Classified Staff Council

*Meeting Notes- July 21st, 2011 @ 2:00 pm B&O Board Room*

**Call To Order**

 At 2:00 p.m.

 **Roll Call – Not Present**

 Megan Doyle – No notice

 Jason Woods – No notice

 Kim Hart

 Philip Bischof

**Agenda**

Standard operating procedures for CSC meetings “Special Rule” of Roberts Rule of Order was implemented and adopted.

Duties and responsibilities of members were reviewed.

Vote held for new council schedule

Major in favor of 2nd Thursday of every month

No meeting schedule for August of 2011/2012 year

Tentative meeting for January, dependant on institutional needs

Committee and sub-committee appointments tabled for September’s meeting due to not all members being present

“Heads of Council Committee” – Meeting with HR was discussed

Vote to review meeting minutes prior to adjournment of meeting (when recorder is present)

 Unanimous vote in favor of

Discussion was held regarding council member absenteeism and the consequences of consistent, un-reported absences.

Motion from the floor to adjourn. Motion 2nd. Meeting adjourned 3:16 p.m.