

**Curriculum Committee Meeting – APPROVED (These minutes were approved via committee email)
April 15, 2022**

Present: Kathy Herrington (chair), Becky Yesenczki, Joyce Britt, Misty Kahl, Melanie Hausinger, Jill Loveless, Janet Fike, John Lantz, Lisa Soly, Greg Winland, Angela Hawk, Jennifer Kriechbaum

Absent: Brandy Killeen, Chana Baker, John Labriola, Melinda Rausenberg, Tasha Omelchenko-Comer, Pam Sharma, Tracy Jenkins

Presenter: Heather Kalb

Topic	Discussion	Follow-up
Review of Minutes March's Minutes	Motion to approve March's meeting minutes made by Misty Kahl. Seconded by John Lantz. Motion carried.	
Approved Proposals	<p>Course Revisions:</p> <ul style="list-style-type: none"> • ACC 222 • BIO 218 <p>Course Retirements: NA</p> <p>New Courses: NA</p> <p>Program Revisions: NA</p> <p>New Programs: NA</p> <p>Program Retirements: NA</p>	
Proposals Not Approved	NA	

	Details on approvals and discussions on proposals are available in Curriculog.	
Other Business	<p>Ms. Yesenczki stated that the proposal to retire CIT 159 and change the curriculum for the Business Studies transfer programs to FUS and WVSU would not be moving forward. Ms. Ryan was not able to contact representatives at either FUS nor WVSU regarding the change resulting from the retirement of CIT 159. If these proposals need to move forward, they will need to be brought back in the next curriculum cycle.</p> <p>Ms. Herrington stated that an increase in the amount of internship/practicum hours required for education students has increased. She is recommending an increase in internship hours at Northern as students in their junior and senior year may not have enough time to complete the required hours. Question will be can this increase be added to an established course in the program or would a new course be needed?</p> <p>Ms. Kriechbaum stated that she does not think she will be able to continue in the co-chair role for the committee due to other projects she is working on and suggested looking for another person to fulfill that role. This prompted a discussion on the need for training for new curriculum committee members on Curriculog and the policies that govern curriculum.</p> <p>Site visit for HLC will be December 5 and 6, 2022. The reviewers will want to meet with the curriculum committee during their visit.</p> <p>The Substance Abuse programs won an award from the Community College of Appalachia.</p> <p>This will be the last curriculum committee meeting for this cycle unless an emergency meeting is needed for any reason.</p>	
Next Meeting	Sept. 2022	

Meeting Adjournment	Motion to adjourn made by J. Kriechbaum, seconded by M. Kahl. Motion carried and meeting adjourned at 10:40 am.	
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Respectfully submitted by: Becky Yesenczki