

**LRC COMMITTEE
MINUTES FOR APRIL 4, 2014
12:00 P.M., ROOM 203B**

Present: Debbie Fitzgerald, Linda Fletcher, Crystal Harbert, Sara Hupp, Arlene Kuca, John Reho, Pat Stroud (presiding)

Excused: Dr. Vicki Riley

Absent: Kayla Black

I. Welcome and approval of minutes from December 6, 2013 meeting: Arlene made a motion to approve the minutes from the December 6, 2013 meeting. John seconded the motion. Passage was unanimous.

II. Director's Report:

- A. Budget: Pat reported that so far no budget cuts have been made this year. Next year's budget should be the same amount as this year's. Currently, no cuts have been made to next year's budget. No news has been received from the state about cuts.

The Capital Budget funds for this year have been spent. These funds amounted to \$9300. Furniture was purchased for all three campus LRCs. Additionally, charging stations were purchased. They charging stations are proving to be useful to students.

- B. Staff: Pat reported that Pearl Foston has returned to work. Tillie Ossman in Weirton has recently been off for a family illness. Pat had to cover hours at the circulation desk in Weirton for her absence. Larry Bukosky was recently off for a few days for an illness. Janet Corbitt in New Martinsville will be retiring in May. Janet's last day to work will be May 9. Vacation time will extend her last employment day to the end of June. Pat stated that Janet's retirement is a huge concern. She is not sure what will happen with the New Martinsville position when Janet leaves. Pat reviewed all of the scenarios that could take place. Ideally, Pat would like a full-time Staff Librarian to be hired. Discussion was held, and faculty expressed their concerns about the New Martinsville library. Crystal stated that the faculty will make a suggestion at Faculty Senate that a motion be made by the faculty to keep the library open and that a full-time Staff Librarian be hired to replace Janet.

III. National Library Week, April 13-19: Pat distributed a handout outlining the promotion that is being held by the Library to promote National Library Week. This year's promotion celebrates Easter and Ebooks. The promotion is designed to get people to search the new Ebscohost ebook Community College Collection. Winners on each campus receive a Russell Stover's Easter basket. Library staff will be helping students search the ebook collection to complete their entries so that they can become comfortable using it. Pat has asked Hilary to put an announcement on Northern's Facebook page about the contest. Pat will also be taking entries by email. She asked for suggestions about how else to get the word out to students about the contest. Sara suggested showing students the ebook collection in classes from the podiums.

Additionally, Pat has purchased posters outlining the Declaration for the Right to Libraries that will be hung in the campus LRCs. Candy will be given out to students during the week, and cookies will be available on Wednesday, April 16.

IV. Blackboard Library Services Page: Pat reported that she will be working on setting up a space on Blackboard for Library services. This will be helpful to all students who have classes on Blackboard. Pat asked for input from the committee concerning what should be put on the page. Crystal stated that she felt that the links that are on the current library page would be helpful to Blackboard students. The committee members felt the Blackboard page would be useful. Pat is undecided about enabling the messaging function. She asked committee members to send her any suggestions.

V. Information Literacy-Upcoming Changes to the Standards: Pat stated that the standards for Information Literacy are changing. She distributed a handout outlining the current standards and a summary of what the new standards include. Pat reviewed the threshold concepts of the new standards. She stated that she doesn't feel we will be able to follow the new framework at Northern. The new standards will be out in the fall of 2014.

VI. Blocking of Websites: Pat reported on issues that there have been with website blocking. Pat reported that there are also discrepancies in what is blocked between campuses, and even between computers on the same campus. She has been given an option from Dave Hanes that would allow for several open computers in the Wheeling LRC. Students could search on these computers without logging in, and nothing would be blocked on them. LRC staff would have to monitor what patrons are looking at on these computers. Discussion was held on problems that could arise from this. Pat is still considering this option.

Adjournment: Debbie made a motion that the meeting be adjourned. It was seconded by Arlene. The meeting was adjourned at 1:00 p.m.

Submitted by,

Linda Fletcher