

**OFFICIAL MINUTES  
BOARD OF GOVERNORS MEETING  
WEST VIRGINIA NORTHERN COMMUNITY COLLEGE  
Thursday, October 23, 2025 – 5:00 p.m. – Weirton Campus**

A meeting of the West Virginia Northern Community College Board of Governors was held on Thursday, October 23<sup>rd</sup> in Room 254 on the Weirton campus and via Zoom.

**1. Call to Order**

Mr. Altmeyer called the meeting to order at 5:07 pm.

**2. Roll Call**

Members in attendance were: Jacob Altmeyer; David Artman; Liz Hofreuter; Christine Mitchell; DJ McGlaughlin; Lyndsie Scott-Guzek; Hilary Curto Wilson and Ayla Watson.

Guests included: Dr. Dan Mosser, President; David Barnhardt, Director of Communications and Student Recruitment; Robert Brak, Director of Human Resources; Janet Fike, Vice President of Student Care and Success; Dr. Angela Hawk, Vice President for Learning; Karri Mulhern; Vice President for Continuing Education and Workforce Development; Jeff Sayre, CFO/Vice President of Administrative Services; Rana Spurlock, Director of Institutional Advancement; and Dr. Pam Sharma, Vice President of Planning, Institutional Effectiveness and Research.

**3. Board Chair Report**

There was no Board Chair report.

**4. Approval of Minutes (September 25, 2025)**

Mr. McGlaughlin made a motion that the Board approve the Minutes from the meeting on September 25, 2025 as presented. Mr. Artman seconded the motion. Motion carried.

**5. President's Report**

Dr. Mosser introduced several new employees and the new Student Board of Governors representative.

The B & O restoration work continues as well as the water leak repairs. The scaffolding should be coming down soon. There is also renovation taking place in the VPL office suite.

The employee recognition luncheon is tomorrow. Helping Heroes recently held a No One Walks Alone event on campus. The annual fundraiser, Secret Santa, to provide holiday gifts to the children of our students is coming up.

Recently, we have received several grants including a Title III supplemental grant, the Trio grant was renewed, the Department of Labor MAPS 2.0 grant, and an OER WV Challenge Grant. Rural Guided Pathways work continues with eight employees attending the next institute in Louisville.

Yuletide is December 3<sup>rd</sup>. There is a Board of Governors Summit in Charleston October 28<sup>th</sup>-30<sup>th</sup>.

## **6. Action Items**

### **Independent Auditor's Report (CliftonLarsonAllen, LLP)**

Board members received a copy of the WVNCC Report on Audit of Financial Statements for the years ended June 30, 2025 and 2024 as prepared by CliftonLarsonAllen, LLP. Jared Clark and Ryan Kramer from CLA reviewed the report with the Board. Regarding financial reporting, compliance and other matters, there were no material weaknesses, no significant deficiencies, or any other matters noted.

Mr. Artman made a motion the Board approve and accept the auditor's report and financial statements as presented to the Board. Ms. Hofreuter seconded the motion. Motion carried.

## **7. Administrative Reports**

### **CFO/Vice President for Administrative Services**

#### Financial Update

Mr. Sayre highlighted the fund tracking document provided in the Board packet.

### **Vice President of Student Care and Success**

#### Census Enrollment

Ms. Fike reported that headcount enrollment was up from last year.

### **Vice President for Continuing Education and Workforce Development**

#### Continuing Education and Workforce Development Annual Report

Ms. Mulhern presented on recent activities of the Continuing Education and Workforce Development area. She highlighted their areas of responsibility and introduced her team. We continue to increase our variety of courses in continuing education. LERN did a program review of their department and they are working on their recommendations. The paramedic/EMT program just received their official accreditation. They also received an APCO grant for 911 operator training. With the MAPS grant, they are working with The Ohio State University to complete a curriculum match with industry needs commonly known as DACUM. They are also working with Academic Affairs on micro-credentials and pathways from non-credit courses to credit courses.

## **8. Old Business**

There was no old business.

## **9. New Business**

There was no new business.

**10. Executive Session**

There was no Executive Session.

**11. Adjournment**

The meeting adjourned at 6:21 p.m.

Minutes respectfully submitted by,

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Stephanie Kappel  
Executive Assistant to the President

Minutes approved by,

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Christine Mitchell  
Board of Governors Secretary