/26. On October 1st, the 2021-2022 FASFA opens. They will host a high school counselor workshop next week virtually. Disbursements for fall will go out on Monday.

Mr. Clausell states that the Staff Council and sector reps will meet tomorrow at 11 am.

Ms. Wood stated that the best way to find out about Student Activities is to visit the WVNCC Go App. Officer Faldowski is conducting Active Shooter Training. Free t-shirt pass out is this week. They are doing Census Day activities and a Chicken Fest is coming up soon. On 9/24 at 11 am, there is a Meet the President event for students via Zoom. Chef Chris is doing a Cooking 101 event with students on WV foods.

Ms. Becker stated that they are doing a reach out to the admitted students for Fall but didn't register. There is an October start date for some classes. The AmeriCorps ambassador is back. Parking permits for students went online. Ms. Blaha is handling campus tours. Ms. DeCola is working on advisor migration for students. They are sending out swag bags for high school counselors. If you have anything Career Services related for the time being, please see her.

Ms. Fike stated that the Open House committee meets this week and will look at options. Fall 2021 admissions is open. The veteran students are certified with the exception of a few.

Mr. Brak and Dr. Klein were welcomed for their first Council meeting. Coursestorm is going well.

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