

**OFFICIAL Minutes**  
**NORTHERN'S PRESIDENT'S COUNCIL MEETING – December 10, 2014**

<b>DATE:</b> December 10, 2014	<b>PLACE:</b> 126B	<b>CONVENED:</b> 9:01 a.m.	<b>CONCLUDED:</b> 10:01 a.m.
<b>ATTENDEES:</b>	Dr. Olshinsky, N. Albert , C. DeAtley, M. DeCola, B. DeFrancis, C. Farnsworth, J. Fike, D. Hanes, K. Herrington, L. Kefauver, M. Koon, S. Lippiello, S. Payton, Dr. V. Riley, P. Stroud, G. Wallace		<b>ABSENT:</b> J. Baller, P. Carmichael, P. Woods
<b>BY PHONE:</b>	L. Tackett		
<b>MINUTES RECORDED BY:</b>	Stephanie Kappel		
<b>NEXT MEETING</b>	Not scheduled as of yet.		
<b>ITEM</b>	<b>DISCUSSION</b>		
<b>1. Weirton Campus Transition</b>	Dr. Olshinsky reported that effective January 6 <sup>th</sup> , Mr. Tackett will be interim dean (serving more as back up in terms of physical presence) for the Weirton campus with Jack Montgomery performing more day to day administrative duties and Lisa Soly accepting more responsibilities with overseeing customer service center and employees including work-study students.		
<b>2. Email Usage &amp; Archiving</b>	Mr. Hanes stated that we are using a lot of data. IT will be stopping by various offices to set up archives. Mr. Hanes reminded everyone that there will still be access to the archives using the virtual desktop. The Outlook folder is on the M drive. Mr. Hanes will send out directions for accessing the m drive. Mr. Hanes also stated that IT will be creating another exchange over the holidays.		
<b>3. Default Update</b>	Ms. Fike provided an update on default rates. Financial Aid is still waiting to hear back from DoE. We appealed in late September but still have not heard including nothing from ACS. Ms. Fike believes that it will be early February before there is a response. A revised default rate plan will be complete by 12/31. Ms. Fike will circulate revised plan.		
<b>4. Spring Enrollment Numbers</b>	<p>Ms. Fike handed out an updated enrollment chart. The purging is at a lower rate than in years past. Staff and students are staying more on top of things. As of right now, there are 900+ currently registered students for spring.</p> <p>At the moment, there are around 600 students that are not registered. Ms. Fike will spearhead efforts to reach out to those students. Ms. Payton volunteered work study students to call not registered students next week. Ms. Albert will have a message on the portal. Ms. Kefauver will remind faculty to reach out to students who have not registered when she sends a reminder regarding grades.</p> <p>There is a chairs meeting tomorrow so there will be some changes after this meeting.</p>		

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<p><b>5. Dev. Ed. Review</b></p>	<p>Mr. Tackett provided an update on the developmental ed program. Fast track development is working very well. The number of students taking development courses is down. Success rates for students who are in fast track for regular courses are much higher over the last four semesters. The math lab has evolved and is now based on mastery learning. Students can't progress to the next module until they complete the quizzes and tests at a certain level. Mr. Tackett stated that they will present on Fast Track at the League and HLC conferences. Mr. Tackett will talk to Mr. DeFrancis about getting a story out there regarding the success of the program.</p>
<p><b>6. Other</b></p>	<p>Distance education – There are currently five programs that are doing well. Dr. Riley stated that interest has increased from faculty to start doing more there.</p> <p>Mr. Lippiello will be sending out an Excel file based on Hughes proposal for campus. He noted that this is a proposal and doesn't mean this is exactly what they will be doing. He is to set up a meeting with himself, Mr. DeFrancis and a Hughes rep.</p> <p>Mr. Lippiello provided an update on the Wesco Building. At this time, WVNCC will not be pursuing purchasing the building.</p> <p>Ms. Payton announced that WVNCC has received notification that we are on the President's Higher Education Community Service Honor Roll for the sixth consecutive year. She will work with Mr. DeFrancis on the news story for it.</p> <p>Ms. Kefauver has announced some changes in the Academic Divisions Office. Cindy Chon has left. Terry Klepack has started and is covering all but health sciences. Judi Hendrickson will be working 10 – 3 four days a week. There is a vacancy for the Academic Secretary Sr. that they hope to have filled by early February. If posting any class cancellations, please email Lucy, Terry and Judi.</p> <p>Ms. Kefauver will email everyone on coverage in their area for next week.</p> <p>Ms. Herrington reported that Weirton will not have a FT Psychology person in the spring. Courses will most likely be filled with adjuncts and overloads.</p> <p>Ms. Albert asked that a reminder be given to faculty who are leaving WVNCC about issuing incompletes.</p> <p>Dr. Olshinsky reminded the group about scholarships for free tuition and books for students entering in petroleum, welding, mechatronics, and allied health.</p> <p>Mr. DeFrancis announced that the next CareerFocus will come out in January.</p>