

OFFICIAL Minutes
NORTHERN'S PRESIDENT'S COUNCIL MEETING – June 21, 2017

DATE: June 21, 2017	PLACE: Board Room	CONVENED: 9:03 a.m.	CONCLUDED: 9:52 a.m.
ATTENDEES:	Dr. Riley, P. Carmichael, C. Corbin, R. DeFrancis, C. Farnsworth, J. Fike, A. Frey, C. Kefauver (for K. Herrington), J. Loveless, T. Marker, S. Payton, R. Spurlock, G. Wallace		ABSENT: T. Becker, D. Bennett, H. Coffield, K. Herrington, J. Sayre, P. Sharma, L. Soly, L. Tackett
BY PHONE:	P. Stroud		
MINUTES RECORDED BY:	Stephanie Kappel		
NEXT MEETING	July 19, 2017		
ITEM	DISCUSSION		
1. Introduction of VPAA	Dr. Riley introduced Jill Loveless, the new Vice President of Academic Affairs. She looks forward to being here and working with everyone.		
2. State Budget Update	During the meeting, the Governor announced that he would not sign the budget as approved by the House and the Senate but he wouldn't veto it either...he would let it pass automatically by Saturday in order to avoid a government shutdown.		
3. HR Updates	<p>Ms. Carmichael stated that there are many hires underway and that things are very busy. There are two more positions to be advertised on Sunday – Larry DeRosa's and a Heating & AC Specialist. There will be no interviews the week of July 4th but resumes can still be reviewed.</p> <p>Ms. Carmichael asked for comments or suggestions for the All College Day schedule. She stated that there would be some kind of interactive activity to get participation from everyone. Mr. Kefauver volunteered to put question out to faculty. Ms. Marker will block off the room for the whole day.</p> <p>Ms. Carmichael stated that everyone should be reading what she is sending out regarding the Employee Classification and Compensation Program Information changes. Ms. Payton has a Classified Staff committee working with HR on this. The meetings will start in July. Ms. Carmichael added that a separate committee will revisit the evaluation process for staff members. This committee will consist of supervisors and staff. Ms. Carmichael reminded everyone that she will be in the President's Board Room from 1 – 2:30 today to discuss any questions employees might have regarding these changes.</p>		

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4. Advising Update	Ms. Fike stated that they have switched to an advising center model. It's more conceptual than physical. There is a Wheeling Advising Center, a Weirton Advising Center, a New Martinsville Advising Center and a Distance Education Advising Center. Tami Becker, Kim Locy, and Kristi Aulick are the advisors helping students and emails are going to them. Lisa Soly is the advisor in Weirton and Ina Robinson is the advisor in NM. No faculty are listed as advisors for new students. This does not affect returning students. Ms. Fike stated that it will only get to the faculty member when the student shows up. They will be assessing about locations over the fall. Overall, Ms. Fike thinks this is a good thing.
5. New Text Alert	Ms. Fike stated that the contract for current text alert system expires on 6/30. The new system is an opt out system only – all students are put in automatically and they have to opt out. The students have been sent a test and it all worked well. There were a few issues with bad numbers or emails but it has been corrected. She stated that they will be testing faculty and staff next. It is a much improved system and will be able to be tied into the emergency system.
6. IT Updates	Mr. Corbin stated that all wireless access points have been updated and now are identical on all three campuses. The switch upgrade is 90% complete. He is working with Janet on scheduling a date...most likely, it will be a Wednesday or Thursday. Office 2016 will be in all of the labs for the fall. Podiums and faculty will also be updated to Office 2016. He will talk to faculty. He will give staff the option of keeping 2013 or going with 2016. He would like to have IT staff be more visible at the start of the school year.
7. Other	<p>Ms. Frey stated that Financial Aid is still collecting information for their re-certification process. They are also working on the consumer information piece.</p> <p>Mr. Wallace stated that they are finishing up the floors in the EC and will be in the B & O next. Ms. Marker added that they will be buying caps for all the chairs to try to prevent further floor gauging.</p> <p>Ms. Marker stated that they have a pool table that they are trying to get rid of. It is in the EC where the new Fitness Center will be going in. After some discussion, she will check with Darryl Clausell to see if Youth Services would be able to use it. Ms. Marker mentioned the possibility of frosting the glass to the fitness center and after discussion, the glass will remain clear. She is meeting with Signs Unlimited and will be getting signs for the Fitness Center, Teal Lab, and the new Weirton café. She will also be hanging signs at Wesco stating “coming soon” and a visitor parking sign. The Weirton café will be finished next week. AVI still needs to do a few things. Ms. Carmichael asked for the Career Services Center sign to be removed.</p> <p>Ms. Spurlock announced that they have 20 teams for the Golf Outing on Friday.</p> <p>Ms. Payton stated that the Fitness Center should be wrapped up by next Friday. It will be a good space for students. They will market it and coordinate with Wellness Programming. George Frazier, formerly of Centertown, has volunteered to do orientation on equipment for students and staff. She also stated that the locker rooms in the EC will have privacy.</p> <p>Ms. Payton also asked for everyone to please get their dates in for the Student Activities Calendar ASAP.</p>

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Ms. Payton also attended a co-curricular event at Ohio State with Ms. Coffield, Dr. Sharma, and Ms. Becker. She will send out more information to Student Affairs folks.

Ms. Stroud thanked Dr. Riley for signing a MOU that will add several more databases that will be available for people to use. It shares the cost of them which saves WVNCC about \$10k.

Dr. Sharma was unable to be at the meeting but asked that everyone know that she will be scheduling conferences with supervisors next week to discuss co-curricular assessment specific to their area.