

## MINUTES SURGICAL TECHNOLOGY PROGRAM ADVISORY MEETING

<b>DATE:</b> JUNE 2, 2020	<b>PLACE:</b> Zoom	<b>CONVENED:</b> 7:10PM	<b>CONCLUDED:</b> 8:30PM
<b>ATTENDEES:</b>	Tami Pitcher, Denise Miller, Erika Smith, Jill Loveless, Erin Carr, Bonnie Peterman, Sara Cunningham, Brooke Callinger, Sherri Alig, Stacey Fisher, Shannon Smith, Michelle Woods		<b>ABSENT:</b> Dr. Bailer (will meet with him when returns from vacation to discuss minutes.)
<b>BY PHONE:</b>			
<b>MINUTES RECORDED BY:</b>	Erin Carr		
<b>NEXT MEETING</b>	Spring 2021		
ITEM	DISCUSSION		
<b>1. COVID-19 update</b>	<ul style="list-style-type: none"> <li>• Tami spoke about a smooth transition to online classes. We were ahead of the game with the implementation of computer testing to replace paper testing.</li> <li>• The team worked non-stop around the clock, searching for the students to have the best possible substitute for hands-on experience that they missed out of by being pushed out of clinical in March due to COVID-19.</li> <li>• First year students had less than ½ semester in clinical (hospital) setting</li> <li>• All second years were able to complete the accreditation case requirements and graduated as scheduled</li> <li>• Fall semester is Hybrid meaning some online, some on campus. As of now, we are able to have 10 in a lecture with social distancing, temperature taken, and masks worn. 5 in a lab with full PPE including eye protection to work closely in lab.</li> </ul>		
<b>2. Life Skills Class</b>	<ul style="list-style-type: none"> <li>• Concern about students interview skills, implement life skills class teaching interview techniques (from last year's meeting)</li> <li>• Bonnie spoke about the implementation of Life Skill's class in ST IV. The students developed a resume and worked on interview skills.</li> <li>• Only interview was over the phone, no feedback yet</li> </ul>		
<b>3. Declining Enrollment</b>	<ul style="list-style-type: none"> <li>• Tami spoke about rebuilding the program, focused on recruitment last fall starting in Weirton due to lower enrollment. Went to high schools and asked for information from students with interest. Called the students to follow up. Planned to focus on Wheeling recruitment in spring semester with only to Cameron and Wheeling Central with others being cancelled due to COVID-19</li> <li>• Suggestion for open zoom night for interested students with Regan (Student Recruiter).</li> <li>• Suggestion to visit job fairs</li> </ul>		

