



Marital Status Verification Worksheet 2024-2025

DEPENDENT

- ❖ The Department of Education has determined there is conflicting information regarding your parent’s marital status.
- ❖ Please indicate your parent’s marital status in the space provided below. (This is the parent who was used on FAFSA)
- ❖ If your parent is married, you must provide their spouse’s income tax information only if requested and only if you haven’t already done so.
- ❖ The information you provide will be used to verify, update, or correct the information provided on the FAFSA.

A. _____ N _____
 Student Name Student ID#

B. _____ and _____
 Parent #1 Name (if applicable) Parent #2/Step-Parent Name (if applicable)

C. Please check which of the following apply:

- My parent is single; never been married.
- My parent is married/remarried. Date of Marriage: _____
- My parent is not married; however, their partner lives with him/her in one household.
- My parent is married; however, separated from his/her spouse. Date of Separation: _____
- My parent is divorced. Date of Divorce: _____
- My parent is widowed. Date of Widowed status: _____

The Financial Aid Office reserves the right to request additional documentation necessary to determine your status.

CERTIFICATION: Read carefully before signing

I hereby certify that all information contained in this document, including supporting documentation is true and complete to the best of my knowledge. **I understand that if I am found to have knowingly or intentionally given false or fraudulent statements and/or documentation, I may be fined, sentenced to jail, or both.**

Student Signature

Date

Parent Signature

Date

ID# _____

*****THIS PAGE IS TO BE COMPLETED BY THE FINANCIAL AID OFFICE. DO NOT MARK ON THIS PAGE*****

Financial Aid Officer Evaluation:

- No Further documentation is necessary.
- Further documentation is necessary; see below.

I. Acceptable Documentation to Support Marital Separation. Submit ONE of the following:

- Filed stamped copy of legal separation papers from the court or other filed stamped pre-divorce documents from your parent's attorney.
- Letter from a social agency (ex. Social Services Counselor) stating that they are aware of your parent's separation and that according to their files, they are considered separated for their program;
- Letter on business letterhead from a reputable third party (Religious/spiritual leader, marriage counselor, attorney, employer, landlord, etc.) who can confirm your parent's marital separation in their professional capacity; or
- If your parent is a member of the military (or a dependent of military personnel), submit a letter from the Family Services Office, Unit Chaplain, or Unit S-1 Personnel Office.

II. Other Acceptable Documentation to Support Your Parent's Marital Separation: Select and submit from **TWO** of the items listed below if **ONE CANNOT** be provided from Section I:

Note: You must provide a separate copy of each item chosen, one in each parent's name.

- A copy of their lease/rental/mortgage documents showing that they are maintaining a separate household (*one for each parent*);
- A copy of your parent's 2022/2023 federal tax return and W2's. If they filed a joint return, provide an explanation from your tax preparer as to why they continue to file a joint return;
- Phone bill (*one for each parent*)
- Electric bill (*one for each parent*)
- Water bill (*one for each parent*)
- Personal property tax statement (*one for each parent*); or
- Insurance policy (*one for each parent*).

Financial Aid Use Only	
<input type="checkbox"/> Correction Made	<input type="checkbox"/> No Correction Made Date: _____ FAO: _____
NOTES: _____ _____	