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	<ul style="list-style-type: none"> <li>• Awareness of WV Invest Grant to potential students</li> <li>• 6 completed applications for program. Deadline is June 11</li> </ul>
<b>4. Program goals/review/assessment</b>	<ul style="list-style-type: none"> <li>• Goals are to increase enrollment, retention, and certification pass rates met</li> <li>• Tami spoke on implementing a curriculum change to the program: The students currently are in the lab the first semester and then clinical the second semester. With the limited time in the lab/classroom, it only allows for the completion of 2 surgical specialties. It was proposed to have the students complete 2 full semesters in the lab and start clinical at the hospital in the summer. All members were asked for their opinion of this proposal and were in agreement with this curriculum change. The change will go through the curriculum committee and if approved, will go into effect the 2021-2022 school year.</li> </ul>
<b>5. Program Budget</b>	<ul style="list-style-type: none"> <li>• The budget is sufficient to maintain program resources. Capital budget was approved to purchase new scrub sinks in Wheeling. For both Weirton and Wheeling campus: Bookwalter System Retractor, Orthopedic Stryker Drill sets, Laparoscopic Simulator, Mock Anesthesia Machine</li> </ul>
<b>6. Classroom facilities and classroom equipment</b>	<ul style="list-style-type: none"> <li>• The facilities are sufficient to maintain resources. Upgrade of equipment as stated above.</li> </ul>
<b>7. Student and faculty computer resources</b>	<ul style="list-style-type: none"> <li>• Computer resources are sufficient at this time. Scheduling of computer cart with chrome books for computer testing (we test almost every week). Other rooms started scheduling the cart making it difficult to obtain. Erin Carr spoke about the implementation of PeriOp Sims and Touch Surgery that are apps that can be used to simulate operating room procedures. Tami mentioned it would be great to have computers in the Surgical Technology rooms due to the fact that we are using them for more than testing.</li> </ul>
<b>8. Instructional reference material</b>	<ul style="list-style-type: none"> <li>• After practice (secure) exam was taken. Weak areas identified was referenced in The Surgical Technologist A Positive Care Approach. This book will be required and added to the curriculum</li> <li>• Research Peri-op simulator (company that can build surgeries) to purchase. We were able to purchase the Peri-Op Simulator VR (Virtual Reality) Headset. It is the closest reality to being in the actual Operating Room. We feel that the students will gain confidence with the repetition of this simulator.</li> </ul>
<b>9. Laboratory facilities</b>	<ul style="list-style-type: none"> <li>• The facilities are sufficient to maintain resources. New equipment as mentioned above.</li> </ul>
<b>10. Lab equipment and instrumentation</b>	<ul style="list-style-type: none"> <li>• Will continue to add instruments, etc. as budget allows</li> </ul>
<b>11. Lab supplies</b>	<ul style="list-style-type: none"> <li>• Lab supplies are sufficient and ordered when replacement is needed</li> </ul>

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<b>12. Library reference resources, materials &amp; data basis</b>	<ul style="list-style-type: none"> <li>• Library resources are sufficient to maintain resources. We spoke to the makers space that was added to construct 3D printing of mock organs to use in the belly when simulating surgery in the lab.</li> </ul>
<b>13. Clinical affiliation sites &amp; OR scrub slots</b>	<ul style="list-style-type: none"> <li>• Employers' needs are being met according to positive return surveys</li> <li>• Tami, Erin Carr, Brooke Calinger, Sara Cunningham talked to faculty of Wheeling hospital during an in-service explaining the importance of filling out clinical preceptor evaluation forms.</li> <li>• All students completed robot modules to be able to participate in robotic surgeries with the help of Sherri Alig.</li> <li>• Sherri Alig, a Surgical Technologist, came speak to first year students before starting clinical rotations. We conducted a question and answer session and the student's feedback was positive</li> </ul>
<b>14. Sufficient faculty appointed</b>	<ul style="list-style-type: none"> <li>• Look at numbers after final number is determined in Fall for adjunct part-time instructors needed</li> </ul>
<b>15.Sufficient CCST</b>	<ul style="list-style-type: none"> <li>• Program is compliant with CCST</li> </ul>
<b>16.Elected clinical case requirement</b>	<ul style="list-style-type: none"> <li>• Students are pushed and adjusted to meet the required case requirements in specific roles</li> </ul>
<b>17.Assessment Exam-CST participation rate</b>	<ul style="list-style-type: none"> <li>• The program meets the 100% participation rate</li> </ul>
<b>18. Assessment Exam-CST pass rate</b>	<ul style="list-style-type: none"> <li>• The program is pleased to announce the first time ever 100% pass rate for the certification exam.</li> <li>• The new clinical binder was approved with the revision of the clinical case studies for better critical thinking skills</li> </ul>
<b>19.Graduate Placement</b>	<ul style="list-style-type: none"> <li>• The program did not meet the 80% placement rate, it was 50%. Some of this may be due to the lack of interview skills.</li> </ul>
<b>20.Employer Survey Return</b>	<ul style="list-style-type: none"> <li>• The program meets the 50% graduate return rate</li> </ul>

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<b>21. Graduate Survey Return Rate</b>	<ul style="list-style-type: none"><li>• The program meets the graduate return rate</li></ul>
<b>22. Employer Survey Satisfaction Rate</b>	<ul style="list-style-type: none"><li>• The program meets the employer satisfaction rate</li></ul>